1. Board Of Selectmen Agenda

Documents:

5.24.18-BOS-AGENDA.PDF

1.I. Board Of Selectmen Minutes

Documents:

5.24.18-BOS-MINUTES-APPROVED.PDF
Board of Selectmen Meeting  
Thursday, May 24, 2018  
10:00 a.m.  
Town Hall Meeting Room  

AGENDA  

1. Welcome and Pledge of Allegiance  

2. Approval of Minutes  
   a. Board of Selectmen Regular Meeting on May 10, 2018  

3. First Selectman’s Updates – Peter J. Tesei  

4. Old Business  

5. New Business  
   a. Installation of an all-way stop sign on Sheephill Road and Sound Beach Avenue Extension – Melissa Evans, traffic operations coordinator.  

6. Appointments and Nominations  

7. Executive Session  
   a. Executive Session to discuss pending litigation and settlement of claims.  

8. Adjourn
Town of Greenwich
Board of Selectmen
May 10, 2018
10:00 A.M.
Town Hall Meeting Room

DRAFT MINUTES

1. The meeting opened at 10:07 A.M. with the Pledge of Allegiance.

   a. Attendance:
      a. First Selectman Peter J. Tesei
      b. Selectman John Toner
      c. Selectman Sandy Litvack

   Following the Pledge, Mr. Tesei greeted and welcomed attendees commenting that it was a Public Meeting of the Board of Selectmen who reserve the right to call on people to ask questions and make comments. He also said that the Board would be holding a public hearing on the Neighborhood Assistance Act program proposals.

2. Approval of Minutes

   a. Minutes of Board of Selectmen Regular Meeting held on April 26, 2018 were moved for approval by Mr. Litvack, and seconded by Mr. Toner. The motion passed unanimously.

   b. Minutes of the Board of Selectmen Special Meeting held on May 3, 2018 were moved for approval by Mr. Litvack, and seconded by Mr. Toner. The motion passed unanimously.

3. First Selectman's Updates

   a. Mr. Tesei said all three Selectmen attended the April 27 Standing room only for the annual Stand Against Racism program organized by the YWCA – an event that was very well attended.

   b. On April 29, he attended the Greenwich Historical Society’s Landmark Plaques ceremony which recognized several buildings and homes with historic significance. The guest speaker was Greenwich resident Anthony Malkin, who is CEO & Chairman of the Empire State Realty Trust which recently completed a two-year historic renovation of the Empire State Building.

   c. On May 1, Mr. Tesei attended the Distinguished Teachers Awards held at GHS Performing Arts Center. They were given to Megan White, Eleanor Ritch, Frank Kovac, Michele Giorlando DeRosa, Lisa Giometti and Karen Ball.

   d. On May 3, the annual Art to the Avenue opened. It is an opportunity until end of the month to view artwork of more than 100 artists that is on display throughout the downtown business district.

   e. On Monday (May 7), the First Selectman's Disability Advisory Committee held a meeting with several department heads to develop a continuing
dialogue about access to facilities for people with disabilities when considering various projects around Town.

f. On Tuesday (May 8), the First Selectman’s Diversity Advisory Committee met to finalize details of its annual essay context that will be held on May 15. The Committee also is finalizing a resource guide for immigrants which was developed following a panel discussion on immigration issues a few months ago. The guide will be published in multiple languages and also be available online.

g. On Wednesday (May 9), the First Selectman’s Economic Advisory Committee met. Among discussion items were the attendance by Mr. Tesei, Committee Chair Jim Aiello and Community Development/Grants Administrator Tyler Fairbairn at the May 3 DeLoitte Greenhouse Lab in New York City. They and representatives from Stamford, Norwalk, Westport and Fairfield participated in a daylong program to develop collaborative business development strategies.

4. Old Business

There was none.

5. New Business

a. Open public hearing on CT Neighborhood Assistance Act Grant Program Proposals – Tyler Fairbairn.

At 10:22 a.m., Mr. Tesei opened the public hearing. Mr. Fairbairn explained that this is a state program allowing tax credits for businesses that perform projects for local programs. The Town is acting as a liaison with the Connecticut Department of Revenue Services for the funding. He also explained that once the Board of Selectmen approve the project roster, it is forwarded to the Representative Town Meeting (RTM) for approval. The project applications must be submitted to the state by July 1, with funding decisions announced by the State in December. Mr. Tesei said that if there weren’t any public comments that the public hearing would be closed.

Upon a motion by Mr. Litvack that was seconded by Mr. Toner, the hearing closure was unanimously approved.

b. Approval of the CT Neighborhood Assistance Act Grant Program Proposals.

Upon a motion by Mr. Litvack that was seconded by Mr. Toner, the project proposals were unanimously approved as presented.

Mr. Toner then took a few moments to update the Board about activities he attended. Among them, the 60th anniversary of the Greenwich Symphony Orchestra on April 28 where GSO President Mary Radcliffe was honored for her
six decades of service to the organization. He also participated in the April 29 Greenwich Clean & Green program. Mr. Toner also noted that a draft report on the Age Friendly Greenwich survey has been prepared by Columbia University. While the survey will not close until May 15, so far 2,200 people have completed the survey – well beyond the 500 responses necessary to complete the survey. Mr. Toner provided copies of the draft report and said that Town Planner Katie DeLuca agreed to incorporate survey data in the upcoming 2019 Plan of Conservation and Development.

Mr. Toner also reported that at the latest New Lebanon School Building Committee meeting, it was reported that there will be the topping out of the new school on June 8 and that the project is on schedule for completion on Dec. 24.

6. Appointments and Nominations

There was a motion by Mr. Toner that was seconded by Mr. Litvack to move into Executive Session for the purpose of interviewing a candidate for The Nathaniel Witherell Board. The motion was approved unanimously and the Board went into Executive Session at 10:35 a.m.

There was a motion at 10:59 a.m. by Mr. Litvack that was seconded by Mr. Toner to leave the Executive Session. The motion was approved unanimously.

Mr. Toner made a motion that was seconded by Mr. Litvack to nominate Joan A. Merrill as a regular member of The Nathaniel Witherell Board for a term expiring June 30, 2021. The motion was approved unanimously.

Mr. Toner made a motion that was seconded by Mr. Litvack to renominate Nisha Hurst as a regular member of The Nathaniel Witherell Board for a term expiring June 30, 2021. The motion was approved unanimously.

Mr. Toner made a motion that was seconded by Mr. Tesei to nominate Nancy Chapin as a regular member of the Board of Parks & Recreation for a term expiring June 30, 2019. The motion was approved unanimously.

Mr. Tesei made a motion that was seconded by Mr. Litvack to nominate Meg Nolan Van Reesema as a regular member of the Board of Parks & Recreation for a term expiring June 30, 2021. The motion was approved unanimously.

Mr. Tesei made a motion that was seconded by Mr. Litvack to nominate Dr. Andrew Bronin as a regular member of the Board of Parks & Recreation for an interim term expiring June 30, 2019. The motion was approved unanimously.

Mr. Tesei made a motion that was seconded by Mr. Litvack to nominate Maryann Ramos as a regular member of the Board of Health for a term expiring June 30, 2022. The motion was approved unanimously.
Mr. Tesei made a motion that was seconded by Mr. Litvack to renominate Robert Carangelo as a regular member of the Board of Health for a term expiring June 30, 2022. The motion was approved unanimously.

Mr. Toner made a motion that was seconded by Mr. Tesei to renominate John Margenot as a regular member of the Board of Ethics for a term expiring June 30, 2021. The motion was approved 2-1-0, with Mr. Litvack dissenting.

There was discussion by the Board with Town Attorney J. Wayne Fox on the status of changing procedures to file complaints with the Board of Ethics. Mr. Tesei noted that Mr. deBary has made progress over the last two years to codify procedures.

Mr. Toner made a motion that was seconded by Mr. Tesei to renominate Paul deBary as a regular member of the Board of Ethics for a term expiring June 30, 2021. The motion was approved unanimously.

7. Executive Session

Mr. Litvack made a motion to enter into executive session at 10:42 A.M., seconded by Mr. Litvack, for the purposes of discussing pending litigation. The Board voted 3-0 in favor at 11:45 a.m.

Also present in Executive Session were J. Wayne Fox, Town Attorney and Recording Secretary Barbara Heins.

Mr. Litvack moved to exit Executive Session at 11:48 A.M. Following a second by Mr. Toner, the Board voted 3-0-0 in favor.

8. Adjournment

Mr. Toner motioned to adjourn at 11:48 A.M. Following a second by Mr. Toner, the Board voted 3-0-0 in favor.

The next regular Meeting of the Board of Selectmen is scheduled for Thursday, May 24, 2018 at 10:00 A.M. in the Town Hall Meeting Room.

________________________________________
Peter J. Tesei, First Selectman

________________________________________
Prepared by Barbara A. Heins,
Recording Secretary
TO: Barbara Heins, First Selectman’s Office
FROM: Melissa Evans, Traffic Operations Coordinator
DATE: May 17, 2018
RE: Request for All-Way Stop Sign Control

AGENDA ITEM FOR BOARD OF SELECTMEN

This proposal is to establish all-way stop sign control for the intersection of Sheephill Road and Sound Beach Avenue Extension. The Engineering Division has received several resident concerns about this intersection. An investigation was completed and it was determined that the intersection meets the Federal warrants for all-way stop sign control.

Attached please find the investigation report and map, for inclusion on the next Board of Selectmen meeting agenda.

Attachments

cc: J. W. Michel, Deputy Commissioner
    Sgt. P. Smyth, Police Department, Traffic Section (w/att)
TRAFFIC INVESTIGATION REPORT
TOWN OF GREENWICH
ENGINEERING DIVISION

Date: April 23, 2018

Location: Sheephill Road and Sound Beach Avenue Extension

Concern: The current intersection configuration causes confusion for both motorists and pedestrians, as the three-legged intersection only has STOP sign control on two of the approaches. Numerous area residents have contacted the Engineering Division concerned about vehicular and pedestrian safety at the intersection.

Observations: Sheephill Road is a collector roadway running north from East Putnam Avenue to Palmer Hill Road, for a distance of 1.17 miles.

Sound Beach Avenue Extension is a collector roadway running north from East Putnam Avenue to Sheephill Road, for a distance of .48 miles.

At the intersection of Sheephill Road and Sound Beach Avenue Extension, the Sheephill Road northbound approach and the Sound Beach Avenue Extension approach are controlled by STOP signs. The Sheephill Road southbound approach has no control.

There is a pedestrian crosswalk across the uncontrolled Sheephill Road southbound approach, as the sidewalks are located on the west side of Sheephill Road and the north side of Sound Beach Avenue Extension.

Crash Experience: Crash information was obtained from the Greenwich Police Department, Traffic Section. There was one crash in the period from January 2015 to April 2018.

Traffic Volumes: Manual turning movement counts were done at the intersection for the morning (7 - 9 a.m.) and afternoon (2 - 6 p.m) peak times. In the morning there were a total of 25 pedestrians crossing the intersection. In the afternoon there were 29 pedestrians that crossed the intersection.
Automatic traffic recorders (ATRs) were placed on Sheephill Road and Sound Beach Avenue Extension, from February 20, 2018 through February 28, 2018 for a total of 8 days, to obtain traffic volumes. The Average Daily Traffic (ADT) is as follows:

- Sheephill Rd., north of Sound Beach Ave. Ext. – 6627
- Sheephill Rd., south of Sound Beach Ave. Ext. – 4856
- Sound Beach Ave. Ext. – 4153

The peak hour volumes for the intersection are as follows:

- 7:45 - 8:45 am – 842 total vehicles, 19 pedestrians
- 3:15 – 4:15 pm – 697 total vehicles, 5 pedestrians

The 8-hour average volumes (11am to 7pm) for the intersection are as follows:

- Sheephill Road – 351
- Sound Beach Avenue Extension – 200

Warrants for traffic control at intersections are set forth in the Manual on Uniform Traffic Control Devices (MUTCD). Each of these warrants for multiway stop control were reviewed, for both intersections, using the recorded traffic volumes. The results are as follows.

**Warrant A.** Where traffic control signals are justified, the multiway stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.

A signal is not warranted at either location due to the classification of the roadways and low volume. **Warrant A is not met.**

**Warrant B.** A crash problem, as indicated by five or more reported crashes in a twelve-month period that are susceptible to correction by a multiway stop installation. Such crashes include right and left turn collisions as well as right-angle collisions.

Accident data obtained from the Town of Greenwich Police Department did not indicate five or more correctable crashes at either intersection over the past three years of available data. **Warrant B is not met.**
Warrant C. Minimum volumes:
Part 1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and

Part 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but

Part 3. If the 85th-percentile approach speed of the major-street traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.

The 85th percentile speed of traffic on Sheephill Road, north of the intersection, is 34 MPH northbound and 36 MPH southbound. Sheephill Road, south of the intersection, has an 85th percentile speed of 37 MPH for southbound traffic and 33 MPH for northbound traffic. The 85th percentile speed for Sound Beach Avenue Extension westbound was 27 MPH and for eastbound traffic was 25 MPH.

Warrant C, Part 1 and Part 2 are met.

Recommendations:
It is recommended that a STOP sign be installed on Sheephill Road southbound at its intersection with Sound Beach Avenue Extension, to establish All-Way STOP control. This will clearly identify right-of-way at the intersection.

Investigated by: Melissa G. Evans, Traffic Operations Coordinator

Approved by: James W. Michel, Deputy Commissioner
Town of Greenwich  
Special Meeting Board of Selectmen  
May 24, 2018  
1:00 P.M.  
Town Hall Meeting Room  

APPROVED MINUTES

1. The meeting opened at 10:14 A.M. with the Pledge of Allegiance.

   a. Attendance:  
      a. First Selectman Peter J. Tesei - Present  
      b. Selectman John Toner - Present  
      c. Selectman Sandy Litvack – Present via telephone

Following the Pledge, Mr. Tesei greeted and welcomed attendees commenting that it was a Regular Meeting of the Board of Selectmen who reserve the right to call on people to ask questions and make comments.

2. Approval of Minutes.

   a. Minutes of Board of Selectmen Regular Meeting held on May 10, 2018 were moved for approval by Mr. Toner, and seconded by Mr. Litvack. The motion passed unanimously.

3. First Selectman’s Updates – Peter J. Tesei

   On May 10, Mr. Tesei attended the Greenwich Council of the Boy Scouts of America Recognition Dinner & 42nd annual Gathering of Eagles at the Hyatt Regency. 18 young men were honored for their community service.

   On May 14, the Cash-Handling Task Force – comprised of Town Administrator Ben Branyan, Comptroller Peter Mynarski, Human Resources Director Mary Pepe and Mr. Tesei, completed its review of cash-handling practices throughout Town departments and issued its final report and recommendations. Mr. Tesei read the press release issued on the report and recommendations.

   Also on May 14, the RTM approved the 2018-19 budget. It was a nearly unanimous vote: 202-0-2. And then this past Monday (5.21.18), the BET set the mill rate – and for possibly the first time in history, the mill rate remained unchanged at 11.369 mills.

   The Greenwich United Way launched its new direct impact program – ‘Early Childhood Achievement Gap Solutions,’ that focuses on kids with economic disadvantages.

   The First Selectman’s Diversity Advisory Committee announced the winners of the 9th annual Diversity Writing Contest here in the Town Hall Meeting Room. For the second consecutive year, Monique Nikolov won the contest. Mr. Tesei thanked an
anonymous donor who donated half of the money needed for the prizes, and the Town of Human Resources for donating the other half of the prize money.

On May 17, Mr. Tesei attended the GEMS annual service awards ceremony held at the Greenwich Boat & Yacht Club.

The Hillside Road Working Group, which has met several times, has been scheduled to present its findings at the June 27 Board of Selectmen meeting.

Mr. Tesei said he received a thank you note from New Lebanon School fourth-grader Hank van Schaik. He hosted Hank and his Dad, and his friend Jhon Kilgallen for lunch on May 8. They also were treated to visits from GEMS and GFD.

The Town received notification last week from Live Green CT that because of its work in banning plastic bags, Greenwich has been selected as a “Climate Champion.” According to Live Green CT, Climate Champions were chosen by Live Green’s advisory committee in cooperation with The Discovery Museum and the Greater New Haven Clean Cities Coalition, for their “high level of regional leadership and innovation that has been shown in the area of sustainability.”

Mr. Tesei also read a letter from resident Joan Pellegrino thanking Traffic Operations Coordinator Melissa Evans for her assistance in resolving an issue.

Mr. Tesei also said the Town received notification from the City of Stamford that that municipality will be conducting paving and storm drainage work on Havemeyer Lane sometime after May 1.

There are several upcoming events including the Greenwich Chamber of Commerce annual awards luncheon during which several residents will be honored for their community contributions.

Mr. Tesei also read the list of various Memorial Day weekend events scheduled for the weekend.

He also said that on May 30, the Greenwich Library will announce the selection for this year’s Greenwich Reads Together program.

Next weekend will be the start of the 23rd Greenwich Concours d’Elegance at Roger Sherman Baldwin Park as well as the 4th Greenwich International Film Festival.

4. Old Business

There was none.

5. New Business
a. Installation of an all-way stop sign on Sheephill Road and Sound Beach Avenue Extension – Melissa Evans, traffic operations coordinator.

Before the presentation, Deputy Public Works Commissioner announced that this week is National Public Works Week and that Ms. Evans has organized a food drive at both the Holly Hill Transfer Station and DPW. The goal is to fill a truck with food donations that will be delivered to the Neighbor to Neighbor food pantry.

Ms. Evans explained that the stop sign installation is the result of concerns from several residents as well as walkers to North Mianus School and bus stops. There isn't a stop sign on Sheephill and the situation meets all traffic warrants.

Selectmen Litvack and Toner asked whether a traffic signal could be installed. Ms. Evans explained that would be extreme for this location but that she would canvass residents.

Resident Gayle DiPoli, 88 Sheephill Rd., expressed concern about access to her driveway and the placement of the stop sign.

Mr. Michel said an analysis indicates there are four cars per minute traveling the intersection during peak morning hours. He also said there will be a review about installation of sidewalks in the area before school starts in the fall.

Upon a motion by Mr. Litvack that was seconded by Mr. Toner, the board unanimously approved installation of the all-way stop sign at the intersection.

6. Appointments and Nominations

There was a review of vacancies and nominations that will need to be addressed during the summer so that nominations may be submitted in time for the deadline of the September RTM call.

7. Executive Session

a. Executive Session to discuss pending litigation and settlement of claims.

Mr. Toner made a motion that was seconded by Mr. Litvack to enter Executive Session. It was unanimously approved.

In attendance were Town Attorney Wayne Fox, Assistant Town Attorneys Aamina Ahmad, Gene McLaughlin and John Wetmore; Deputy DPW Commissioner Jim Michel, Town Building Official Bill Marr and Recording Secretary Barbara Heins.

Mr. Toner made a motion to exit the Executive Session that was seconded by Mr. Litvack and unanimously approved by the Board.

Mr. Litvack made a motion that was seconded by Mr. Toner to
authorize payment of $1 million for the self-insured retention towards the $6.5 million settlement of Abercrombie v. the Town of Greenwich. The Board unanimously approved.

Mr. Toner made a motion that was seconded by Mr. Litvack to approve the proposed ConnDOT Sewer Encroachment Permit and Agreement to allow the sewer force main line to be built on state highway land between the railroad tracks and I-95 in central Greenwich. It was unanimously approved.

8. Adjournment

Mr. Toner made a motion to adjourn at 12:06 p.m. Upon a second by Mr. Litvack. The motion was approved unanimously.

The next Meeting of the Board of Selectmen is scheduled for Friday, June 15, 2018 at 10:00 A.M. in the Town Hall Meeting Room.

Peter J. Tesei, First Selectman

Prepared by Barbara A. Heins, Recording Secretary