

1. BET HR Comm. Meeting Documents

Documents:

[APPROVED_BET_HR_COMM_MTG_MINUTES_04-12-07.PDF](#)
[BET_HR_COMM_MTG_AGENDA_04-12-07.PDF](#)

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
REGULAR MEETING
HUMAN RESOURCES COMMITTEE MEETING

MINUTES – Gisborne Room. 6:30 PM

Thursday, April 12, 2007

Present:

Committee: Leslie Tarkington, Chairman
Nancy Barton, Art Norton, and Alma Rutgers

Attendants: Peter Mynarski, Comptroller

The meeting was called to order at 6:30 P.M.

1. Approval of Human Resources (HR) Committee Minutes March 14, 2007

On a motion by Nancy Barton to approve the HR Committee minutes, for March 14, 2007 as amended, and seconded by Art Norton, the Committee voted to approve 4 to 0.

2. Review HR Committee's Fiscal Year 2007-2008 Budget T.O.O. Schedule

Leslie Tarkington handed out the 2007-2008 Budget T.O.O. schedule. The Committee reviewed the document and briefly discussed it's content.

3. Update on M/C Pay Plan Study

Mrs. Tarkington updated the Committee on the progress of the Management/Confidential Pay Plan Study. She informed the Committee members that a meeting is scheduled with Hay Group representatives for Monday morning, April 16, 2007.

4. Review of HR Schedules Prepared by the HR and Finance Departments, including BOE Administration T.O.O.

The Vacancy Position Report was reviewed by the Committee members. Art Norton gave the Committee a report on the Police Academy and the status of upcoming sessions and the availability of spaces for Greenwich candidates for the Connecticut Police Academy. Mr. Norton also provided the members with correspondence letters from Senator William H. Nickerson and Mr. Thomas E. Flaherty, Executive Director of the Connecticut Police Academy. The letters detailed the status of potential Greenwich candidates for upcoming sessions.

The Committee reviewed the Part-Time Employees report and decided to invite Lloyd Hubbs, Public Works Director, and Maureen Kast to next month's Human Resources Committee meeting to explain the makeup of the part-time work force as reflected in the above mentioned report. The Committee also suggested that another Part-Time Employee report be run for the July meeting.

Mrs. Tarkington handed out the Board of Education "Pivot Report" and Budget Position listing for review. A discussion ensued and due to a number of questions that arose, the Committee suggested that they review the report with Maureen Kast when she is available.

Mrs. Tarkington handed out the M/C salaries listing. Questions arose again and the Committee decided to review the report with Maureen Kast.

5. Old Business

None discussed.

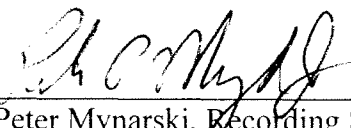
6. New Business

None discussed.

Upon a motion by Art Norton, seconded by Alma Rutgers, the meeting adjourned at 7:35 P.M. on a vote of 4 to 0.



Leslie Tarkington, HR Committee Chairman



Peter Mynarski, Recording Secretary



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Gisborne Conference Room, 6:30 PM**

AGENDA

1. Approval of Human Resources (HR) Committee March 14, 2007 Minutes
2. Review HR Committee's Fiscal Year 2007-2008 Budget T.O.O. Schedule
3. Update on M/C Pay Plan Study
4. Review of HR Schedules Prepared by the HR and Finance Departments including BOE Administration T.O.O.
5. Old Business
6. New Business