

1. BET Special Meeting Documents

Documents:

BET\_SPECIAL\_MEETING\_NOTICE\_02-11-09.PDF  
SUB\_TO\_APP\_BET\_SPECIAL\_MEETING\_MINUTES\_02-11-09.PDF  
APPROVED\_BET\_SPECIAL\_MEETING\_MINUTES\_02-11-09.PDF

**TOWN OF GREENWICH**

**SPECIAL MEETING OF THE  
BOARD OF ESTIMATE AND TAXATION**

**WEDNESDAY, February 11, 2009**

**Town Hall Meeting Room – 6:00 P.M.**

**Discussion of Tables of Organization for the Finance Department and  
the Office of the Assessor**



MINUTES of the special meeting of the Board of Estimate and Taxation held on Wednesday, February 11, 2009 in the Town Hall Meeting Room, Greenwich, CT.

Chairman Stephen Walko called the meeting to order at 6:01 p.m., after which the members pledged allegiance to the flag.

Board members in attendance:

Stephen G. Walko, Chairman  
Robert S. Stone, Vice Chairman  
Leslie L. Tarkington, Clerk  
Nancy E. Barton  
James S. Campbell  
William R. Finger  
William G. Kelly  
Edward T. Krumeich, Jr.  
Michael S. Mason  
Arthur D. Norton  
Jeffrey S. Ramer  
Laurence B. Simon

Staff: Peter Mynarski, Comptroller; Ted Gwartney, Assessor; John Crary, Town Administrator

Mr. Walko opened the meeting with introductory comments about the upcoming calendar and the two departments Finance and the Office of the Assessor, which report to the Board.

#### **EXECUTIVE SESSION:**

Upon a motion by Ms. Tarkington, seconded by Mr. Kelly, the Board voted unanimously to go into executive session at 6:04 P.M. to discuss the tables of organization for the Finance Department and the Office of the Assessor.

Upon a motion by Ms. Tarkington, seconded by Mr. Simon, the Board voted unanimously to come out of executive session at 6:34 P.M.

#### **TABLE OF ORGANIZATION FOR THE OFFICE OF THE ASSESSOR:**

Mr. Gwartney appeared before the BET to present his position on the department's staffing levels.

Upon a motion by Mr. Ramer, seconded by Mr. Simon, the Board voted 12-0-0 to eliminate the position of one Residential Appraiser in the Office of the Assessor as soon as practicable.

**EXECUTIVE SESSION:**

Upon a motion by Ms. Tarkington, seconded by William Kelly, the BET voted unanimously to go into executive session at 6:50 P.M. to discuss the table of organization for the Finance Department.

Upon a motion by Ms. Tarkington, seconded by William Kelly, the BET voted unanimously to come out of executive session at 7:44 P.M.

**TABLE OF ORGANIZATION FOR THE FINANCE DEPARTMENT:**

Mr. Mynarski appeared before the BET to present his position on the department's staffing levels.

Upon a motion by Mr. Norton, seconded by Mr. Simon, the Board voted 12-0-0 to eliminate the position of Risk Technician in the Finance Department as soon as practicable.

Upon a motion by Mr. Simon, seconded by Mr. Campbell, the Board voted 10-1-1 to eliminate the position of Internal Auditor in the Finance Department as soon as practicable. Mr. Ramer voted against and Mr. Norton abstained.

Mr. Mynarski advised the Board that the function of internal audit is within the purview of the Director of Risk Management. The Director of Risk Management will assist the Audit Committee in its work.

**ADJOURNMENT**

Upon a motion by Mr. Kelly, seconded by Mr. Campbell, the Board voted 12-0-0 to adjourn at 7:55 p.m.

Respectfully submitted,

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Peter Mynarski, Comptroller, Recording Secretary

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Leslie L. Tarkington, Clerk of the Board

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Stephen G. Walko, Chairman



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