1. Meeting Materials

Documents:

MARCH 15, 2016 MINUTES - DRAFT.PDF
MARCH 15, 2016 MINUTES - APPROVED.PDF
APRIL 19, 2016 BOARD OF SOCIAL SERVICES AGENDA.PDF
Town of Greenwich  
Board of Social Services Minutes  
Regular Meeting March 15, 2015

**Attending:**

Board: A. Gunzburg, A. Jones, B. Nolan, N. Queen, W. Robinson  
Staff: A. Barry, M. Bruning, G. O’Loughlin

**Call to Order:** Chairperson, Barbara Nolan, called the meeting to order at 7:00 PM in the Hayton Conference Room at Town Hall

**Action Items:** Minutes of the prior meeting were approved 5-0 as written

**Management Information Software Demonstration:** Staff members presented a demonstration of the ClientTrack software system and answered Board member questions. They noted that staff attitudes towards the new software were generally positive, particularly in how the system operated compared to the software program it replaced.

**Committee Reports**

Strategic Planning Committee: Mr. Robinson, the Chairman, reported that the Committee had met twice with the Consultant since the last Board meeting. A list of overall Departmental Goals and objectives was developed and will form the basis for the specific strategies and plans that will be presented to the full Board.

Community Partnership Committee: Mr. Gunzburg, Chairman, reported on meetings in the past month with Family Centers Rite Program and with Laurel House. Both agencies are achieving their stated objectives and working well with GDSS staff.

Client Relations Committee: Ms. Queen, Chairperson, reported on progress in developing a client satisfaction questionnaire which will be sent out later in the year. Use of email addresses for an online survey is under consideration.

**Commissioner’s Report:**

The operating statement had no significant variances from budget. The Commissioner also reviewed the status of a study of opioids and heroin abuse and Town perception on the problem. He noted that the study which is being sponsored jointly by GDSS and Liberation Programs and that the current emphasis is on data gathering. Based on current progress the study is planned to be completed by mid-May.

**Call to Adjourn:** at 8:40, it was moved and seconded that the Board meeting be adjourned. The motion was approved 5-0.

**Next Meeting -** The next Board meeting will be held Tuesday, April 19, in the Hayton Room at 7:00 PM.
Town of Greenwich
Board of Social Services Minutes
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I. ACTION/FOLLOW-UP ITEMS

1. Approve Minutes from March 15, 2016 Meeting  
   Mrs. Nolan
2. Present and Approve Officer Nomination  
   Mr. Gunzburg

II. Presentation – Greenwich Hospital – Outpatient Center  
    Dr. Stephen Jones

III. Committee / Working Group Update

   1. Strategic Planning  
      Mr. Robinson
   2. Community Partnership  
      Mr. Gunzburg

IV. COMMISSIONER’S REPORT  
    Dr. Barry

   1. March Operating Statement & Dashboard Report
   2. RTM- Health and Human Services Budget Report
   3. Opioid Study Update

NEXT MEETING DATE IS May 17, 2016