1. Meeting Materials

Documents:

APRIL 27, 2015 BOARD MEETING AGENDA.PDF
APRIL 27, 2015 BOARD MINUTES - APPROVED.PDF
APRIL 27, 2015 BOARD MINUTES - DRAFT.PDF
Board Meeting
Monday, April 27, 2015

Time:  5:30 P.M. - 7:00 P.M.
Place: The Nathaniel Witherell Board Room

AGENDA

1. Medical Director’s Report – Frank Walsh, MD
2. Review/Approval - Minutes – March 23, 2015 – Chairman
3. Chairman’s Report – David Ormsby
4. Executive Director’s Report – Allen Brown
5. Committee Reports:
   a. Building Committees
      i. TNW Building Committee – Jack Hornak
      ii. TOG Building Committee, Project Renew –
          Steve Soler
   b. Finance Committee – Lloyd Bankson
   c. Resident Life Committee – Lynn Bausch
6. Acceptance of Gift of Board Room Renovation - David Ormsby
7. Friends of Nathaniel Witherell – Karen Sadik-Khan
8. New Business
9. Adjournment

Beverages and light refreshments will be served

Next Board Meeting is scheduled for TUESDAY, May 26, 2015

cc: Town Clerk
Board of Directors Meeting Minutes  
April 27, 2015

Present: David Ormsby, Chairman; Thomas Saccardi, Secretary; Lloyd Bankson; Karen Sadik-Khan; Larry Simon  

Staff: Lynn Bausch, Deputy and Director of Nursing; Allen Brown, Executive Director; Jack Hornak, Facilities Director; Scott Neff, FNW Development Director; Frank Walsh, MD, Medical Director  

Also: Mary Anne Chiappetta, Family Council; Art Norton, BET

Mr. Ormsby opened the meeting at 5:35 PM in the TNW Board Room and noted that there would be an Executive Session once the public meeting was adjourned.

Medical Director’s Report - presented by Frank Walsh, MD

Dr. Walsh reports that our residents are over the flu and norovirus events. He believes that these events were extremely well contained by our facility, in comparison to other nursing homes/rehab facilities that he visits. Here at TNW those ill were well isolated and visitors were well informed. Carol Kellogg, RN, Infection Control and Prevention, and staff, did a great job isolating the cases and prevented further spreading of the illnesses.

Dr. Walsh comments that the success of the new Rehab unit continues; so much so that the proposed 5 additional rooms will be very welcomed.

Mr. Ormsby notes that Dr. Frank Ennis has been approached with regard to joining the TNW Board of Directors and he has expressed interest and willingness in doing so. Dr. Ennis, specializing in hip and knee replacement, is with Orthopedic, Neurosurgery Specialists (ONS) in Greenwich. ONS will also be opening a new satellite office in Stamford.

Review/Approval of Minutes of March 23, 2015

After review, a motion to approve the minutes of March 23, 2015 was made and seconded, and the minutes were adopted by the Board.

70 PARSONAGE ROAD, GREENWICH, CONNECTICUT 06830  (203) 618-4200  FAX (203) 869-2922  
An Affirmative Action/ Equal Opportunity Employer, M/F/H
Chairman's Report – presented by David Ormsby

Mr. Ormsby reports that on March 30th TNW's Certificate of Occupancy was received. Immediately thereafter, the audit was released and Parts IV and V of the Historic Tax Credit Application were filed. Ms. Julie Carmelich has confirmed that both Parts IV and V have been received and are in order. She has confirmed that the amount available for credit is $4,490,918 and Eversource will be the purchaser. The question remains as to whether the voucher will name Eversource or the Town of Greenwich as the recipient. The state will present this certificate of entitlement to the tax credit at The Nathaniel Witherell on Monday, May 18th at 2:00 PM.

Mr. Bankson notes that this tax credit application has been in process for approximately 5 years; Mr. Scott Neff, Friends Development Director, has also played an important role. Mr. Ormsby points out that all application fees and associated costs have been paid for by the Friends of Nathaniel Witherell (i.e. fees to the Department of the Interior and the State of CT, and to the architectural historian hired to do the research to get TNW on the register of historical places).

On April 20, 2015 the BET, by a vote of 9-3, approved our request to reallocate $160K from the budgeted Heating Fuel Expense account to the Building Maintenance account. Discussion followed emphasizing that while the BET has no issue with reasonable and understandable requests for transfers of money, it is important that in all cases the request be made in anticipation of the matter. The BET cannot approve payment for non-appropriated expenditures.

Executive Director's Report – presented by Allen Brown

Director of Financial Operations Recruitment - Mr. Christopher Alexander was offered and has accepted the position of Director of Financial Operations for The Nathaniel Witherell. A copy of his resume was attached to this Director's report for the Board's information. He will begin on May 4, 2015. His first days will call for TOG orientation, TNW in-house orientation and meetings with TOG directors/administrators. Mr. Ormsby also notes that we are in discussion with TOG Human Resources about hiring Mr. Ray Augustine to provide training to Mr. Alexander for a limited period of time.

DPH Survey - Mr. Brown reports that as a result of TNW's Informal Dispute Resolution (IDR) conference at the Department of Public Health offices in Hartford, where we were accompanied by our attorney, Heather Berchem, Esq., one of the survey findings was reduced from (S/S) G to (S/S) D. However, the second finding, cited as "past corrected" S/S L ('Immediate Jeopardy') will remain. As a result, TNW was notified by Centers for Medicare and Medicaid Services (CMS) that a Civil Monetary Penalty will be imposed. The Board votes in favor of waiving our right to appeal the CMS decision and to pay the penalty due immediately (at the reduced 35% rate).
Building Committees Report

TNW Building Committee – presented by Jack Hornak

Mr. Hornak reports that this committee met last Friday, April 24th, and the following points were discussed:

- The work in the Board Room has been completed. The table and chairs still need to be refinished or replaced.
- The Request for Bid has gone out and a vendor will be selected to perform the 2nd floor room renovations. Contractor walk-thru is scheduled for May 4th, and we hope to have renovations begin in mid-July.
- The test lines on three floors of the Tower, which were required as a result of the last DPH Fire Safety Inspection, are being installed today through Wednesday, at a cost of approximately $1,800, which is in the Maintenance budget.
- The underground storage tank remediation has been taken care of.
- The remote light switches have been installed in the short-term rehab resident rooms.
- Mr. Hornak will chair a meeting scheduled for Wed., 5/6, to focus on the creation of the 5 additional rehab beds, and develop the scope of work required.

Town Building Committee, Project Renew

The committee has resolved issues with SLAM and Turner.

Finance Committee Report – presented by Lloyd Bankson

Mr. Bankson reports that year to date financial results are better than budget by approximately $2.458M. While the Housekeeping and Admissions Departments were over budget, we are performing under budget in most categories.

Mr. Bankson expresses his concern regarding unanticipated expenses as we enter the new fiscal year (i.e. air conditioning). Mr. Hornak notes that we do have some AC units in storage, should they be needed. He also points out that because of the utility upgrades in the building since Project Renew, the electric and fuel bills should continue to be areas of savings for TNW.

Mr. Simon states that the TOG can now give us ADP payroll reports.
Acceptance of the Gift of Board Room Renovation

Mr. Ormsby presented a resolution, in a form approved by the TOG Legal Department, by which the Board accepts the gift from the Friends of Nathaniel Witherell of the Board Room renovations on behalf of The Nathaniel Witherell. This resolution complies with the requirement of Section 60 of the Town Charter. The following resolution was adopted unanimously by the Board:

RESOLVED, that this Board of Directors does hereby accept on behalf of Nathaniel Witherell the gift from Friends of Nathaniel Witherell, Inc., a 501(c)(3) organization, of improvements to the 2nd Floor Conference and Meeting Room known as the Board Room, such improvements including (i) the repainting of the walls and ceiling, (ii) the installation of window coverings, (iii) the installation of new carpeting, (iv) the installation of a crown moulding and a new baseboard, (v) the installation of a 75 inch Smart LED Television unit, (vi) new overhead LED lighting units, (vii) new electrical data and cable wiring, and (viii) 20 semi upholstered side chairs.

Resident Life Committee – no report

Friends of Nathaniel Witherell - presented by Karen Sadik-Khan/Scott Neff

Hortulus has generously presented the Friends of Nathaniel Witherell with a $50K gift for the Friendship Garden. FNW is working with Jim Latham, TOG Purchasing Senior Buyer, to ensure we follow TOG purchasing requirements so as to proceed with the courtyard construction and the building of the deck off of Café Witherell.

New Business

Mr. Simon noted the March Admission report with 15 short-term “turn downs” as well as two in long-term. Issues remain regarding bed-holds and the timing of hospital discharges.

The meeting was adjourned at 7:54 PM and the Board entered into Executive Session.

Respectfully submitted,

Thomas Saccardi

These minutes were approved at the May 26, 2015 meeting of The Nathaniel Witherell Board of Directors.

Thomas Saccardi
May 11, 2015
Board of Directors Meeting Minutes
April 27, 2015

Present:  David Ormsby, Chairman; Thomas Saccardi, Secretary; Lloyd Bankson; Karen Sadik-Khan; Larry Simon

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