

1. BET Budget Comm. Decision Day Documents

Documents:

[APPROVED\\_BET\\_BUDGET\\_COMM\\_DECISION\\_DAY\\_MINUTES\\_02-25-10.PDF](#)  
[SUB\\_TO\\_APP\\_BET\\_BUDGET\\_COMM\\_DECISION\\_DAY\\_MINUTES\\_02-25-10.PDF](#)

**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
BUDGET COMMITTEE  
DECISION DAY FY11 BUDGET  
MINUTES  
Cone Room - 9:00 A.M.  
Thursday, February 25, 2010**

Present:

Committee: Michael S. Mason, Chairman; William R. Finger, Laurence B. Simon, Leslie L. Tarkington

Staff: Roland Gieger, Budget Director; John Crary, Town Administrator; Dustin Anderson, Executive Assistant to First Selectman, Drew Marzullo, Selectman; Genny Krob, RTM Member; Bob Lichtenfeld, Director of Business Operations, Dr. Sidney Freund, Superintendent of BOE; John Curtin, Special Projects Manager – BOE; Richard Calcavecchio, Director of Budgets – BOE; Gina Williams, Asst Director HR – BOE; Barbara Ormerod-Glynn, Deputy Director Greenwich Library; Arlene Grant, Budget Supervisor Greenwich Library; Gene McLaughlin, Asst. Town Attorney; Amy Siebert, Commissioner of Public Works, Rich Feminella, Public Works Sewer Division, Sam Deibler and Laurette Helmrich, Senior Center; Adina Goldstein and Rebecca Whalen, Department of Social Services, Maureen Kast, Director of Human Resources, Alison Graham, Employee Benefits Manager

Board: Stephen Walko, Nancy Barton, Joseph Pellegrino, Jeff Ramer

Mr. Mason called the meeting to order at 9:06 AM.

Board of Education

Mr. Mason started the discussion on the top five programs that appear to be new initiatives in the BOE Budget book. Dr. Freund emphasized the importance of building capacity of our teachers, as well as building perpetual skills and knowledge district wide. Dr. Freund mentioned the increase in funding, specifically in line 139, is due mainly to substitute teacher coverage while staff training development program takes place.

The Science Program is one of the major investments in terms of purchasing supplies and training teachers. BOE estimated 225 teachers will be part of the program costing BOE \$200 per day, per teacher.

Mr. Mason asked about the substitute teachers with regard to unemployment compensation and Dr. Freund answered that substitutes are not eligible for any unemployment benefits. Gina Williams stated a meeting is scheduled on March 11<sup>th</sup> with Consultech to obtain a better understanding of the unemployment insurance process.

Dr. Freund described the EVOLVE Program/Strategy being used by districts around the country whereby professional assistants are swapped for special education teachers using a ratio established by each school district. Dr. Freund explained the reason para-professional expenditures are dramatically increasing. He further explained the district, for a number of

years, has been using a ratio of three para-professionals for one teacher in the EVOLVE program. For next year, four para-professionals for one teacher ratio will be implemented for a more comparable teacher's salary match.

Mr. Mason asked if the level for EVOLVE changes each year with enrollment. Dr. Freund answered the change will be according to students and staffing needs. There is a formula being used, specifically for special education, based on the number of hours, needs of a particular student in a given week, translated into an equation for the number of para-professionals needed.

Dr. Freund projected BOE will spend \$1M over the next three years in training, supplies and textbooks for the science initiative program. Dr. Freund discussed the dedicated science lab concept. Mr. Mason asked if capital money is needed for the science initiative program. Dr. Freund stated, outside the \$1M projection, the only time funds will be needed is to outfit a classroom which will come out of their operations budget.

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### Library

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## Sewer Capital

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Mr. Mason concludes discussion about Sewer Capital at 11:15am.

## Senior Center

Sam Deibler and Laurette Helmrich in attendance.

Mr. Simon starts discussion of Morrison contract. The provided level of service, quality of food and nutritional impact are all discussed.

Mr. Mason asks for John Crary's opinion on how this affects contract positions and if Morrison would ever provide a cook themselves beyond the 12% to 15% of the time that they would be under the current plan. The current union agreement requires a cook at all times even with the Morrison contract.

Mrs. Tarkington focuses discussion on scenarios under which food service may or may not be interrupted.

Mr. Mason and Mr. Simon ask John Crary if they should continue on and re-evaluate again in 12 months.

Discussion concludes at 11:35am.

## Department of Social Services

Adina Goldstein and Rebecca Whalen (board member) in attendance.

Possible elimination of the Deputy Commissioner position.

Mrs. Tarkington describes how every unfilled vacancy goes unfunded but there is a process by which they could be added back to the TOO. There is no different treatment in Social Services from other departments in regard to this matter.

Mr. Mason describes how we are looking at the TOO for all Departments and the process by which reinstatement of positions will take place.

Maureen Kast interjects & describes how the Commissioner and Deputy Commissioner are two different positions.

Rebecca Whalen describes how we are currently paying 2 Commissioner salaries but no Deputy salary at the moment.

Rebecca Whalen brings the discussion to the current structure of the department with the Commissioner and Deputy Commissioner and who deals with external organizations versus other town departments.

Rebecca Whalen voices her concern about how the reinstatement process would work without knowing the process.

Discussion concludes at 11:54am.

## Healthcare

Maureen Kast & Alison Graham start by discussing how the preliminary numbers are back on Healthcare.

Mr. Simon notes that while it is stated as a 15% increase from last year's budget, it is only 3% above FY11 budget projection.

Mr. Mason notes that the current Selectman's budget book has a 10% increase budget to budget. A consensus is made that using a 15% increase is more realistic.

Alison Graham continues discussion on being self funded and any savings that would result.

Mr. Simon asks about transition dates if we went to self insured. Maureen Kast continues on this point about any carry over costs on claims run out.

Mr. Mason brings discussion back to if we go from the 10% in the budget book to the 15% that means approximately an additional \$1.5 million.

Mr. Mason wants to know where the authorization and control is to make the move to self insured and when will the decision be made.

Mr. Mason notes that an internal service fund would need to be created to account for any savings made by changing over to self insured.

Mr. Simon concludes that the healthcare budget would need to be increased to reflect the discussions today.

Discussion concludes at 12:21pm.

The BET Budget Committee then recessed for lunch and returned to discussions at 12:53pm.

The committee then proceeded to review each department individually with the following actions taken:

- Mr. Simon moved to delete \$20,000 from department A104-51490, Emergency Management Services, seconded by Mr. Tarkington. The motion passed 4 to 0. Mr. Simon lead a discussion of perhaps re-aligning the budget items in A104 as a whole and have the contract reflect that.
- Mr. Simon moved to reduce \$37,000 from department A105-51300, Selectman's Office temporary help, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Finger moved to increase \$3,775 to department A105-51010 salary account of Selectman's Office for MC Salary Increases, seconded by Mr. Simon. The motion passed 4 to 0.
- Mr. Simon moved to delete \$7,757 from department A106-51010, salary account of Purchasing for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$13,955 from department A109-51010, Human Resources for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mrs. Tarkington moved to add \$75,000 to department A130-51490, Finance Budget, seconded by Mr. Simon. The motion passed 4 to 0.
- Mr. Simon moved to delete \$17,059 from the department A130-51010, Finance for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete from the \$2,871 department A131, Retirement Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$3,392 from department A134-51010, Information Technology Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- The committee chose not to make a motion to increase A135, Assessors Department by \$28,000. No action was taken.
- Mr. Simon moved to delete \$3,122 from department A135-51010, Assessor Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Mason moved to reduce A140-51010 for MC Salary Increases by \$4,008 seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$15,043 from department A171-51010, Planning and Zoning Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.

- Mr. Simon moved to delete \$6,869 from department A172-51010, Conservation Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$6,614 from department #A173-51010, Inlands & Wetlands Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Mason moved to continue \$47,000 in funding to A196, Senior Center, seconded by Mr. Simon.
- Mr. Simon moved to delete \$6,514 from department A201-51010, Fire Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon motioned to move \$191,642 to line item 57110 in department A208, Fire Budget from their professional fees line item. Motion was seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$3,639 from department A211-51010, Fire Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$4,859 from department A213-51010, Fire Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$13,131 from department A301-51010, DPW Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to add \$813 to department A380-51010, Fleet Budget, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$3,392 from department A401-51010, Health Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to add \$1,713 to department A401, Health Budget to correct nurse salaries, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$50,000 from department A440, External Entities, contribution to Historical Society, seconded by Mrs. Tarkington. Discussion by Mr. Finger that a continuing presentation by the Historical Society in future years corroborated with financial statements would be beneficial. The motion passed 4 to 0.
- Mr. Simon moved to transfer \$60,000 to department A440-57210 from A501-57210 for contribution to GADC, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$10,647 from department A501-51010, Social Services Budget for MC Salary Increases, seconded by Mr. Mason. The motion passed 4 to 0.
- Mr. Simon moved to transfer \$105,045 for Deputy Commissioner salary from A501-51010 to A901-57960, seconded by Mrs. Tarkington. Discussion by Mrs. Tarkington that this move is transferring funds only and not adjusting the position on Table of Organization. Discussion then covered for how long the town had originally projected to leave the position open. Mr. Finger requested the Law Committee to look into the charter sections regarding the provisions on requirements for both positions.
- Motion by Mr. Simon to reallocate Social Services contributions to External Entities, seconded by Mr. Finger. The changes reflect a \$1,000 increase to Liberation (to \$78,000), a \$10,000 increase to Child Guidance (to \$50,000), a \$4,000 increase to the United Way Youth Coordinator (to \$32,000) and a

\$15,000 reduction to Family Centers (to \$25,000). Discussion by Mrs. Tarkington on progress of Social Services over last 3 years. Mr. Simon noted the 09-10 budget changes that lead here. Mr. Mason and Mr. Crary discussed how Social services recommendations came directly from the Social Services board on the distribution of funds. The motion passed 4 to 0.

- Mr. Simon moved to delete \$17,962 from department A600-51010, Board of Education Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to decrease \$100,000 to department A600-51010, Board of Education for GWI increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$200,000 from department A600 Board of Education Budget under Utility Reallocation, seconded by Mrs. Mason. The motion passed 3 to 1 (Mr. Finger dissented). Discussion by Mr. Finger on the breakout of the \$235,000 in regards to IB training. Mr. Mason continues discussion on how budget savings shouldn't always be reallocated and that a reduction in the operating budgeting is paramount. Mrs. Tarkington believes that they are real savings not subject to reallocation in our budget environment. Mr. Finger continues that the savings is going to a more valuable resource, which is the education of our children.
- Mr. Simon moved to delete \$6,263 from department A701-51010, Library Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon made a motion for A702, Peterson Library Table of Organization to reflect that 1 position is unfunded. In relation, A701, Greenwich Library Table of Organization should be reduced by 1 person. Vote??
- Mr. Simon moved to increase A901-57100 by \$1,779,521 for Healthcare seconded by Mr. Finger. Discussion by Mr. Mason that the committee's approval has nothing to do with decision to go to self insured per se. Mr. Finger cautions that the Town is facing a 22% increase from Anthem. The motion passed 4 to 0.
- Mr. Simon moved to decrease \$198,000 from department A901-57080, Fixed Charges, HSA stipends, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$7,000 from department A901-57030, Fixed Charges Police Benefit Fund, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to transfer from A908-56010, \$166,000 to A902-57300, for \$86,000(Workers Compensation) and to A902-57330 (Unemployment Insurance) for \$80,000, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$184,000 from department A999-57126, Fixed Charges Budget (contribution to parking Fund), seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$2,871 from department G219-51010, Parking Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$9,430 from department H450-51010, Nathaniel Witherell Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$2,643 from department M824-51010, Golf Course Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.



- Mr. Simon made a motion to move \$150,000 TO A901-57960, seconded by Mrs. Tarkington. Discussion that the purpose of this item is to consolidate into one account all MC 2.5% increases. The motion passed 4 to 0.
- Discussion of Vacancy Report dated 2/4/10. Motion to move positions from Table or Organization and funding in the amount of \$744,577 to 901-57600 fixed charges. The motion passed 4 to 0.
- North Mianus Sewer discussion about impending court decision. Mr. Simon asked what budgetary implications there are and if we will need to increase money we pay out of general fund or increase tax levy.

#### Capital Exceptions

- Motion by Mr. Finger to increase ranked capital project #15, Asphalt Paving, Z312-59600 from 2 million to 2.5 million dollars, seconded by Mr. Simon. Discussion of item in relation to stimulus funding and another submission by DPW relative to progress since the last PCI scan. The motion passed 3-1(Tarkington voted no).
- Motion by Mr. Simon to reduce ranked capital project #27, Annual Sidewalk Construction Z312-59600 from \$660,000 to \$370,000 and push Byram Sidewalk out one year, seconded by Mr. Finger. Discussion followed with Mr. Mason & Mrs. Tarkington with the desire to make funds subject to release upon removal of kiosks on Town property on Hearthstone Drive. The motion passed 4-0.
- Motion by Mr. Simon to increase ranked capital project #33, North Street Animal Shelter Z345-59560 from \$325,000 to \$425,000, seconded by Mr. Finger. The motion passed 4-0.
- Motion by Mr. Simon to delete ranked capital project #56, Traffic Calming Program Z302-59600 in the amount of \$340,000, seconded by Mrs. Tarkington. The motion passed 4-0.
- Motion by Mr. Simon to delete ranked capital project #63, Fitness Centers Z680-59830 and defer them to the next two years, seconded by Mrs. Tarkington. The motion passed 4-0.
- Motion by Mr. Mason to add \$27,000 for the Mianus Pond Fishway Repair by Mr. Mason, seconded by Mrs. Tarkington. The motion passed 4-0.

#### Other Funds:

- Motion by Mr. Mason to accept Sewer Maintenance Fund as submitted, seconded by Mr. Simon. The motion passed 4-0.
- Motion by Mr. Simon to accept Sewer Improvement Fund as submitted, seconded by Mrs. Tarkington. The motion passed 4-0.
- Motion by Mrs. Tarkington to accept Nathaniel Witherell Fund of \$22,617,095 as submitted, seconded by Mr. Simon. The motion passed 4-0.
- Motion by Mr. Simon to accept School Lunch Fund as submitted, seconded by Mrs. Tarkington. The motion passed 4-0.
- Motion by Mr. Simon to accept Parking Fund of \$3,347,547 as submitted, seconded by Mr. Finger. The motion passed 4-0.
- Motion by Mr. Mason to accept Golf Fund of \$1,909,723 as submitted, seconded by Mr. Finger. The motion passed 4-0.
- Motion by Mr. Finger to accept OPEB Fund as submitted, seconded by Mr. Mason. The motion passed 4-0.

#### Resolutions

A Nathaniel Witherell Resolution was amended to the following:

The treasurer is authorized to accept proceeds resulting from the activities of Nathaniel Witherell and such proceeds shall become appropriations to be added to the appropriate accounts within the Nathaniel Witherell Revolving Fund. For establishing funding for the appropriations accounts, the existing policies of the Town of Greenwich shall apply. Any revolving fund balance may be utilized by the General Fund upon approval by the Board of Estimate and Taxation.

The motion passed 4-0.

Suggested Capital Conditions to be recommended to the BET on March 18, 2010:

- Ranked Capital Project #4, Public Safety Facility Z345-59560  
Acceptance of a long range plan for GEMS as well as acceptance of a plant to either renovate or rebuild the facility.
- Ranked Capital Project #4, Public Safety Facility Z345-59560, recommend to full BET by Mr. Mason requesting how much of the \$23 million dollars is needed for design.
- Ranked Capital Project #33, North Street Animal Shelter Z345-59560, recommend to full BET by Mrs. Tarkington that \$100,000 is subject to release of approval of a circulation plan presented by the Board Of Education for North Street School.
- Ranked Capital Project #19, King Street Fire House Z345-59600, recommend to full BET by Mr. Mason that a condition of \$100,000 be subject to release pending a report from DPW on the estimates for the septic regarding the property. Mr. Simon further recommended to the full BET that the item formally resolve the possibility of including GEMS on the property.

Operating Conditions

- Recommendation to the full BET a motion to condition 10% of 100's in the Information Technology Department on acceptance of a long range tech/IT program.
- Recommendation to the full BET a motion to condition 10% of 100's in the Law Department on submission of an analysis regarding support staff in relation to adding an additional Attorney.
- Recommendation to the full BET a motion to condition 50% of the GEMS annual budget.

Meeting was adjourned at 5:04pm


Respectfully submitted,

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Pat Maranan, Recording Secretary

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Anthony Giovannone, Recording Secretary

  
Michael S. Mason, Chairman

Attachment A: MC Salary Increases

**Town of Greenwich  
MC Salary Increases  
2010-2011 Budget**

<b>Code</b>	<b>Department</b>	<b>Remove 2.5% Increase</b>	<b>Remove Steps</b>	<b>Correct Salaries</b>	
A105	Selectman	12,276	-	16,051	(3,775)
A106	Purchasing	3,006	(4,751)	-	3,006
A109	Human Resources	12,700	(1,255)	-	12,700
A130	Finance	12,850	(4,209)	-	12,850
A131	Retirement	2,871	-	-	2,871
A134	Information Technology	3,392	-	-	3,392
A135	Assessor	3,122	-	-	3,122
A140	Law	4,008	-	-	4,008
A171	Planning & Zoning	5,829	(9,214)	-	5,829
A172	Conservation	2,661	(4,208)	-	2,661
A173	Inland Wetlands	2,563	(4,051)	-	2,563
A201	Fire Admin	6,514	-	-	6,514
A211	Police Admin	3,639	-	-	3,639
A213	Police Gen Ser	4,859	-	-	4,859
A301	Public Works	7,012	(6,149)	-	7,012
A380	Fleet	2,800	-	3,613	(813)
A401	Health	3,392	-	1,713	1,679
A501	Social Services	5,684	(4,963)	-	5,684
A600	Schools	17,962	-	-	17,962
A701	Library	6,263	-	-	6,263
A710	Perrot	2,871	-	-	2,871
A801	Parks & Recreation	3,392	-	-	3,392
G219	Parking Services	2,871	-	-	2,871
H450	Nathaniel Witherell	9,430	-	-	9,430
M824	Golf Course	2,643	-	-	2,643
		144,610	(38,800)	21,377	

Note: Health Department increase is to correct nurse salaries which were incorrectly reduced.

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Sam Deibler and Laurette Helmrich in attendance.

Mr. Simon starts discussion of Morrison contract. The provided level of service, quality of food and nutritional impact are all discussed.

Mr. Mason asks for John Crary's opinion on how this affects contract positions and if Morrison would ever provide a cook themselves beyond the 12% to 15% of the time that they would be under the current plan. The current union agreement requires a cook at all times even with the Morrison contract.

Mrs. Tarkington focuses discussion on scenarios under which food service may or may not be interrupted.

Mr. Mason and Mr. Simon ask John Crary if they should continue on and re-evaluate again in 12 months.

Discussion concludes at 11:35am.

## Department of Social Services

Adina Goldstein and Rebecca Whalen (board member) in attendance.

Possible elimination of the Deputy Commissioner position.

Mrs. Tarkington describes how every unfilled vacancy goes unfunded but there is a process by which they could be added back to the TOO. There is no different treatment in Social Services from other departments in regard to this matter.

Mr. Mason describes how we are looking at the TOO for all Departments and the process by which reinstatement of positions will take place.

Maureen Kast interjects & describes how the Commissioner and Deputy Commissioner are two different positions.

Rebecca Whalen describes how we are currently paying 2 Commissioner salaries but no Deputy salary at the moment.

Rebecca Whalen brings the discussion to the current structure of the department with the Commissioner and Deputy Commissioner and who deals with external organizations versus other town departments.

Rebecca Whalen voices her concern about how the reinstatement process would work without knowing the process.

Discussion concludes at 11:54am.

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## Healthcare

Maureen Kast & Alison Graham start by discussing how the preliminary numbers are back on Healthcare.

Mr. Simon notes that while it is stated as a 15% increase from last year's budget, it is only 3% above FY11 budget projection.

Mr. Mason notes that the current Selectman's budget book has a 10% increase budget to budget. A consensus is made that using a 15% increase is more realistic.

Alison Graham continues discussion on being self funded and any savings that would result.

Mr. Simon asks about transition dates if we went to self insured. Maureen Kast continues on this point about any carry over costs on claims run out.

Mr. Mason brings discussion back to if we go from the 10% in the budget book to the 15% that means approximately an additional \$1.5 million.

Mr. Mason wants to know where the authorization and control is to make the move to self insured and when will the decision be made.

Mr. Mason notes that an internal service fund would need to be created to account for any savings made by changing over to self insured.



Mr. Simon concludes that the healthcare budget would need to be increased to reflect the discussions today.

Discussion concludes at 12:21pm.

The BET Budget Committee then recessed for lunch and returned to discussions at 12:53pm.

The committee then proceeded to review each department individually with the following actions taken:

- Mr. Simon moved to delete \$20,000 from department A104-51490, Emergency Management Services, seconded by Mr. Tarkington. The motion passed 4 to 0. Mr. Simon lead a discussion of perhaps re-aligning the budget items in A104 as a whole and have the contract reflect that.
- Mr. Simon moved to reduce \$37,000 from department A105-51300, Selectman's Office temporary help, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Finger moved to increase \$3,775 to department A105-51010 salary account of Selectman's Office for MC Salary Increases, seconded by Mr. Simon. The motion passed 4 to 0.
- Mr. Simon moved to delete \$7,757 from department A106-51010, salary account of Purchasing for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$13,955 from department A109-51010, Human Resources for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mrs. Tarkington moved to add \$75,000 to department A130-51490, Finance Budget, seconded by Mr. Simon. The motion passed 4 to 0.
- Mr. Simon moved to delete \$17,059 from the department A130-51010, Finance for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete from the \$2,871 department A131, Retirement Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$3,392 from department A134-51010, Information Technology Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- The committee chose not to make a motion to increase A135, Assessors Department by \$28,000. No action was taken.
- Mr. Simon moved to delete \$3,122 from department A135-51010, Assessor Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Mason moved to reduce A140-51010 for MC Salary Increases by \$4,008 seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$15,043 from department A171-51010, Planning and Zoning Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.

- Mr. Simon moved to delete \$6,869 from department A172-51010, Conservation Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$6,614 from department #A173-51010, Inlands & Wetlands Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Mason moved to continue \$47,000 in funding to A196, Senior Center, seconded by Mr. Simon.
- Mr. Simon moved to delete \$6,514 from department A201-51010, Fire Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon motioned to move \$191,642 to line item 57110 in department A208, Fire Budget from their professional fees line item. Motion was seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$3,639 from department A211-51010, Fire Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$4,859 from department A213-51010, Fire Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$13,131 from department A301-51010, DPW Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to add \$813 to department A380-51010, Fleet Budget, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$3,392 from department A401-51010, Health Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to add \$1,713 to department A401, Health Budget to correct nurse salaries, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$50,000 from department A440, External Entities, contribution to Historical Society, seconded by Mrs. Tarkington. Discussion by Mr. Finger that a continuing presentation by the Historical Society in future years corroborated with financial statements would be beneficial. The motion passed 4 to 0.
- Mr. Simon moved to transfer \$60,000 to department A440-57210 from A501-57210 for contribution to GADC, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$10,647 from department A501-51010, Social Services Budget for MC Salary Increases, seconded by Mr. Mason. The motion passed 4 to 0.
- Mr. Simon moved to transfer \$105,045 for Deputy Commissioner salary from A501-51010 to A901-57960, seconded by Mrs. Tarkington. Discussion by Mrs. Tarkington that this move is transferring funds only and not adjusting the position on Table of Organization. Discussion then covered for how long the town had originally projected to leave the position open. Mr. Finger requested the Law Committee to look into the charter sections regarding the provisions on requirements for both positions.
- Motion by Mr. Simon to reallocate Social Services contributions to External Entities, seconded by Mr. Finger. The changes reflect a \$1,000 increase to Liberation (to \$78,000), a \$10,000 increase to Child Guidance (to \$50,000), a \$4,000 increase to the United Way Youth Coordinator (to \$32,000) and a

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\$15,000 reduction to Family Centers (to \$25,000). Discussion by Mrs. Tarkington on progress of Social Services over last 3 years. Mr. Simon noted the 09-10 budget changes that lead here. Mr. Mason and Mr. Crary discussed how Social services recommendations came directly from the Social Services board on the distribution of funds. The motion passed 4 to 0.

- Mr. Simon moved to delete \$17,962 from department A600-51010, Board of Education Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to decrease \$100,000 to department A600-51010, Board of Education for GWI increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$200,000 from department A600 Board of Education Budget under Utility Reallocation, seconded by Mrs. Mason. The motion passed 3 to 1 (Mr. Finger dissented). Discussion by Mr. Finger on the breakout of the \$235,000 in regards to IB training. Mr. Mason continues discussion on how budget savings shouldn't always be reallocated and that a reduction in the operating budgeting is paramount. Mrs. Tarkington believes that they are real savings not subject to reallocation in our budget environment. Mr. Finger continues that the savings is going to a more valuable resource, which is the education of our children.
- Mr. Simon moved to delete \$6,263 from department A701-51010, Library Budget for MC Salary Increases, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon made a motion for A702, Peterson Library Table of Organization to reflect that 1 position is unfunded. In relation, A701, Greenwich Library Table of Organization should be reduced by 1 person. **Vote??**
- Mr. Simon moved to increase A901-57100 by \$1,779,521 for Healthcare seconded by Mr. Finger. Discussion by Mr. Mason that the committee's approval has nothing to do with decision to go to self insured per se. Mr. Finger cautions that the Town is facing a 22% increase from Anthem. The motion passed 4 to 0.
- Mr. Simon moved to decrease \$198,000 from department A901-57080, Fixed Charges, HSA stipends, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$7,000 from department A901-57030, Fixed Charges Police Benefit Fund, seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to transfer from A908-56010, \$166,000 to A902-57300, for \$86,000(Workers Compensation) and to A902-57330 (Unemployment Insurance) for \$80,000, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$184,000 from department A999-57126, Fixed Charges Budget (contribution to parking Fund), seconded by Mr. Finger. The motion passed 4 to 0.
- Mr. Simon moved to delete \$2,871 from department G219-51010, Parking Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$9,430 from department H450-51010, Nathaniel Witherell Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.
- Mr. Simon moved to delete \$2,643 from department M824-51010, Golf Course Budget for MC Salary Increases, seconded by Mrs. Tarkington. The motion passed 4 to 0.

- Mr. Simon made a motion to move \$150,000 TO A901-57960, seconded by Mrs. Tarkington. Discussion that the purpose of this item is to consolidate into one account all MC 2.5% increases. The motion passed 4 to 0.
- Discussion of Vacancy Report dated 2/4/10. Motion to move positions from Table or Organization and funding in the amount of \$744,577 to 901-57600 fixed charges. The motion passed 4 to 0.
- North Mianus Sewer discussion about impending court decision. Mr. Simon asked what budgetary implications there are and if we will need to increase money we pay out of general fund or increase tax levy.

### Capital Exceptions

- Motion by Mr. Finger to increase ranked capital project #15, Asphalt Paving, Z312-59600 from 2 million to 2.5 million dollars, seconded by Mr. Simon. Discussion of item in relation to stimulus funding and another submission by DPW relative to progress since the last PCI scan. The motion passed 3-1(Tarkington voted no).
- Motion by Mr. Simon to reduce ranked capital project #27, Annual Sidewalk Construction Z312-59600 from \$660,000 to \$370,000 and push Byram Sidewalk out one year, seconded by Mr. Finger. Discussion followed with Mr. Mason & Mrs. Tarkington with the desire to make funds subject to release upon removal of kiosks on Town property on Hearthstone Drive. The motion passed 4-0.
- Motion by Mr. Simon to increase ranked capital project #33, North Street Animal Shelter Z345-59560 from \$325,000 to \$425,000, seconded by Mr. Finger. The motion passed 4-0.
- Motion by Mr. Simon to delete ranked capital project #56, Traffic Calming Program Z302-59600 in the amount of \$340,000, seconded by Mrs. Tarkington. The motion passed 4-0.
- Motion by Mr. Simon to delete ranked capital project #63, Fitness Centers Z680-59830 and defer them to the next two years, seconded by Mrs. Tarkington. The motion passed 4-0.
- Motion by Mr. Mason to add \$27,000 for the Mianus Pond Fishway Repair by Mr. Mason, seconded by Mrs. Tarkington. The motion passed 4-0.

### Other Funds:

- Motion by Mr. Mason to accept Sewer Maintenance Fund as submitted, seconded by Mr. Simon. The motion passed 4-0.
- Motion by Mr. Simon to accept Sewer Improvement Fund as submitted, seconded by Mrs. Tarkington. The motion passed 4-0.
- Motion by Mrs. Tarkington to accept Nathaniel Witherell Fund of \$22,617,095 as submitted, seconded by Mr. Simon. The motion passed 4-0.
- Motion by Mr. Simon to accept School Lunch Fund as submitted, seconded by Mrs. Tarkington. The motion passed 4-0.
- Motion by Mr. Simon to accept Parking Fund of \$3,347,547 as submitted, seconded by Mr. Finger. The motion passed 4-0.
- Motion by Mr. Mason to accept Golf Fund of \$1,909,723 as submitted, seconded by Mr. Finger. The motion passed 4-0.
- Motion by Mr. Finger to accept OPEB Fund as submitted, seconded by Mr. Mason. The motion passed 4-0.

### Resolutions

A Nathaniel Witherell Resolution was amended to the following:

The treasurer is authorized to accept proceeds resulting from the activities of Nathaniel Witherell and such proceeds shall become appropriations to be added to the appropriate accounts within the Nathaniel Witherell Revolving Fund. For establishing funding for the appropriations accounts, the existing policies of the Town of Greenwich shall apply. Any revolving fund balance may be utilized by the General Fund upon approval by the Board of Estimate and Taxation.

The motion passed 4-0.

Suggested Capital Conditions to be recommended to the BET on March 18, 2010:

- Ranked Capital Project #4, Public Safety Facility Z345-59560  
Acceptance of a long range plan for GEMS as well as acceptance of a plant to either renovate or rebuild the facility.
- Ranked Capital Project #4, Public Safety Facility Z345-59560, recommend to full BET by Mr. Mason requesting how much of the \$23 million dollars is needed for design.
- Ranked Capital Project #33, North Street Animal Shelter Z345-59560, recommend to full BET by Mrs. Tarkington that \$100,000 is subject to release of approval of a circulation plan presented by the Board Of Education for North Street School.
- Ranked Capital Project #19, King Street Fire House Z345-59600, recommend to full BET by Mr. Mason that a condition of \$100,000 be subject to release pending a report from DPW on the estimates for the septic regarding the property. Mr. Simon further recommended to the full BET that the item formally resolve the possibility of including GEMS on the property.

Operating Conditions

- Recommendation to the full BET a motion to condition 10% of 100's in the Information Technology Department on acceptance of a long range tech/IT program.
- Recommendation to the full BET a motion to condition 10% of 100's in the Law Department on submission of an analysis regarding support staff in relation to adding an additional Attorney.
- Recommendation to the full BET a motion to condition 50% of the GEMS annual budget.

Meeting was adjourned at 5:04pm

Respectfully submitted,

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Pat Maranan, Recording Secretary

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Anthony Giovannone, Recording Secretary

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Michael S. Mason, Chairman

SUBJECT TO APPROVAL

Attachment A: MC Salary Increases

**Town of Greenwich  
MC Salary Increases  
2010-2011 Budget**

<b>Code</b>	<b>Department</b>	<b>Remove 2.5% Increase</b>	<b>Remove Steps</b>	<b>Correct Salaries</b>	
A105	Selectman	12,276	-	16,051	(3,775)
A106	Purchasing	3,006	(4,751)	-	3,006
A109	Human Resources	12,700	(1,255)	-	12,700
A130	Finance	12,850	(4,209)	-	12,850
A131	Retirement	2,871	-	-	2,871
A134	Information Technology	3,392	-	-	3,392
A135	Assessor	3,122	-	-	3,122
A140	Law	4,008	-	-	4,008
A171	Planning & Zoning	5,829	(9,214)	-	5,829
A172	Conservation	2,661	(4,208)	-	2,661
A173	Inland Wetlands	2,563	(4,051)	-	2,563
A201	Fire Admin	6,514	-	-	6,514
A211	Police Admin	3,639	-	-	3,639
A213	Police Gen Ser	4,859	-	-	4,859
A301	Public Works	7,012	(6,149)	-	7,012
A380	Fleet	2,800	-	3,613	(813)
A401	Health	3,392	-	1,713	1,679
A501	Social Services	5,684	(4,963)	-	5,684
A600	Schools	17,962	-	-	17,962
A701	Library	6,263	-	-	6,263
A710	Perrot	2,871	-	-	2,871
A801	Parks & Recreation	3,392	-	-	3,392
G219	Parking Services	2,871	-	-	2,871
H450	Nathaniel Witherell	9,430	-	-	9,430
M824	Golf Course	2,643	-	-	2,643
		144,610	(38,800)	21,377	

Note:

Health Department increase is to correct nurse salaries which were incorrectly reduced.