

1. Meeting Materials

Documents:

MAY 4, 2016 ARCHITECTURAL REVIEW COMMITTEE ACTION AGENDA AND
DRAFT MINUTES.PDF

MAY 4, 2016 ARCHITECTURAL REVIEW COMMITTEE FINAL AGENDA.PDF

ARCHITECTURAL REVIEW COMMITTEE

Wednesday, May 4, 2016

Action AGENDA & Draft Minutes

Town Hall Meeting Room

7:00 PM

Greenwich Town Hall

First Floor

101 Field Point Road, Greenwich, CT

ARC MEMBERS PRESENT: Paul Pugliese (chair), Louis Contadino, John Conte,
Katherine LoBalbo, Heidi Smith and Mark Strazza.

STAFF MEMBER PRESENT: Cindy Tyminski.

1. Wendy's

Application PLPZ2015 00289 and PLPZ2016 00238 for Exterior Alteration and Sign Review review to modify the lights on a new building, relocate an existing sign and add new façade signs on a property located at 422 WEST PUTNAM AVENUE, GREENWICH in the GB Zone. Proposed use: fast food restaurant Existing Use: fast food restaurant

DECISION STATUS: APPROVED AS NOTED, return electronically
Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Proposed:

- No new lights on the building have been proposed other than the soffit lights. No wall pack lights have been proposed.
- Remove spot lights on the roof and the ones in the soffit that are halogen.
- Existing soffit lights will be replaced LEDs. New LED replacement will be a reduction, from existing light, in lumens cast on site.
- Existing free standing sign will not be relocated but a new sign, that will be compliant with the current regulations, is proposed.
- Came to meeting with no lighting plans or cut sheets for the members; just one copy.

Modification:

- New LED soffit lighting must be far enough from the building walls that it will not wash the building with light; should be shielded.
- Provide specifications of all the light fixtures and revise the lighting to be code compliant in regards to lumen value at the property line. This may require adding partial shielding of existing pole lights.
- Sign: Reduce the logo of the sign to 18" in width; pony tail to pony tail.
- The logos may not illuminate, the letters only may illuminate. The background of the sign may not illuminate.

2. 16 Hawthorne Street, South

Application PLPZ2016 00004 for Exterior Alteration review **to construct a total of five residential units** a property located at 16 HAWTHORNE STREET SOUTH, GREENWICH, in the R-6 Zone. Proposed use: multi-family residential Existing Use: single family residential

DECISION STATUS: RETURN to meeting.

Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Proposed:

- Two buildings with 5 total units.
- Siding: Aged pewter Hardie plank board.
- Roof: Pewter architectural grade
- Railing: aluminum.
- Stone wall around the entire site.

Modifications:

- Architecture: The Street facing elevation needs further development to integrate it conceptually with the other facades, right now it appears "tacked on". ARC is in strong agreement with the recommendations of Planning and Zoning on this elevation and the site to make it more street friendly.
- Planting plan: Change in the drive entrance with more formal stone wall with lighting at arrival is appropriate. The proposed plan is good but need to consider keeping some existing trees. Widen planting strip along the property line to 5' if possible.
- Trees: Keep the large evergreens on the street and the two trees on the north side of the property as well.

- **Lighting:** Provide light fixture specifications and lumen plan for proposed post lights (6'8"). Light fixture on walls at the entrances need to be specified, with selected finishes, and any other site lighting.
- **Fence:** Need to put a fence on top of the wall on the north side (3'0 high on 3'0 high wall). Need to return with specifications for the fence.
- **Elevations:** Annotation missing from elevations; **Note:** Colors and materials on all elevations.

3. 33 Benedict Place

Application PLPZ2016 00213 for Exterior Alteration review for landscaping modifications to a property located at 33 BENEDICT PLACE, GREENWICH in the GBO Zone. Proposed use: Office Existing Use: Office

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Proposed:

- **Need an opaque separation between building and parking lot.**

Revised items:

- **Plants:** Need to propose a tighter variety arborvitae. Try wintergreen arborvitae (Smaragd) instead of Green Giant.
- **Take into account the dramatic fin architecture of the building when finalizing the plan selection.**

4. 205 Sound Beach Avenue

Application PLPZ2016 00218 for Exterior Alteration review for construction of a new gas station canopy and lighting to a property located at 205 SOUND BEACH AVENUE, OLD GREENWICH in the LBR-2 Zone. Proposed use: gas station Existing Use: gas station

DECISION STATUS: RETURN to Meeting

Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Proposed:

- **Demolish the existing pumps and canopies and reconfigure layout.**

Modifications:

- **Reduce light posts to 12 foot high.**

- Need an architectural elevation of pumps and light posts in relationship to one another.
- Will grow grass on a plastic grid material. Need specifications of this.
- Area has high pedestrian traffic and visibility; a landscape plan is required.
- Demonstrate that this proposal is consistent with the Old Greenwich Plan.

5. Neighbor to Neighbor

Application PLPZ2016 00114 for Exterior Alteration review **for landscaping and lighting only on** a property located at 220 EAST PUTNAM,

GREENWICH in the R-20 Zone. Proposed use: Institutional Existing Use:

Institutional Note: HDC is reviewing the building.

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Proposed:

- The light fixtures selected are “transitional” from old to new work and the proposed fixture is fully shielded.
- Reduce the number of poles from 6 to 4.
- The light is a bollard is intended and being utilized on the south side of the new building.
- The temperature of the bulbing will be in the 2700 to 3000K.
- Root protection of plants in the drip line and his recommendation is to keep it 12 feet.
- Install privet hedge at 4 foot high.
- Move the driveway closer to the building and have used rhododendrons and mountain laurel that are 4 feet high.
- The wall goes from 2 feet to 4.7 feet.

Modifications:

- Confirm color of light posts and fixtures; decision to match or complement existing historic fixture not use black.
- Verify the existing lamping temperature (color) and try to be consistent and in line with the historic fixture.

6. 50 Old Field Point Road

Application PLPZ2016 00182 for Exterior Alteration review **to install roof top mechanicals** a property located at 50 Old Field Point Road, Greenwich in the GB Zone. Proposed use: mixed commercial use Existing Use: vacant

Note: Previous approvals required the rooftop mechanicals to be screened and this was never done.

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Proposed:

- **New units that are 30" x 30".**

Modifications:

- **Railing and screening not required. Installation would reduce the charming scale of existing architecture elements on the roof**

7. 16 OTR

Application PLPZ201600183 for Exterior Alteration review of **change the façade by bumping out the basement area** on a property located at 16 OLD TRACK ROAD, GREENWICH in the GB Zone. Proposed use: mixed use Existing use: mixed use/fitness club

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Modifications:

- **Concern that the removal of whatever little greenspace there was at the ground level on the site is now being removed.**
- **There is too much asphalt on the site. Find pockets of green space to break up the sea of asphalt and replace the "green" that is being removed.**
- **Concern about the reducing the sidewalk to 3 feet in width.**
- **Consider the removal of part of the narrow sidewalk along the north east façade, and use this area for planting.**

- **Architecture: approved.**

8. 37 Davenport Road

Applications PLPZ201600214 for Exterior Alteration review to install **new vinyl siding to cover existing siding and add decking and railing** on a property located at 37 DAVENPORT AVENUE, GREENWICH in the R-6 Zone. Proposed use: multi-family residential Existing use: multi-family res.

DECISION STATUS: APPROVED AS NOTED, return electronically
Proposed:

- **Decks and railings: composite material.**
- **Siding: Vinyl**
- **Color: Sterling Gray.**
- **Railings: All will be vertical railings.**
- **Window trim: Aluminum, white.**

Modification:

- **Property has previous site plan FSP#1052 with no historic overlay on the original dwelling, which the applicant's also want to re-clad with vinyl.**
- **Need a railing drawing; height and thickness of balusters.**

9. Silver Gwen II, LLC

Applications PLPZ201600215 for Exterior Alteration review to **install new trim, shingles on front porch, railings on rear, gutters, new landscaping and a new wall** on a property located at 60 OAK RIDGE STREET, GREENWICH in the R-6 Zone. Proposed use: multi-family residential Existing use: multi-family residential

DECISION STATUS: RETURN to Meeting

Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Proposed:

- **Repainting the stucco.**
- **Trim: Azek white**
- **Deck rails: Wrought iron black color.**
- **Decking: semitransparent "Normandy" color (Yellow-Brown).**

- **Column:** square Tucson column
- **Doors:** to fire rated metal doors (rear).
- **Lighting:** none

Modification:

- **Need to have cross sections through the site (N/S and E/W) Concerned with elevation of 13' stone wall/railing.**
- **Need a buffer between parking and the neighbor at the top of the hill. Consider need a fence or rail to prevent possibility of accidental fall.**
- **Face of rock outcropping drop needs to be addressed. All members were concerned about the geological stability of the ledge and what has been proposed.**
- **Landscape plan: Not reviewed.**
- **Lights: Bring samples of fixtures and bulbing.**
- **Architecture: No changes required; color samples to be provided for the file.**

10. Two Sound View Drive

Application PLPZ2015 00579 for Exterior Alteration review **for new**

landscaping and final details of pickling brick on a property located at 2

ARCH STREET GREENWICH, in the CGB Zone. Proposed use: office

Existing Use: office

DECISION STATUS: APPROVED AS NOTED.

Voting in favor of brick modification: Pugliese, Contadino, Conte, LoBalbo, and Smith. Voting in opposition of brick modification: Strazza.

Voting to approve landscaping and lighting: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

Proposed:

- **Landscaping; Remove planter and replace with curbing.**
- **Pickled brick.**
- **Flagpole with light so it lights at night.**

Modification:

- **Pickled brick is approved.**
- **Pull the line of proposed trees back from the hedge and from underneath the canopy of Town street Trees**
- **Landscape needs to be reviewed by Town Tree Warden.**

COMMITTEE BUSINESS

1. APPROVAL OF APRIL 2016 ACTION AGENDA

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Pugliese, Contadino, Conte, LoBalbo, Smith, and Strazza.

[CONTINUED ON THE NEXT PAGE]

10:30 PM – 12:01 PM

ARCHITECTURAL REVIEW SIGN SUB-COMMITTEE

Action AGENDA & Draft Minutes

Monday, May 2, 2016

CONE ROOM

10:30 AM

Greenwich Town Hall

Second Floor

101 Field Point Road, Greenwich, CT

ARC MEMBERS PRESENT: Paul Pugliese (chair), Rhonda Cohen, Richard Hein,
Heidi Smith, and Mark Strazza.

STAFF MEMBER PRESENT: Cindy Tyminski

DECISION STATUS (5/4/2016): APPROVED AS SUBMITTED

Voting TO APPROVE the recommendations of the Sign Sub-committee:

Pugliese, Contadino, Conte, LoBalbo, Smith and Strazza.

1. Velvet by Graham and Spencer

Application PLPZ2016 00 for Sign and Awning review for new façade sign and awning on a property located at 271 GREENWICH AVENUE, GREENWICH in the CGBR Zone. Proposed use: clothes Existing use: clothes

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Pugliese, Hein, Smith, and Strazza.

2. Oliver Peoples

Application PLPZ2016 00212 and PLPZ2016 00211 for Sign and Awning and Exterior Alteration review for new façade sign and new first floor paint on a property located at 234 GREENWICH AVENUE, GREENWICH (Unit 238) in the CGBR Zone. Proposed use: retail Existing use: retail

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese, Hein, Smith, and Strazza

Modifications:

- **Revise logo so it is compliant.**

3. Douglas Elliman Real Estate

Application PLPZ2016 00027 for Sign and Awning Review for new free standing on a property located at 88 FIELD POINT ROAD, GREENWICH in the CGB Zone. Proposed use: office Existing Use: office

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Hein, Smith, and Strazza.

Abstain: Pugliese

Modifications:

- Need to document if the shutters are going to be replaced.
- Sign should match shutter color; green or black.
- Match brick and put samples on site of the proposed brick; this should be reviewed by the Committee prior to sign off.
- Posts should be green/black to match the rest of the sign.

4. Convent of the Sacred Heart

Application PLPZ2016 00168 for Sign and Awning review for new freestanding sign on a property located at 1177 KING STREET, GREENWICH in the RA-4 Zone. Proposed use: institutional uses Existing use: institutional

DECISION STATUS: RETURN to a MEETING

Modifications:

- Consider putting sign on the wall; and the Committee would support two signs on walls for symmetry and visibility.
- Sign is competing with the gate.
- The landscape in the entrance should be reviewed and trees near the wall could be removed.
- Need a plan to show how much larger this sign is.

5. 2 Sound View Drive

Application PLPZ2016 00216 for Sign and Awning review for new façade sign on a property located at 2 ARCH STREET, GREENWICH in the CGB Zone. Proposed use: office Existing use: office

DECISION STATUS: DID NOT SHOW

6. COS

Application PLPZ2016 00079 for Sign and Awning review for new façade sign on a property located at 283 GREENWICH AVENUE, GREENWICH in the CGBR Zone. Proposed use: retail Existing use: retail

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Pugliese Hein, Smith, and Strazza.

Modifications:

- **Use the frosted material with the lights further away from the edge of the letter. Lumen that this fixture emits is acceptable now.**

7. 1381 East Putnam Avenue

Application PLPZ2016 00108 for Sign and Awning review for new free standing sign on a property located at 1381 EAST PUTNAM AVENUE, OLD GREENWICH in the LB Zone. Proposed use: retail/residential Existing use: retail/residential Note: Applicant received variance #PLZE2015 000683.

DECISION STATUS: RETURN to a Meeting.

Modifications:

- **Can sign be moved closer to the stone wall and the entrance?**
- **The sign does not relate well with the brick building.**
- **Rendering is incorrect, not showing the correct location of the sign.**
- **Are there plantings already where the sign is proposed?**

8. Children Classy Cuts

Application PLPZ2016 00109 for Sign and Awning review for new façade sign and awning on a property located at 251 MILL STREET, BYRAM in the LBR-2 Zone. Proposed use: hair salon Existing use: tattoo (personal service)

Note: Zoning permit received for use change 1/6/2016.

DECISION STATUS: APPROVED AS NOTED, return electronically

Voting to approve: Hein, Smith, and Strazza.

Abstain: Pugliese.

Modifications:

- **Consider using a red awning with taupe piping.**
- **Move the apostrophe up.**
- **6" letters.**
- **Font should not be bold; more breathing room between letters.**

- **Grey (taupe) letters on awning.**

9. Bimbo Bakery

Application PLPZ2016 00232 for Sign and Awning review for new fence on a property located at 10 HAMILTON AVENUE in the GB Zone. Proposed use: manufacturing, bakery Existing use: manufacturing, bakery

DECISION STATUS: APPROVED AS NOTED, return electronically

Voting to approve: Pugliese, Hein, Smith, and Strazza.

Modifications:

- **Use a sturdier material because it is near the road. Consider using a metal or moving the fence to the other side of the plantings.**
- **Resend specs of fence and/or new location.**

NOTICE TO APPLICANTS

Applicants or their representatives must be present at the meeting for which their item is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting. **Please record all recommended revisions to your design** that are requested by the Architectural Review Committee during your public hearing.

If an application is **“approved as submitted”** and no revisions are required, **plans may be picked up** by the applicant at the Planning and Zoning Department. **These plans will not be available any sooner than 9:00 am on the Friday following the meeting.**

If an application requires revisions **the Committee may review subsequent revisions via email** in order to expedite the process for the applicant. The applicant will be told at the meeting if this option is available to them. These revisions can be emailed to: ctyminski@greenwichct.org. The Committee will review these revisions and comments and/or conditions will be emailed back to the applicant.

Once revisions are approved, three new final design plan sets must be submitted that incorporate the required changes to the design. No Sign plans will be accepted that are smaller than 11" x 17" in size. Exterior Alternation plans must be full size and scalable. **Planning and Zoning Staff will stamp the revised and approved drawings on Fridays from 9:00 - 11:00 AM.** If you need to schedule an alternative time to have your revised drawings stamped, please contact staff at: ctyminski@greenwichct.org.

Occasionally the Committee will request that subsequent revisions be reviewed at a future meeting. You will be scheduled for another meeting once revised plans are received by the Planning and Zoning department. Plans must be received at **by the deadline for that meeting date** to be scheduled for a particular meeting.

To complete the permitting process the applicant must apply to the Zoning Department for a zoning permit and to the Building Division of the Department of Public Works for a building permit. No sign shall be erected, relocated or altered until a building permit has been issued per Section 6-175 of the Building Zone Regulations. Applicants are requested to contact the Building Division for building permit

requirements. Please note that **any changes to approved plans** will require additional Architectural Review Committee review and must return to a meeting.

In addition, **submitting an application by the posted deadline date** does not guarantee a spot on the agenda. The agenda is filled on a first come basis.

ARCHITECTURAL REVIEW COMMITTEE

Wednesday, May 4, 2016

FINAL AGENDA

Town Hall Meeting Room

7:00 PM

Greenwich Town Hall

First Floor

101 Field Point Road, Greenwich, CT

1. Wendy's

Application PLPZ2015 00289 and PLPZ2016 00238 for Exterior Alteration and Sign Review review to modify the lights on a new building, relocate an existing sign and add new façade signs on a property located at 422 WEST PUTNAM AVENUE, GREENWICH in the GB Zone. Proposed use: fast food restaurant Existing Use: fast food restaurant

- DECISION STATUS:
- AS SUBMITTED AS NOTED RETURN DENIED
 - Meeting
 - Electronic resubmission
 - Construction Documents

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2. 16 Hawthorne Street, South

Application PLPZ2016 00004 for Exterior Alteration review to construct a total of five residential units a property located at 16 HAWTHORNE STREET SOUTH, GREENWICH, in the R-6 Zone. Proposed use: multi-family residential Existing Use: single family residential

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6. 50 Old Field Point Road

Application PLPZ2016 00182 for Exterior Alteration review to install roof top mechanicals a property located at 50 Old Field Point Road, Greenwich in the GB Zone. Proposed use: mixed commercial use Existing Use: vacant

Note: Previous approvals required the rooftop mechanicals to be screened and this was never done.

DECISION STATUS:

- AS SUBMITTED AS NOTED RETURN DENIED
- Meeting
- Electronic resubmission
- Construction Documents

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7. 16 OTR

Application PLPZ201600183 for Exterior Alteration review of change the façade by bumping out the basement area on a property located at 16 OLD TRACK ROAD, GREENWICH in the GB Zone. Proposed use: mixed use Existing use: mixed use/fitness club

DECISION STATUS:

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8. 37 Davenport Road

Applications PLPZ201600214 for Exterior Alteration review to install **new vinyl siding to cover existing siding and add decking and railing** on a property located at 37 DAVENPORT AVENUE, GREENWICH in the R-6 Zone. Proposed use: multi-family residential Existing use: multi-family res.

DECISION STATUS:

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- Meeting
- Electronic resubmission
- Construction Documents

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9. Silver Gwen II, LLC

Applications PLPZ201600215 for Exterior Alteration review to **install new trim, shingles on front porch, railings on rear, gutters, new landscaping and a new wall** on a property located at 60 OAK RIDGE STREET, GREENWICH in the R-6 Zone. Proposed use: multi-family residential Existing use: multi-family residential

DECISION STATUS:

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- Meeting
- Electronic resubmission
- Construction Documents

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10. Two Sound View Drive

Application PLPZ2015 00579 for Exterior Alteration review for new landscaping and final details of pickling brick on a property located at 2 ARCH STTREET GREENWICH, in the CGB Zone. Proposed use: office

Existing Use: office

- DECISION STATUS:**
- AS SUBMITTED
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 - Meeting
 - Electronic resubmission
 - Construction Documents
 - DENIED

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COMMITTEE BUSINESS

1. APPROVAL OF APRIL 2016 ACTION AGENDA

- DECISION STATUS:**
- AS SUBMITTED
 - AS NOTED
 - RETURN
 - DENIED

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[CONTINUED ON THE NEXT PAGE]

ARCHITECTURAL REVIEW SIGN SUB-COMMITTEE

FINAL AGENDA

Monday, May 2, 2016

CONE ROOM

10:30 AM

Greenwich Town Hall

Second Floor

101 Field Point Road, Greenwich, CT

1. Velvet by Graham and Spencer

Application PLPZ2016 00 for Sign and Awning review **for new façade sign and awning** on a property located at 271 GREENWICH AVENUE, GREENWICH in the CGBR Zone. Proposed use: clothes Existing use: clothes

DECISION STATUS:

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2. Oliver Peoples

Application PLPZ2016 00212 and PLPZ2016 00211 for Sign and Awning and Exterior Alteration review **for new façade sign and new first floor paint** on a property located at 234 GREENWICH AVENUE, GREENWICH (Unit 238) in the CGBR Zone. Proposed use: retail Existing use: retail

DECISION STATUS:

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3. Douglas Elliman Real Estate

Application PLPZ2016 00027 for Sign and Awning Review for **new free standing** on a property located at 88 FIELD POINT ROAD, GREENWICH in the CGB Zone. Proposed use: office Existing Use: office

DECISION STATUS:

AS SUBMITTED AS NOTED RETURN DENIED

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|-----------------------------------|--------------------------------|----------------------------------|------------------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> DOYLE | <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO |
| <input type="checkbox"/> DECK | <input type="checkbox"/> BROWN | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE |
| <input type="checkbox"/> | <input type="checkbox"/> WOODS | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH |

4. Convent of the Sacred Heart

Application PLPZ2016 00168 for Sign and Awning review **for new freestanding sign** on a property located at 1177 KING STREET, GREENWICH in the RA-4 Zone. Proposed use: institutional uses Existing use: institutional

DECISION STATUS:

AS SUBMITTED AS NOTED RETURN DENIED

Meeting
 Electronic resubmission
 Construction Documents

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|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

5. 2 Sound View Drive

Application PLPZ2016 00216 for Sign and Awning review **for new façade sign** on a property located at 2 ARCH STREET, GREENWICH in the CGB Zone. Proposed use: office Existing use: office

DECISION STATUS:

AS SUBMITTED AS NOTED RETURN DENIED

Meeting
 Electronic resubmission
 Construction Documents

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|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

6. COS

Application PLPZ2016 00079 for Sign and Awning review for new façade sign on a property located at 283 GREENWICH AVENUE, GREENWICH in the CGBR Zone. Proposed use: retail Existing use: retail

DECISION STATUS:

AS SUBMITTED AS NOTED RETURN DENIED
 Meeting
 Electronic resubmission
 Construction Documents

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|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

7. 1381 East Putnam Avenue

Application PLPZ2016 00108 for Sign and Awning review for new free standing sign on a property located at 1381 EAST PUTNAM AVENUE, OLD GREENWICH in the LB Zone. Proposed use: retail/residential Existing use: retail/residential Note: Applicant received variance #PLZE2015 000683.

DECISION STATUS:

AS SUBMITTED AS NOTED RETURN DENIED
 Meeting
 Electronic resubmission
 Construction Documents

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|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

8. Children Classy Cuts

Application PLPZ2016 00109 for Sign and Awning review for new façade sign and awning on a property located at 251 MILL STREET, BYRAM in the LBR-2 Zone. Proposed use: hair salon Existing use: tattoo (personal service)
Note: Zoning permit received for use change 1/6/2016.

DECISION STATUS:

AS SUBMITTED AS NOTED RETURN DENIED
 Meeting
 Electronic resubmission
 Construction Documents

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|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

9. Bimbo Bakery

Application PLPZ2016 00232 for Sign and Awning review for new fence on a property located at 10 HAMILTON AVENUE in the GB Zone. Proposed use: manufacturing, bakery Existing use: manufacturing, bakery

DECISION STATUS:

 AS SUBMITTED

 AS NOTED

 RETURN

 DENIED

 Meeting

 Electronic resubmission

 Construction Documents

 PUGLIESE

 HEIN

 CONTE

 DOYLE

 STRAZZA

 SMITH

 COHEN

 CONTADINO

 LOBALBO

NOTICE TO APPLICANTS

Applicants or their representatives must be present at the meeting for which their item is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting. **Please record all recommended revisions to your design** that are requested by the Architectural Review Committee during your public hearing.

If an application is **“approved as submitted”** and no revisions are required, **plans may be picked up** by the applicant at the Planning and Zoning Department. **These plans will not be available any sooner than 9:00 am on the Friday following the meeting.**

If an application requires revisions **the Committee may review subsequent revisions via email** in order to expedite the process for the applicant. The applicant will be told at the meeting if this option is available to them. These revisions can be emailed to: ctyminski@greenwichct.org. The Committee will review these revisions and comments and/or conditions will be emailed back to the applicant.

Once revisions are approved, three new final design plan sets must be submitted that incorporate the required changes to the design. No Sign plans will be accepted that are smaller than 11" x 17" in size. Exterior Alternation plans must be full size and scalable. **Planning and Zoning Staff will stamp the revised and approved drawings on Fridays from 9:00 - 11:00 AM.** If you need to schedule an alternative time to have your revised drawings stamped, please contact staff at: ctyminski@greenwichct.org.

Occasionally the Committee will request that subsequent revisions be reviewed at a future meeting. You will be scheduled for another meeting once revised plans are received by the Planning and Zoning department. Plans must be received at **by the deadline for that meeting date** to be scheduled for a particular meeting.

To complete the permitting process the applicant must apply to the Zoning Department for a zoning permit and to the Building Division of the Department of Public Works for a building permit. No sign shall be erected, relocated or altered until a building permit has been issued per Section 6-175 of the Building Zone Regulations. Applicants are requested to contact the Building Division for building permit requirements. Please note that **any changes to approved plans** will require additional Architectural Review Committee review and must return to a meeting.

In addition, **submitting an application by the posted deadline date** does not guarantee a spot on the agenda. The agenda is filled on a first come basis.