1. BET HR Comm. Meeting Documents

Documents:

APPROVED_BET_HR_COMM_MTG_MINUTES_02-13-08.PDF
BET_HR_COMM_MTG_AGENDA_02-13-08.PDF
The meeting was called to order at 8:07 A.M.

1. **Approval of Human Resources Committee Minutes:**
   
   a. **January 15, 2008 Meeting** – the minutes were not available for a vote and their approval was deferred.
   
   b. **February 7, 2008 Special Meeting** – the minutes were not available for a vote and their approval was deferred.

2. **Discussion with Fire Department Chief**

   Fire Chief Peter Siecienski attended with Assistant Fire Chief Robert Kick. Chief Siecienski handed out several Table of Organization Fire Department charts and a conversation ensued about the proposed Fire Department reorganization due to the requested reclassification of the Fire Lieutenants. Chief Siecienski stressed the need to promote the Lieutenants for several reasons. Chief Siecienski pointed out the new Lieutenants would be able to complete mandatory required fire incident reports and that it would be fiscally responsible and enhance fire safety.

   The HR Committee asked the Chief about the budgetary impact of promoting the Lieutenants and Chief Siecienski stated the financial impact would be $118,000, mainly in salaries and holiday differentials.
Mr. Mason asked the Fire Chief about response protocol to several Town locations and a discussion took place under the different scenarios.

3. **Discussion of HR Committee Recommendation to the Budget Committee**

   a. **HR Department Training and Policy Manual Budgets** – due to time limitations, this subject was not covered.

   b. **HR TOO by Departments including BOE** – Mr. Mason started the discussion with questions about the lack of inclusion of Grant Funded Board of Education employees in the TOO included in the Town’s budget book each year. Representatives from the Board of Education, Mrs. Weissler, Dr. Flanagan and Mr. Curtin participated in the discussion.

4. **Discussion of M/C Pay Plan Compensation Study**

   This subject was not covered at this meeting.

5. **Review of HR Schedules Prepared by the HR Department**

   Ms. Kast handed out the Vacancy reports to the HR Committee members. The subject was not covered in detail.

6. **Old Business**

   None discussed.

7. **New Business**

   None discussed.

Upon a motion by Mr. Mason, seconded by Ms. Barton, the Committee voted 4 to 0 to adjourn the meeting at 9:00 A.M.

Leslie Tarkington, HR Committee Chairman

Peter Mynarski, Recording Secretary
TOWN OF GREENWICH
BOARD OF ESTIMATE & TAXATION

HUMAN RESOURCES COMMITTEE MEETING
Wednesday, February 13, 2008
Engineering Conference Room (DPW 2nd Floor), 8:00 AM

AGENDA

1. Approval of Human Resources Committee Minutes:
   a. January 15, 2008 Meeting
   b. February 7, 2008 2007 Special Meeting

2. Discussion with Fire Department Chief

3. Discussion of HR Committee Recommendations to Budget Committee
   a. HR Department Training and Policy Manual Budgets
   b. HR TOO by Departments including BOE
   c. Other – Including Changes in Grade Classifications and Vacancies

4. Discussion of M/C Pay Plan Compensation Study

5. Review of HR Schedules Prepared by the HR Department

6. Old Business

7. New Business