

1. BET Policy & Procedures Comm. Meeting Documents

Documents:

[BET_POLICY_PROCEDURE_MTG_AGENDA_05-11-18.PDF](#)
[SUB_TO_APP_BET_POLICY_PROCEDURES_MINUTES_05-11-18.PDF](#)
[APPROVED_BET_POLICY_PROCEDURES_MINUTES_05-11-18.PDF](#)



TOWN OF GREENWICH

**BOARD OF ESTIMATE & TAXATION
POLICY & PROCEDURE COMMITTEE MEETING**

**Friday, May 11, 2018
11:30 P.M.**

**Gisborne Room
1st Floor, Town Hall**

AGENDA

1. Acceptance of the BET Policy and Procedures Committee Minutes of March 1, 2018
2. Consideration of a proposed Internal Audit Policy for inclusion in the BET Policies & Procedure Handbook
3. Adjournment

BOARD OF ESTIMATE AND TAXATION
Policy and Procedures Committee Minutes
Friday, May 11, 2018
Gisborne Conference Room

Present

Committee: Michael Mason, Jeff Ramer

Attendees: Peter Mynarski, Comptroller; Jill Oberlander, BET Chair

Others: Elaine Brown, Executive Asst. to the Comptroller

The meeting was called to order at 11:08 A.M.

1. Acceptance of the BET Policy and Procedures Committee Minutes of March 1, 2018

Upon a motion by Mr. Ramer, seconded by Mr. Mason, the Committee voted 2-0 to approve the March 1, 2018 Meeting Minutes.

2. Consideration of proposed Internal Audit Policy for inclusion in the BET Policies & Procedures Handbook

Mr. Ramer referred to “The Audit Committee” section in *Organization and Powers* and the “Internal Audit Policy” section in *Policies and Procedures* for discussion.

The Committee agreed that a fuller conversation is needed. Mr. Ron Lalli, former TOG Risk Manager; David Weisbrod, BET Audit Committee Chairman and other BET Members will be invited to attend a future Committee meeting.

3. Adjournment

The meeting was adjourned at 11:32 A.M.

Elaine JV Brown, Recording Secretary

Jeffrey Ramer, BET Vice Committee Chair

Michael Mason, BET Vice Committee Chair

BOARD OF ESTIMATE AND TAXATION
Policy and Procedures Committee Minutes
Friday, May 11, 2018
Gisborne Conference Room

Present

Committee: Michael Mason, Jeff Ramer

Attendees: Peter Mynarski, Comptroller; Jill Oberlander, BET Chair

Others: Elaine Brown, Executive Asst. to the Comptroller

The meeting was called to order at 11:08 A.M.

1. Acceptance of the BET Policy and Procedures Committee Minutes of March 1, 2018

Upon a motion by Mr. Ramer, seconded by Mr. Mason, the Committee voted 2-0 to approve the March 1, 2018 Meeting Minutes.

2. Consideration of proposed Internal Audit Policy for inclusion in the BET Policies & Procedures Handbook

Mr. Ramer referred to "The Audit Committee" section in *Organization and Powers* and the "Internal Audit Policy" section in *Policies and Procedures* for discussion.

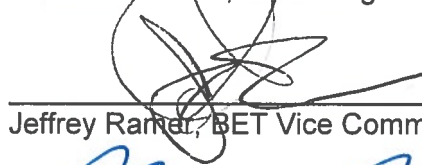
The Committee agreed that a fuller conversation is needed. Mr. Ron Lalli, former TOG Risk Manager; David Weisbrod, BET Audit Committee Chairman and other BET Members may be invited to attend a future Committee meeting.

3. Adjournment

The meeting was adjourned at 11:32 A.M.



Elaine JV Brown, Recording Secretary



Jeffrey Ramer, BET Vice Committee Chair



Michael Mason, BET Vice Committee Chair