

1. ARC_Agenda_2022_05_02

Documents:

[5-2-22 ARC SIGN MEETING, FINAL AGENDA.PDF](#)

2. ARC_Agenda_2022_05_02

Documents:

[5-2-22 ARC SIGN MEETING, ACTION AGENDA.PDF](#)

ARCHITECTURAL REVIEW COMMITTEE
FINAL AGENDA Sign Subcommittee Meeting
Monday, May 2, 2022 10:30am

Zoom Virtual Meeting
Webinar ID: 899 5791 5018
Password: 2433004

Please click the link below to join the webinar:

<https://greenwichct.zoom.us/j/89957915018?pwd=S3VHWWtWakpxM1Q0N2oyanZOQXNxdz09>

Or iPhone one-tap: US: +16465189805,,89957915018#,,1#,2433004# or
8778535257,,89957915018#,,1#,2433004# (Toll Free)

Or Telephone:Dial(for higher quality, dial a number based on your current location):
US: +1 646 518 9805 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548
0276 (Toll Free) or 833 548 0282 (Toll Free)

I. Sign/Awning Reviews:

- 1. Family Functional Fitness, 205 East Putnam Ave. (Mill Pond), Application PLPZ 2022 00201** for Sign/Awning review **for a new façade sign** on a property located at 203-221 East Putnam Avenue in the LBR-2 zone.
View application [here](#).
- 2. Wolford, 272 Greenwich Ave.; Application PLPZ 2022 00194** for a Sign/Awning review **for a new façade sign** on a property located at 268-272 Greenwich Avenue in the CGBR zone.
View application [here](#)
- 3. Happy Monkey, 376 Greenwich Ave.; Application PLPZ 2022 00195** for Sign/Awning review **for a new façade sign and window decals** on a property located at 376-380 Greenwich Avenue in the CGBR zone.
View application [here](#).

II. Committee Business:

- 1. Any Business.**

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.

ARCHITECTURAL REVIEW COMMITTEE
ACTION AGENDA Sign Subcommittee Meeting
Monday, May 2, 2022 10:30am – 11:10am

Zoom Virtual Meeting
Webinar ID: 899 5791 5018 Password: 2433004

Members Present: Richard Hein, ARC Chairperson; Heidi Brake-Smith, and Rhonda Cohen
Staff Present: Marisa Anastasio, Senior Planner; Jacalyn Pruitt, Planner II

I. Sign/Awning Reviews:

- 1. Family Functional Fitness, 205 East Putnam Ave. (Mill Pond), Application PLPZ 2022 00201 for Sign/Awning review for a new façade sign on a property located at 203-221 East Putnam Avenue in the LBR-2 zone.
View application [here](#).**

Decision Status: **Electronic Resubmission (email plans to manastasio@greenwichct.org)**

Motion: Cohen *Second:* Brake-Smith

Vote: 3-0

The applicant to submit updated plans to reflect the following:

- a. **new sign to match placement and size of previous sign board, i.e., sign board will be located over window and shall not extend over the doorway. Text font and size to be adjusted accordingly.**
 - b. **ARC strongly recommends changing colors to white letters on black or charcoal grey background.**
 - c. **Applicant to submit photos of the business's sister store's existing signage in Old Greenwich.**
- 2. Wolford, 272 Greenwich Ave.; Application PLPZ 2022 00194 for a Sign/Awning review for a new façade sign on a property located at 268-272 Greenwich Avenue in the CGBR zone.
View application [here](#)**

Decision Status: **Electronic Resubmission (email plans to manastasio@greenwichct.org)**

Motion: Cohen *Second:* Brake-Smith

Vote: 3-0

The applicant shall submit updated plans to address the following:

- a. Provide dimensions to clarify placement of sign on façade – ie, how much room is proposed between the top and bottom of the signboard in relation to the fascia;
- b. Provide details for the address numbers –type face, point size and location (should go either on the door or above the door);
- c. Provide mechanical plans for any proposed window decals; and
- d. Provide paint color if façade is to be painted;
- e. No lighting is proposed in this application.

3. **Happy Monkey, 376 Greenwich Ave.; Application PLPZ 2022 00195** for Sign/Awning review **for a new façade sign and window decals** on a property located at 376-380 Greenwich Avenue in the CGBR zone.

View application [here](#).

Decision Status: **Electronic Resubmission of menu boards(email plans to manastasio@greenwichct.org); Signage, decals and painting of existing light fixtures are approved as-submitted.**

Motion: Cohen *Second:* Brake-Smith

Vote: 3-0

The applicant shall submit updated plans to address the following:

- a. Facade signage is approved as submitted;
- b. Limestone fascia to be power washed to remove the evidence of past signs on the building;
- c. Door and window decals are approved as submitted;
- d. Painting of the existing white light fixtures to black is approved;
- e. Windows to be painted green is accepted by ARC. Applicant stated that HDC reviewed and approved this color;
- f. The site has two existing menu boards that flank the doors with existing lighting that the applicant is proposing to remove. If the applicant wishes to include a new menu board of about 8 ½” x 11” in size, the applicant should electronically submit this proposed graphic and supporting context information so it is clear to note where it is being proposed along the street front, and if it is to be in front or behind the glass.

II. Committee Business:

1. Any Business.

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