

## 1. Meeting Materials

### Documents:

JUNE 8, 2016 ARCHITECTURAL REVIEW COMMITTEE ACTION AGENDA AND  
DRAFT MINUTES.PDF

JUNE 8, 2016 ARCHITECTURAL REVIEW COMMITTEE FINAL AGENDA.PDF

# ARCHITECTURAL REVIEW COMMITTEE

Wednesday, June 8, 2016

## Action Agenda & Draft Minutes

Town Hall Meeting Room

7:00 PM

Greenwich Town Hall

First Floor

101 Field Point Road, Greenwich, CT

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**ARC MEMBERS PRESENT:** Paul Pugliese (chair), Louis Contadino, John Conte (8:45PM), Rhonda Cohen, Katherine LoBalbo (9:13 PM), Heidi Smith and Mark Strazza.

**STAFF MEMBER PRESENT:** Cindy Tyminski.

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### 1. 205 Sound Beach Avenue

Application PLPZ2016 00218 for Exterior Alteration review for construction of a new gas station canopy and lighting to a property located at 205 SOUND BEACH AVENUE, OLD GREENWICH in the LBR-2 Zone. Proposed use: gas station Existing Use: gas station

**DECISION STATUS: POSTPONED BY APPLICANT.**

### 2. 16 Hawthorne Street, South

Application PLPZ2016 00004 for Exterior Alteration review to construct a total of five residential units a property located at 16 HAWTHORNE STREET SOUTH, GREENWICH, in the R-6 Zone. Proposed use: multi-family residential Existing Use: single family residential

**DECISION STATUS: APPROVED AS NOTED, return electronically**  
Voting to approve: Pugliese, Cohen, Contadino, Smith, and Strazza.

**Proposed:**

- **Returned from previous meeting:**
  - **More street friendly.**
  - **Keep as many existing trees as possible.**
  - **More details on the light fixtures.**
  - **Colors and materials on the elevations.**
  - **Aged Pewter Hardie Board.**

- Lights on 8 foot high posts.
- Total lights: 2 on pillars, 2 post lights and fixtures on buildings.
- Keep the Norway maple, even though it is invasive, as neighbor would like it to remain. The Elm will remain as well.

**Modification:**

- No flood lights are allowed, need to provide light fixtures and cut sheets.
- Change the top gables to either shed or adjust the windows to make less heavy. Return electronically with this change
- Arborvitae shall be increased to 6-8 feet in height.
- Replace American Elm or Norway Maple with Red oak if they become damaged.

**3. Milbrook Country Club**

Application PLPZ2016 00024 for Exterior Alteration review for modifications to the club house and the pool house on a property located at 0 WEST BROTHER DRIVE, (A.K.A. 61 WOODSIDE DRIVE), GREENWICH in the RA-4 Zone. Proposed use: private club Existing Use: private club

Note: This is for Club property on the West side of Woodside Drive.

**DECISION STATUS: APPROVED AS NOTED**

Voting to approve: Pugliese, Cohen, Contadino, Smith, and Strazza.

**Returned from previous meeting (Feb 2016):**

- Decided not to add another chimney.
- Used a smooth Composite Board.
- Removed windows on the east side.
- Use consistent materials.
- Mechanicals: Most on the roof. Some on ground.

**Modification:**

- Consider providing more detail as to what percentage of siding is brick and what percentage is stone.
- Will do mock up in field and shall call staff when available to review by Committee.

#### 4. Milbrook Country Club

Application PLPZ2016 00025 for Exterior Alteration review for new paddle tennis courts on a property located at 0 WOODSIDE DRIVE (A.K.A. 61 WOODSIDE DRIVE), GREENWICH in the RA-4 Zone. Proposed use: private club Existing Use: private club Note: This is for Club property on the East side of Woodside Drive.

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting to approve: Pugliese, Cohen, Contadino, Smith, and Strazza  
**Returned from previous meeting (Feb 2016):**

- **Modify landscaping.**
- **The architecture of the paddle house is approved.**
- **Only lighting on site is on the paddle tennis court.**
- **The posts are 20 feet tall.**
- **The bollards are 36" in height.**

**Modification:**

- **Landscape: Approved.**
- **Mechanicals: Approved.**

#### 5. Greenwich Catholic School

Application PLPZ201600301 for Exterior Alteration review to change the previously approved pitched parapet to a flat roof with mechanicals on a property located at 471 NORTH STREET, GREENWICH the RA-1 Zone.

Proposed use: school (private) Existing Use: school (private)

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting to approve: Pugliese, Cohen, Contadino, Smith, and Strazza  
**Returned from previous approved plan (2013):**

- **Removed the Parapet/Roof that had been used for screening.**
- **White: Azek Trim.**
- **Red Common Brick to match rest of building.**

**Modification:**

- **Provide screening on the roof.**
- **Screening should be: "Option 1" painted "Polluted Sky" gray.**

## 6. Miller Motorcars

Application PLPZ2016 00273 for Sign Review and PLPZ201600274 for Exterior Alteration review and **new façade signs and modifications to the exterior including changes to the window and the canopy** on a property located at 273 WEST PUTNAM AVENUE, Unit:279 GREENWICH, CT in the GB Zone. Proposed use: automotive Existing Use: vacant

**DECISION STATUS: RETURN, Inadequate application**

### **Proposed:**

- **Included all properties in the same application, even 315 West Putnam Avenue that is a separate lot.**
- **Full size scalable plans were not given for any of the buildings.**
- **No LARGE, DETAILED plans were PROVIDED FOR SOME OF THE BUILDINGS.**
- **Modifying all building facades.**
- **Need separate applications for lots on separate lots and separate sign applications for each lot.**

### **Modification:**

#### **273 West Putnam**

- **Landscape: Not presented.**
- **Mechanicals: Not presented.**
- **Lighting: None presented.**
- **Architecture: Return**
- **Sign: Bentley Logo cannot be more than 18". Red background for Baggati Sign cannot illuminate. Bentley letters are 8". Need a compliant sign. Oval red background of Baggati is part of the logo and needs to be sized according to regulation.**
- **Plans were not given to the proper scale or scalable. 11 X 17" was provided where most of the writing could not be written.**

#### **275 West Putnam Avenue**

- **Need separate applications for lots on separate lots and separate sign applications for each lot.**
- **Landscape: Not presented.**
- **Mechanicals: Not presented.**
- **Lighting: None presented.**
- **Architecture: No samples given. No color sets**

- **Sign: Miller Motor Cars will be kept of building.**
- **Plans were not given for this building.**

**279/315 West Putnam Avenue**

- **Need separate applications for lots on separate lots and separate sign applications for each lot.**
- **Landscape: Not presented.**
- **Mechanicals: Not presented.**
- **Lighting: None presented.**
- **Architecture: No samples given. No color sets**
- **Sign: Returned.**
- **Plans were not given for this building.**

**321 West Putnam Avenue**

- **Need separate applications for lots on separate lots and separate sign applications for each lot.**
- **Landscape: Not presented.**
- **Mechanicals: Not presented.**
- **Lighting: None presented.**
- **Architecture: No samples given. No color samples.**
- **Sign: Canopy and sign lighting.**
- **Plans were not given for this building.**

**7. Stanwich Club 8:45 PM**

Application PLPZ201600302 for Exterior Alteration review **for the reconstruction of the terrace and deck, including new lighting and planting** on a property located at 888 NORTH STREET, GREENWICH, in the RA-4 Zone. Proposed use: private club Existing Use: private club

**DECISION STATUS: APPROVED AS NOTED**

Voting to approve: Pugliese, Cohen, Contadino, Conte (8:45) and Strazza.

Recused: Smith

**Modification:**

- **Need to provide full size plans that are scalable in the future.**
- **No up lighting or down lighting of the trees.**
- **Pencil lights are not allowed in the planting beds.**
- **No washing of building or building features such as columns with light.**
- **Landscaping: approved.**

- **Hardscape materials: approved.**
- **Recessed fixtures to be hooded.**

**8. Silver Gwen II, LLC 9:15 PM**

Applications PLPZ201600215 for Exterior Alteration review to **install new trim, shingles on front porch, railings on rear, gutters, new landscaping and a new wall** on a property located at 60 OAK RIDGE STREET,

GREENWICH in the R-6 Zone. Proposed use: multi-family residential

Existing use: multi-family residential

**DECISION STATUS: APPROVED AS NOTED, return electronically.**

Voting to approve: Pugliese, Cohen, Contadino, Conte, LoBalbo, Smith and Strazza.

**Modification from May 2016 meeting:**

- **Color: Approved previously.**
- **Architecture approved previously.**
- **Condensers locations: approved.**
- **Retaining wall is 11 feet high.**

**Modification:**

- **Recreate a more naturalistic, woodland-like edge rather than a straight row of Emerald Green Arborvitae on the western boundary of the parking lot. Consider using Norway spruce, fastigate white pine, viburnum plicatum (double file viburnum), dark American Arborvitae which is a looser variety at the 6-8 foot high or add some specimen sizes and mix up to get a woodland border effect.**
- **Light fixtures: still need review, to be more cohesive. Send back electronically.**
  - **All different colors and are not the same style.**
  - **Spot lights on the back for the back that are on sensors.**

**9. New Lebanon School (9:38)**

Application PLPZ201600271 for Exterior Alteration review **for the construction of a new school** on a property located at 25 MEAD AVENUE

GREENWICH in the R-6 Zone. Proposed use: school (municipal) Existing

Use: school (municipal)

**DECISION STATUS: RETURN**

**Modification:**

- The fence was described as being needed because the area will be under active used by the students. A picket fence, possibly dark wrought iron, should be used instead for a more residential look
- Consider making the fence disappear with plantings and boulders.
- Should make it clear which bridge that you should take to the main door. Possible consider changing the length of one of the canopy is projecting out can be modified. One bridge is for the Pre-K and K and the other bridge is for Grades 1 through 6. The front door hierarchy needs to be re-examined.
- Consider the Pre-K and K playground being placed on the same side of the school and near their entrance; that would help indicate the proper location for the Pre-K students.
- Elevation on Church Street has an institutional feeling and not welcoming, reconsider this facade.
- Stone is being used and applicant considered it to be harmonious with natural surroundings; samples are needed.
- Consider grass pavers instead of gravel on fire lane.
- Light gray railings should be consistent throughout site.
- Lighting: need to review.
- Local Native Rock: Bring pictures.
- Bring all samples.

**10. Greenwich Skating Club**

Application PLPZ2015 00540 for Exterior Alteration review **to modify the the approved light fixtures and bulbing** on a property located 15 CARDINAL ROAD GREENWICH in the RA-1 Zone. Proposed use: private club Existing use: private club

**DECISION STATUS:** RETURN to a meeting.

**Proposed :**

- The height of the posts will be 40 feet high.
- The applicant stated that the existing posts are 23 feet high.
- There will now be 18 light fixtures where there are 8 metal halide fixtures approved.
- The fixtures will be LED with arrays with 5 fixtures on 2 posts and 4 fixtures on 2 posts.
- The Committee reviewed the sample of the lighting head.



**Modifications:**

- **The height of the building has been reduced and the light posts will now be taller than the building.**
- **If the fixtures are changed to LED with a total of 18 fixtures (heads) they need to be on posts that are between 30 feet in height.**
- **Compliance with the lighting regulations prior to CO shall be demonstrated (visibility of light) and the applicant shall provide an as-built lumen plan.**

**COMMITTEE BUSINESS**

**1. APPROVAL OF MAY 2016 ACTION AGENDA**

Voting to approve: Pugliese, Cohen, Contadino, Conte, LoBalbo, Smith and Strazza.

[Continued next page]

**ARCHITECTURAL REVIEW SIGN SUB-COMMITTEE**

**Action Agenda & Draft Minutes**

*As heard on*

**Monday, June 6, 2016**

**CONE ROOM**

**10:30 AM**

**Greenwich Town Hall**

**Second Floor**

101 Field Point Road, Greenwich, CT

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ARC MEMBERS PRESENT: Paul Pugliese (chair), Richard Hein, Heidi Smith, and Mark Strazza.

STAFF MEMBER PRESENT: Cindy Tyminski

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**DECISION STATUS (6/8/2016): APPROVED AS SUBMITTED**

**Voting to APPROVE the recommendations of the Sign Sub-committee:**

Pugliese, Contadino, Cohen, Conte, LoBalbo, Smith and Strazza.

**1. Coco Nail Spa**

Application PLPZ2016 00279 for Sign and Awning review **for new façade signs** on a property located at 1263 EAST PUTNAM AVENUE, RIVERSIDE, in the LB Zone. Proposed use: nail salon Existing use: nail salon

**DECISION STATUS: RETURN, Meeting**

**Modifications:**

- **Remove eyelashes from the sign as it is not part of their name and just looked “tacked” on.**
- **Consider putting logos or letters on the window that describe the eyelash service.**

## 2. Boutique Fillicori Zecchini

Application PLPZ2016 00280 for Sign and Awning review for new façade signs on a property located at 24 WEST PUTNAM AVENUE, GREENWICH, in the CGBR Zone. Proposed use: retail Existing use: retail

**DECISION STATUS: APPROVED AS NOTED**

Voting to approve: Pugliese, Hein, Smith, and Strazza.

**Modifications:**

- **Consider adding a logo on the window or the door, which meets the regulations.**

## 3. River House Adult Day Center

Application PLPZ2016 00290 for Sign and Awning review for new façade signs on a property located at 125 RIVER ROAD EXTENSION, COS COB in the LB Zone. Proposed use: municipal (Adult Day Care) Existing use: municipal (Adult Day Care)

**DECISION STATUS: RETURN to meeting.**

**Modifications:**

- **This proposal will result in too many pin mounts into the brick.**
- **Is the top part of the brick the historic (original) brick on the building?**
- **The applicant needs to provide a survey showing all the signs that are on site for this establishment.**
- **Provide a swatch of the actual PMS color.**
- **Consider keeping all signs off the building and making the free standing signs larger.**
- **May have an interim review electronically.**

#### 4. Copious Row

Application PLPZ2016 00292 for Sign and Awning review for new façade signs on a property located at 86 GREENWICH AVENUE, GREENWICH in the CGBR Zone. Proposed use: retail Existing use: retail

**DECISION STATUS: APPROVED AS SUBMITTED**

Voting to approve: Pugliese, Hein, Smith, and Strazza.

#### 5. Greenwich Skating Club

Application PLPZ2015 00540 for Exterior Alteration review to modify the the approved light fixtures and bulbing on a property located 15 CARDINAL ROAD GREENWICH in the RA-1 Zone. Proposed use: private club Existing use: private club

**DECISION STATUS: RETURN** to a meeting

**Modifications:**

- If the fixtures are changed to LED with a total of 18 fixtures (heads) they need to be on posts that are between 30 and 35 feet in height.
- Need to demonstrate that it is required that they are this high.
- A sample of the fixture, which can be plugged in needs to be brought in and approved by the Committee members prior to approval.
- Specification of the fixture, including showing the LED array shall be provided.
- Compliance with the lighting regulations prior to CO shall be demonstrated (visibility of light) and the applicant shall provide an as-built lumen plan.
- NOTE: Applicant appeared at the June 6, 2016 meeting with the sample light (see the conditions)

## 6. Fairview Country Club

Application PLPZ2016 00052 for Exterior Alteration review of **Construction Documents** on a property located at 1241 KING STREET GREENWICH in the RA-4 Zone. Proposed use: Private Club Existing Use: Private Club Return

### **DECISION STATUS: APPROVED AS NOTED**

Voting to approve: Pugliese, Hein, Smith, and Strazza

#### **Modifications:**

- **Plans dated: May 18, 2016.**
- **Bring the posts back to how they were originally so they don't interfere with the window or the key.**
- **Replace page A301.**

## 7. The Nantucket Project

Application PLPZ2016 00299 for Exterior Alteration review **to paint the building** on a property located at 115 MASON STREET in the CGB Zone.

Proposed use: Office Existing Use: Office

### **DECISION STATUS: APPROVED AS SUBMITTED**

Voting to approve: Pugliese, Hein, Smith, and Strazza.

**NOTE: Applicant has a violation on site, as they have installed a free standing sign without ARC approval, zoning permit or building permit.**

### **NOTICE TO APPLICANTS**

Applicants or their representatives must be present at the meeting for which their item is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting. **Please record all recommended revisions to your design** that are requested by the Architectural Review Committee during your public hearing.

If an application is **"approved as submitted"** and no revisions are required, **plans may be picked up** by the applicant at the Planning and Zoning Department. **These plans will not be available any sooner than 9:00 am on the Friday following the meeting.**

If an application requires revisions **the Committee may review subsequent revisions via email** in order to expedite the process for the applicant. The applicant will be told at the meeting if this option is available to them. These revisions can be emailed to: [ctyminski@greenwichct.org](mailto:ctyminski@greenwichct.org). The Committee will review these revisions and comments and/or conditions will be emailed back to the applicant.

**Once revisions are approved, three new final design plan sets must be submitted** that incorporate the required changes to the design. No Sign plans will be accepted that are smaller than 11" x 17" in size. Exterior Alternation plans must be full size and scalable. **Planning and Zoning Staff will stamp the**

**revised and approved drawings on Fridays from 9:00 - 11:00 AM.** If you need to schedule an alternative time to have your revised drawings stamped, please contact staff at: [ctyminski@greenwichct.org](mailto:ctyminski@greenwichct.org).

Occasionally the Committee will request that subsequent revisions be reviewed at a future meeting. You will be scheduled for another meeting once revised plans are received by the Planning and Zoning department. Plans must be received at **by the deadline for that meeting date** to be scheduled for a particular meeting.

**To complete the permitting process** the applicant must apply to the Zoning Department for a zoning permit and to the Building Division of the Department of Public Works for a building permit. No sign shall be erected, relocated or altered until a building permit has been issued per Section 6-175 of the Building Zone Regulations. Applicants are requested to contact the Building Division for building permit requirements. Please note that **any changes to approved plans** will require additional Architectural Review Committee review and must return to a meeting.

In addition, **submitting an application by the posted deadline date** does not guarantee a spot on the agenda. The agenda is filled on a first come basis.

# ARCHITECTURAL REVIEW COMMITTEE

Wednesday, June 8, 2016

## FINAL AGENDA

Town Hall Meeting Room

7:00 PM

Greenwich Town Hall

First Floor

101 Field Point Road, Greenwich, CT

### 1. 205 Sound Beach Avenue

Application PLPZ2016 00218 for Exterior Alteration review for construction of a new gas station canopy and lighting to a property located at 205 SOUND BEACH AVENUE, OLD GREENWICH in the LBR-2 Zone. Proposed use: gas station Existing Use: gas station

DECISION STATUS:

- AS SUBMITTED       AS NOTED       RETURN       DENIED
- Meeting
- Electronic resubmission
- Construction Documents

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|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN      | <input type="checkbox"/> CONTE   | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE    | <input type="checkbox"/> STRAZZA   | <input type="checkbox"/> SMITH   | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

### 2. 16 Hawthorne Street, South

Application PLPZ2016 00004 for Exterior Alteration review to construct a total of five residential units a property located at 16 HAWTHORNE STREET SOUTH, GREENWICH, in the R-6 Zone. Proposed use: multi-family residential Existing Use: single family residential

DECISION STATUS:

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**3. Milbrook Country Club**

Application PLPZ2016 00024 for Exterior Alteration review for modifications to the club house and the pool house on a property located at 0 WEST BROTHER DRIVE, (A.K.A. 61 WOODSIDE DRIVE), GREENWICH in the RA-4 Zone. Proposed use: private club Existing Use: private club

Note: This is for Club property on the West side of Woodside Drive.

- DECISION STATUS:
- AS SUBMITTED       AS NOTED       RETURN       DENIED
  - Meeting
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  - Construction Documents

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<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

**4. Milbrook Country Club**

Application PLPZ2016 00025 for Exterior Alteration review for new paddle tennis courts on a property located at 0 WOODSIDE DRIVE (A.K.A. 61 WOODSIDE DRIVE), GREENWICH in the RA-4 Zone. Proposed use: private club Existing Use: private club Note: This is for Club property on the East side of Woodside Drive.

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5. Greenwich Catholic School

Application PLPZ201600301 for Exterior Alteration review **to change the previously approved pitched parapet to a flat roof with mechanicals** on a property located at 471 NORTH STREET, GREENWICH the RA-1 Zone.

Proposed use: school (private) Existing Use: school (private)

DECISION STATUS:

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Application PLPZ2016 00273 for Sign Review and PLPZ201600274 for Exterior Alteration review and **new façade signs and modifications to the exterior including changes to the window and the canopy** on a property located at 273 WEST PUTNAM AVENUE, Unit:279 GREENWICH, CT in the GB Zone. Proposed use: automotive Existing Use: vacant

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Applications PLPZ201600215 for Exterior Alteration review to install new trim, shingles on front porch, railings on rear, gutters, new landscaping and a new wall on a property located at 60 OAK RIDGE STREET, GREENWICH in the R-6 Zone. Proposed use: multi-family residential Existing use: multi-family residential

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<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

**9. New Lebanon School**

Application PLPZ201600271 for Exterior Alteration review **for the construction of a new school** on a property located at 25 MEAD AVENUE GREENWICH in the R-6 Zone. Proposed use: school (municipal) Existing Use: school (municipal)

**DECISION STATUS:**

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- Electronic resubmission
- Construction Documents

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| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

**COMMITTEE BUSINESS**

**1. APPROVAL OF MAY 2016 ACTION AGENDA**

**DECISION STATUS:**

- AS SUBMITTED       AS NOTED                       RETURN                       DENIED

- |                                   |                                    |                                  |                          |
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| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

**ARCHITECTURAL REVIEW SIGN SUB-COMMITTEE****FINAL AGENDA****Monday, June 6, 2016****CONE ROOM****10:30 AM****Greenwich Town Hall****Second Floor**

101 Field Point Road, Greenwich, CT

**1. Coco Nail Spa**

Application PLPZ2016 00279 for Sign and Awning review for new façade signs on a property located at 1263 EAST PUTNAM AVENUE, RIVERSIDE, in the LB Zone. Proposed use: nail salon Existing use: nail salon

**DECISION STATUS:**

- |                                       |                                   |  |                                 |
|---------------------------------------|-----------------------------------|--|---------------------------------|
| <input type="checkbox"/> AS SUBMITTED | <input type="checkbox"/> AS NOTED | <input type="checkbox"/> RETURN                  | <input type="checkbox"/> DENIED |
|                                       |                                   | <input type="checkbox"/> Meeting                 |                                 |
|                                       |                                   | <input type="checkbox"/> Electronic resubmission |                                 |
|                                       |                                   | <input type="checkbox"/> Construction Documents  |                                 |

- 
- |                                   |                                    |                                  |                          |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN      | <input type="checkbox"/> CONTE   | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE    | <input type="checkbox"/> STRAZZA   | <input type="checkbox"/> SMITH   | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

**2. Boutique Fillicori Zecchini**

Application PLPZ2016 00280 for Sign and Awning review for new façade signs on a property located at 24 WEST PUTNAM AVENUE, GREENWICH, in the CGBR Zone. Proposed use: retail Existing use: retail

**DECISION STATUS:**

- |                                       |                                   |  |                                 |
|---------------------------------------|-----------------------------------|--|---------------------------------|
| <input type="checkbox"/> AS SUBMITTED | <input type="checkbox"/> AS NOTED | <input type="checkbox"/> RETURN                  | <input type="checkbox"/> DENIED |
|                                       |                                   | <input type="checkbox"/> Meeting                 |                                 |
|                                       |                                   | <input type="checkbox"/> Electronic resubmission |                                 |
|                                       |                                   | <input type="checkbox"/> Construction Documents  |                                 |

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- |                                   |                                    |                                  |                          |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN      | <input type="checkbox"/> CONTE   | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE    | <input type="checkbox"/> STRAZZA   | <input type="checkbox"/> SMITH   | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

**3. River House Adult Day Center**

Application PLPZ2016 00290 for Sign and Awning review for new façade signs on a property located at 125 RIVER ROAD EXTENSION, COS COB in the LB Zone. Proposed use: municipal (Adult Day Care) Existing use: municipal (Adult Day Care)

**DECISION STATUS:**

- AS SUBMITTED       AS NOTED       RETURN       DENIED
- Meeting
- Electronic resubmission
- Construction Documents

- |                                   |                                    |                                  |                          |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN      | <input type="checkbox"/> CONTE   | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE    | <input type="checkbox"/> STRAZZA   | <input type="checkbox"/> SMITH   | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

**4. Copious Row**

Application PLPZ2016 00292 for Sign and Awning review for new façade signs on a property located at 86 GREENWICH AVENUE, GREENWICH in the CGBR Zone. Proposed use: retail Existing use: retail

**DECISION STATUS:**

- AS SUBMITTED       AS NOTED       RETURN       DENIED
- Meeting
- Electronic resubmission
- Construction Documents

- |                                   |                                    |                                  |                          |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN      | <input type="checkbox"/> CONTE   | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE    | <input type="checkbox"/> STRAZZA   | <input type="checkbox"/> SMITH   | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

**5. Greenwich Skating Club**

Application PLPZ2015 00540 for Exterior Alteration review to modify the the approved light fixtures and bulbing on a property located 15 CARDINAL ROAD GREENWICH in the RA-1 Zone. Proposed use: private club Existing use: private club

**DECISION STATUS:**

- AS SUBMITTED       AS NOTED       RETURN       DENIED
- Meeting
- Electronic resubmission
- Construction Documents

- |                                   |                                    |                                  |                          |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN      | <input type="checkbox"/> CONTE   | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE    | <input type="checkbox"/> STRAZZA   | <input type="checkbox"/> SMITH   | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

## 6. Fairview Country Club

Application PLPZ2016 00052 for Exterior Alteration review of **Construction Documents** on a property located at 1241 KING STREET GREENWICH in the RA-4 Zone. Proposed use: Private Club Existing Use: Private Club Return

### DECISION STATUS:

- |                                       |                                   |  |                                 |
|---------------------------------------|-----------------------------------|--|---------------------------------|
| <input type="checkbox"/> AS SUBMITTED | <input type="checkbox"/> AS NOTED | <input type="checkbox"/> RETURN                  | <input type="checkbox"/> DENIED |
|                                       |                                   | <input type="checkbox"/> Meeting                 |                                 |
|                                       |                                   | <input type="checkbox"/> Electronic resubmission |                                 |
|                                       |                                   | <input type="checkbox"/> Construction Documents  |                                 |

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- |                                   |                                    |                                  |                          |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN      | <input type="checkbox"/> CONTE   | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE    | <input type="checkbox"/> STRAZZA   | <input type="checkbox"/> SMITH   | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN    | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

### NOTICE TO APPLICANTS

Applicants or their representatives must be present at the meeting for which their item is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting. **Please record all recommended revisions to your design** that are requested by the Architectural Review Committee during your public hearing.

If an application is **“approved as submitted”** and no revisions are required, **plans may be picked up** by the applicant at the Planning and Zoning Department. **These plans will not be available any sooner than 9:00 am on the Friday following the meeting.**

If an application requires revisions **the Committee may review subsequent revisions via email** in order to expedite the process for the applicant. The applicant will be told at the meeting if this option is available to them. These revisions can be emailed to: [ctyminski@greenwichct.org](mailto:ctyminski@greenwichct.org). The Committee will review these revisions and comments and/or conditions will be emailed back to the applicant.

**Once revisions are approved, three new final design plan sets must be submitted** that incorporate the required changes to the design. No Sign plans will be accepted that are smaller than 11" x 17" in size. Exterior Alternation plans must be full size and scalable. **Planning and Zoning Staff will stamp the revised and approved drawings on Fridays from 9:00 - 11:00 AM.** If you need to schedule an alternative time to have your revised drawings stamped, please contact staff at: [ctyminski@greenwichct.org](mailto:ctyminski@greenwichct.org).

Occasionally the Committee will request that subsequent revisions be reviewed at a future meeting. You will be scheduled for another meeting once revised plans are received by the Planning and Zoning department. Plans must be received at **by the deadline for that meeting date** to be scheduled for a particular meeting.

**To complete the permitting process** the applicant must apply to the Zoning Department for a zoning permit and to the Building Division of the Department of Public Works for a building permit. No sign shall be erected, relocated or altered until a building permit has been issued per Section 6-175 of the Building Zone Regulations. Applicants are requested to contact the Building Division for building permit requirements. Please note that **any changes to approved plans** will require additional Architectural Review Committee review and must return to a meeting.

In addition, **submitting an application by the posted deadline date** does not guarantee a spot on the agenda. The agenda is filled on a first come basis.