1. SUB TO APP BET Budget Comm. Consolidation Day Minutes

   Documents:
   
   SUB_TO_APP_BET_BUDGET_COMM_CONSOLIDATION_DAY_MINUTES_02-27-19.PDF

2. APPROVED BET Budget Comm. Consolidation Day Minutes

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   APPROVED_BET_BUDGET_COMM_CONSOLIDATION_DAY_MINUTES_02-27-19.PDF
TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
BUDGET COMMITTEE  
CONSOLIDATION DAY 2019 - 2020 BUDGET  
MINUTES  
Cone Room – 9:00 A.M.  
Wednesday, February 27, 2019

Present:  
Committee: Leslie Moriarty, Chair; Michael Mason, Jeff Ramer, Leslie L. Tarkington  
Staff: Angela Gencarelli, Finance Department; Roland Gieger, Budget Director; Peter Mynarski, Comptroller  
Board: Jill Oberlander, BET Chair; William Drake, Andreas Duus, Karen Fassuliotis, Debra Hess, Elizabeth K. Krumeich, David Weisbrod  
RTM: Jackie Hammock (D6, Finance); Lucia Jansen (D7, BOC); Miriam Kreuzer (D7, BOC); Dan Ozizmir (D5, BOC)  
Other: Ken Borsuk, Reporter, Greenwich Time

Ms. Moriarty called the meeting to order at 9:09 A.M.

Consolidation Process

Ms. Moriarty introduced the consolidation process saying that the Committee would be discussing potential changes to the First Selectman’s Recommended FY20 Operating Budget of $442,307,977, to be followed by a review of the Recommended Capital Budget. The Committee began a page-by-page review of the FY20 Budget.

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Fleet - DPW Pick-up Truck ($60,000) - Mr. Ramer is considering the deletion of the purchase of a new DPW pickup truck.

External Entities - Bruce Museum HVAC/Roof Reinforcement ($1,769,000) - Ms. Moriarty suggested reducing the project to $575,000 to reflect the cost of a replacement-in-kind. The proposed project is an upgrade to address humidification concerns but would also better interface with the design for the museum’s expansion.

External Entities - Bruce Museum ($25,000) - Ms. Tarkington proposed to delete the project because it was a new item.

Schools - Technology Upgrades ($1,628,000) - Ms. Moriarty confirmed the prior request to separate the Phone System Upgrade into its own project. Ms. Tarkington indicated she would like the Town IT department to oversee the phone system upgrade project.

Schools - Digital Learning Environment ($1,473,000) - Mr. Mason shared concern over outstanding balances from prior year appropriations for this initiative.

Schools - Major Projects - GHS Phase 1A ($75,000) - The Committee identified the four proposed projects that begin the implementation of the BOE Master Plan – design studies for GHS Phase 1a plus three elementary schools. The scope of this project was discussed.

Schools - Design Study - Renovation/Expansion of Riverside ($230,005) - Ms. Moriarty noted that the BOE is requesting funding for the design studies for three elementary schools to obtain cost efficiencies; however, some of those projects will not be started for more than 4 years. Ms. Moriarty would prefer the design study be completed in the year prior to the project’s start even if there is a cost inefficiency to separating the projects. Ms. Moriarty indicated she would delete this project.

Schools - Design Study - Renovation/Expansion of Old Greenwich ($170,662) - Ms. Moriarty indicated she would delete this project for the same reasons as the Riverside design study.
Schools - Design Study - Renovation/Expansion of Julian Curtiss ($163,000)- Ms. Moriarty indicated she will propose increasing this budget to $211,900 which reflects the higher cost for doing one school’s design rather than bundling three schools together.

Schools - Cardinal Stadium ($8,416,328) - Ms. Moriarty indicated she will propose reducing the project scope to cover only bleacher replacement due to the impact on other BOE priorities, the expectation for public/private partnership, the safety issues with the current bleachers. Mr. Mason wanted to understand where this project sits in the BOE’s list of priorities and whether there are other ways to meet this project’s goals given the limitations of that location.

Schools - GHS Piano ($110,900)- The Committee discussed the acceptance of a replacement project sheet that reflects the entire cost of the piano of $165,000 as well the private donations of at least $50,000 towards the project. Ms. Tarkington identified she will propose a condition for the release of funds upon confirmation of the receipt of the private donations of $50,000.

Schools - Fuel Tank Removal ($679,331) - Mr. Mason identified a concern about the ability to complete the entire scope covering eight locations. Ms. Moriarty indicated it would be her expectation that the Administration would issue an RFP and award the full scope to one contractor, which would reduce the demands on the staff.

Schools - Generators ($671,410) - Ms. Tarkington indicated that project this seemed to reflect a new policy for generators in the schools and that the Hamilton Avenue School generator seemed to present conflicting information when compared to the emergency lighting project.

Schools - HVAC ($5,020,602) - Ms. Tarkington is considering deferring part of the scope – Greenwich High School, Hamilton Avenue School, International School at Dundee and North Mianus School.

Library - Greenwich Library ($1,884,000) - As proposed, there are seven projects totaling $984,000 that support Greenwich Library’s renovation project. Mr. Gieger identified that keeping each project as a separate appropriation will cause the price of each to increase as they would need to be bid and tracked separately. He suggested the Budget Committee consider combining the projects into one appropriation for $984,000 contribution to the renovation projects, which is how the Byram Shubert Library project was handled. The Structural Steel Repair for $900,000 would remain a separate project.

Parks & Recreation - Dehumidification Desiccant Wheel ($30,000) - Mr. Ramer identified that this expense is being proposed when the structure is being planned for replacement in 2-3 years.

Parks & Recreation - Repair Greenwich Point Causeway ($850,000) - Ms. Tarkington noted that the costs have increased since the project was proposed.

Parks & Recreation - Greenwich Harbor Dredging FNC ($2,000,000) - Mr. Mason noted that the appropriation is needed in this budget but the project’s timing may lag due to necessary approvals.

Parking Fund - Town Hall Garage Rehabilitation ($411,000) - Ms. Tarkington proposed to defer the project.
The Nathaniel Witherell ($559,100) - Ms. Moriarty identified that she would support a reduction in the total of proposed projects to $400,000.

Possible Additional Capital Projects

Parks & Recreation - Fields Master Plan ($75,000 - $100,000) - Ms. Moriarty indicated that the public comments clearly called for the development of a Fields Master Plan. Using the fields status report that is developed by the Parks & Rec department, the project would identify a plan for existing and new fields to meet the identified need. The plan would include suggested priorities and budget estimates.

Information Technology - Cyber Security Expansion ($85,000) - Ms. Moriarty identified the project to expand the cyber security initiative. Mr. Mason raised the need for the project to address the BOE, Libraries, Nathaniel Witherell, as well as the Town.

Schools - Project Management and Asset Management System ($27,000) - Ms. Moriarty identified the need for funding for the implementation of the consultant’s recommendations on the BOE capital processes. Mr. Mason identified that the solutions should also meet the needs of Town, Library and Nathaniel Witherell and so the project may not be best placed at the Schools.

Schools - Western Middle School Soil Remediation ($8.5 million) - Ms. Tarkington indicated that this project is not currently included in the 15-year plan. She will propose adding the project over the next 4 years: FY20 - $1 million, FY21 - $3 million, FY22 - $3 million, FY23 - $1.5 million.

All the comments and proposals were for discussion purposes only. There were no motions made and no votes taken on any item discussed at this meeting.

The meeting adjourned at 4:26 P.M.

Respectfully submitted,

_____________________________
Catherine Sidor, Recording Secretary

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Leslie Moriarty, Chairman
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Fleet - Propane filling station ($200,000) - Mr. Ramer is considering reducing the project by $100,000 since this proposal is more than double the cost of the station installed at North Street.

Fleet - DPW Pick-up Truck ($60,000) - Mr. Ramer is considering the deletion of the purchase of a new DPW pickup truck.

External Entities - Bruce Museum HVAC/Roof Reinforcement ($1,769,000) - Ms. Moriarty suggested reducing the project to $575,000 to reflect the cost of a replacement-in-kind. The proposed project is an upgrade to address humidification concerns but would also better interface with the design for the museum's expansion.

External Entities - Bruce Museum ($25,000) - Ms. Tarkington proposed to delete the project because it was a new item.

Schools - Technology Upgrades ($1,628,000) - Ms. Moriarty confirmed the prior request to separate the Phone System Upgrade into its own project. Ms. Tarkington indicated she would like the Town IT department to oversee the phone system upgrade project.

Schools - Digital Learning Environment ($1,473,000) - Mr. Mason shared concern over outstanding balances from prior year appropriations for this initiative.

Schools - Major Projects - GHS Phase 1A ($75,000) - The Committee identified the four proposed projects that begin the implementation of the BOE Master Plan – design studies for GHS Phase 1a plus three elementary schools. The scope of this project was discussed.

Schools - Design Study - Renovation/Expansion of Riverside ($230,005) - Ms. Moriarty noted that the BOE is requesting funding for the design studies for three elementary schools to obtain cost efficiencies; however, some of those projects will not be started for more than 4 more years. Ms. Moriarty would prefer the design study be completed in the year prior to the project's start even if there is a cost inefficiency to separating the projects. Ms. Moriarty indicated she would delete this project.

Schools - Design Study - Renovation/Expansion of Old Greenwich ($170,662) - Ms. Moriarty indicated she would delete this project for the same reasons as the Riverside design study.
Schools - Design Study - Renovation/Expansion of Julian Curtiss ($163,000) - Ms. Moriarty indicated she will propose increasing this budget to $211,900 which reflects the higher cost for doing one school’s design rather than bundling three schools together.

Schools - Cardinal Stadium ($8,416,328) - Ms. Moriarty indicated she will propose reducing the project scope to cover only bleacher replacement due to the impact on other BOE priorities, the expectation for public/private partnership, the safety issues with the current bleachers. Mr. Mason wanted to understand where this project sits in the BOE’s list of priorities and whether there are other ways to meet this project’s goals given the limitations of that location.

Schools - GHS Piano ($110,900) - The Committee discussed the acceptance of a replacement project sheet that reflects the entire cost of the piano of $165,000 as well the private donations of at least $50,000 towards the project. Ms. Tarkington identified she will propose a condition for the release of funds upon confirmation of the receipt of the private donations of $50,000.

Schools - Fuel Tank Removal ($679,331) - Mr. Mason identified a concern about the ability to complete the entire scope covering eight locations. Ms. Moriarty indicated it would be her expectation that the Administration would issue an RFP and award the full scope to one contractor, which would reduce the demands on the staff.

Schools - Generators ($671,410) - Ms. Tarkington indicated that project this seemed to reflect a new policy for generators in the schools and that the Hamilton Avenue School generator seemed to present conflicting information when compared to the emergency lighting project.

Schools - HVAC ($5,020,602) - Ms. Tarkington is considering deferring part of the scope – Greenwich High School, Hamilton Avenue School, International School at Dundee and North Mianus School.

Library - Greenwich Library ($1,884,000) - As proposed, there are seven projects totaling $984,000 that support Greenwich Library’s renovation project. Mr. Gieger identified that keeping each project as a separate appropriation will cause the price of each to increase as they would need to be bid and tracked separately. He suggested the Budget Committee consider combining the projects into one appropriation for $984,000 contribution to the renovation projects, which is how the Byram Shubert Library project was handled. The Structural Steel Repair for $900,000 would remain a separate project.

Parks & Recreation - Dehumidification Desiccant Wheel ($30,000) - Mr. Ramer identified that this expense is being proposed when the structure is being planned for replacement in 2-3 years.

Parks & Recreation - Repair Greenwich Point Causeway ($850,000) - Ms. Tarkington noted that the costs have increased since the project was proposed.

Parks & Recreation - Greenwich Harbor Dredging FNC ($2,000,000) - Mr. Mason noted that the appropriation is needed in this budget but the project’s timing may lag due to necessary approvals.

Parking Fund - Town Hall Garage Rehabilitation ($411,000) - Ms. Tarkington proposed to defer the project.
The Nathaniel Witherell ($559,100) - Ms. Moriarty identified that she would support a reduction in the total of proposed projects to $400,000.

**Possible Additional Capital Projects**

Parks & Recreation - Fields Master Plan ($75,000 - $100,000) - Ms. Moriarty indicated that the public comments clearly called for the development of a Fields Master Plan. Using the fields status report that is developed by the Parks & Rec department, the project would identify a plan for existing and new fields to meet the identified need. The plan would include suggested priorities and budget estimates.

Information Technology - Cyber Security Expansion ($85,000) - Ms. Moriarty identified the project to expand the cyber security initiative. Mr. Mason raised the need for the project to address the BOE, Libraries, Nathaniel Witherell, as well as the Town.

Schools - Project Management and Asset Management System ($27,000) - Ms. Moriarty identified the need for funding for the implementation of the consultant’s recommendations on the BOE capital processes. Mr. Mason identified that the solutions should also meet the needs of Town, Library and Nathaniel Witherell and so the project may not be best placed at the Schools.

Schools - Western Middle School Soil Remediation ($8.5 million) - Ms. Tarkington indicated that this project is not currently included in the 15-year plan. She will propose adding the project over the next 4 years: FY20 - $1 million, FY21 - $3 million, FY22 - $3 million, FY23 - $1.5 million.

All the comments and proposals were for discussion purposes only. There were no motions made and no votes taken on any item discussed at this meeting.

The meeting adjourned at 4:26 P.M.

Respectfully submitted,

Catherine Sidor, Recording Secretary

Leslie Moriarty, Chairman