1. OPEB Trust Board Meeting Documents

Documents:

APPROVED_OPEB_TRUST_MTG_MINUTES_04-11-12.PDF
OPEB_TRUST_MEETING_AGENDA_04-11-12.PDF
TOWN OF GREENWICH

OPEB Trust Board Meeting Minutes

8:30 A.M. Wednesday, April 11, 2012
Gisborne Conference Room
First Floor, Town Hall

Present:

Trust Board: Robert Stricker, Chairman, William Ferdinand
Phil Skidmore

BET Attendees: Art Norton, Greg Bedrosian, William Finger

Attendees: Peter Mynarski, Comptroller and ex-officio member of the
OPEB Trust Board, Kathleen Murphy, OPEB Board Trustee

The meeting was called to order at 8:33 A.M.

1. **Approve Minutes of January 18, 2012 Meeting**

Mr. Ferdinand made a motion to approve the January 18, 2012 minutes, seconded by Mr. Skidmore. The motion passed 3 to 0 in favor.

2. **Review Performance of Trust and Rebalancing**

Ms. Murphy distributed the March 2012 monthly OPEB investment performance reports and related materials. Ms. Murphy reported that the portfolio had assets totaling $21,719,669 at the end of March 2012. Ms. Murphy also reported that the Portfolio had a gain for March 2012 of $253,424, or 1.18%, in line with its benchmark. Ms. Murphy also reported that as of March 31, 2012, the portfolio is over weighted by 1.50% in equities and under weighted in fixed income compared to the current target allocations.

The Board discussed the current economic environment, including the significant uncertainty in the near term of the European economies, China and Japan. Given the risks overseas and in anticipation of the June liquidation of assets to reimburse the General Fund, the Board voted to recommend to the IAC changes to the asset allocation to position the portfolio more defensively. The following changes were recommended: 1) reduce the target allocation to the Vanguard Emerging Market Fund from 7% to 3.5% of the total portfolio; 2) reduce the allocation to the Vanguard International Fund to the minimum policy limit, 10% of the total equity allocation, and 3) reinvest the proceeds from the redemptions in 1 and 2 in iShares 1 to 3 Year Credit (CSJ). In addition, the Board recommended that the holdings in PIMCO’s Foreign Bond Fund be entirely
liquidated and the proceeds be invested in the Nuveen Floating Rate Income Opportunity Fund (JRO), which would be a new investment for the portfolio. JRO invests primarily in adjustable rate secured senior loans.

3. **Review of Funds/Asset Allocations and Potential New Funds**

Ms. Murphy distributed prepared materials for review relative to potential new fixed income fund investments. There was an extended discussion on potential investment alternatives. As a result of these discussions, the actions of the Board are noted under the previous agenda item with actions involving the PIMCO’s Foreign Bond Fund and the Nuveen Floating Rate Income Opportunity fund (JRO).

4. **Review the current OPEB Trust Board Policies to ensure reporting compliance**

Ms. Murphy reported that the OPEB Trust Board was in compliance with monthly and annual reporting to the Board of Estimate and Taxation. This item will be placed on the agenda for the June OPEB Trust Board meeting.

5. **Update: Potential additional brokerage accounts (Fidelity & Charles Schwab)**

There was no update given.

6. **New Business: Discussion of topics for future meetings.**

Mr. Bedrosian volunteered to work with the OPEB Trust Board in reviewing the current policy statements and revising section if warranted.

The next meeting is scheduled for June 13, 2012.

7. **Adjournment**

On a motion by Mr. Ferdinand, seconded by Mr. Skidmore, the Board voted 3 to 0 to adjourn the meeting at 9:50 A.M.

Robert Stricker, OPEB Trust Board Chairman

Peter Mynarski, Recording Secretary
TOWN OF GREENWICH

OPEB TRUST MEETING

Wednesday, April 11, 2012
8:30 AM

GISBRONE ROOM
First Floor, Town Hall

AGENDA

1. Approval of January 18, 2012 Investment Advisory Committee Minutes

2. Review Performance of Trust and Rebalancing

3. Review of Funds/Asset Allocations and potential new funds

4. Review the current OPEB Trust Board Policies to ensure reporting compliance

5. Update: Potential additional brokerage accounts (Fidelity & Charles Schwab)

6. New Business: Discussion of topics for future meetings

7. Adjournment