

1. BET Budget Comm. Meeting Documents

Documents:

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FINAL\_BET\_BUDGET\_COMM\_MEETING\_MINUTES\_01-17-07.PDF  
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**REVISED**

**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
BUDGET COMMITTEE MEETING  
CONE ROOM  
WEDNESDAY, JANUARY 17, 2007  
6:30 PM**

**AGENDA**

**Requests for Budget Adjustments**

<b><u>Number</u></b>	<b><u>Department</u></b>	<b><u>Amount</u></b>	<b><u>Purpose</u></b>
ED-4	<b>Board of Education</b> A6200668-51060 A6200968-51060 A6200468-51060	\$ 3,999 \$ 1,333 \$ 1,333 \$ 1,333	Approval to Use Julian Curtiss School IS Dundee School New Lebanon School
SE-6	<b>Selectman's Office</b> P935-57350	\$ 400,000	Additional Appropriation CRRA, SWEROC and FCR vs. TOG
SE-7	<b>Selectman's Office</b> P935-57350	\$ 20,000	Additional Appropriation Heagney Lennon & Slane vs. TOG

Approval of Budget Committee Meeting Minutes for:  
Regular Meeting of the Budget Committee 12/12/06

Discussion of CIP Committee project review

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE  
MINUTES

Cone Meeting Room  
Wednesday, January 17, 2007

Present:

Committee:

Stephen Walko, Chairman; Edward Krumeich, Michael Mason, Larry Simon

Ex Officio Board Member:

James Lash, First Selectman

Board:

Nancy Barton, William Finger, James Himes, Arthur Norton, Leslie Tarkington

Staff:

Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Ed Gomeau, Town Administrator; Wayne Fox, Law Department; Gene McLaughlin, Assistant Town Attorney

Also Present:

Colleen Giambo, Leslie Moriarty, Greenwich Public Schools

The meeting was called to order at 6:33 P.M.

Mr. Walko began the meeting by reporting that both application FL-1 as well as a Discussion of the HR Committee Report regarding the status of personnel action requests for the 2008 budget had been withdrawn Both of these items are expected to be presented at the February 2007 meeting of the Budget Committee.

**Requests for Budget Adjustments**

**ED-5 BOE- Approval to Use- \$3,999**

Request for approval to use:

\$ 1,333	to	A6200668-51060	Julian Curtiss School
\$ 1,333	to	A6200968-51060	IS Dundee School
\$ 1,333	to	A6200468-51060	New Lebanon School
\$ 3,999	from		Kellogg Foundation Grant

Three District elementary schools have been selected to participate in the High Scope/Ready School pilot project funded through a grant from the Kellogg foundation. Teachers from the selected schools are involved in piloting a new school readiness assessment instrument. This is an additional payment for this project.

Mr. Gieger reported a revision in that Medicare benefits would be included, at a cost of \$57. This request will not require RTM approval as it is less than \$5,000.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**EXECUTIVE SESSION:**

The committee voted unanimously to enter into executive session at 6:38 to discuss two settlements of legal claims.

In attendance were:

Roland Gieger: Budget Director

Peter Mynarski: Comptroller

Wayne Fox: Law Department

Gene McLaughlin: Assistant Town Attorney

Ed Gomeau: Town Administrator

Mssrs. Finger, Himes, Krumeich, Mason, Norton, Simon, and Walko: current BET

Mmes: Barton and Tarkington: current BET

Jim Lash, Ex Officio BET

The committee voted unanimously to conclude the executive session and resume the regular meeting at 7:13 PM.

**SE-6 First Selectman-Additional Appropriation- \$400,000**

Request for additional appropriation:

\$400,000 to P93557350 Settlement: CRRA, SWEROC and FCR vs. Town of Greenwich

\$400,000 from Risk Fund Balance

The Committee noted that the payment schedule for this settlement was \$100,000 upon settlement and \$100,000 in each of the three subsequent years.

The Committee voted 4-0 to approve the request, and forward it to the Board of Estimate and Taxation as a non-routine application.

**SE-7 FIRST SELECTMAN- Additional Appropriation- \$20,000**

Request for additional appropriation:

\$20,000 to P93557350 Settlement: Heagney Lennon and Slane vs. Town of Greenwich

\$20,000 from Risk Fund Balance

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

## **APPROVAL OF MINUTES**

The Minutes from the December 12, 2006 meeting of the Budget Committee will be voted on at the February meeting of the Budget Committee.

### **Discussion-CIP Committee Project Review**

Mr. Walko explained that for the last few years, the Comptroller has provided a direct report to the BET in the form of a status report of the CIP Committee.

Mr. Mynarski reported that the process began on September 13<sup>th</sup>, with a public hearing. Subsequent to that meeting, the Finance Committee of the RTM met on November 13<sup>th</sup>. Purchasing Director Joan Sullivan and Commissioner of Public Works Lloyd Hubbs both made presentations at that meeting.

The CIP Committee met on December 29<sup>th</sup>, after ranking all of the CIP projects.

Originally, the 2007-08 budget requests were \$83.71 million for all projects.

Reductions were made for the Board of Education on January 10<sup>th</sup>, bringing the overall total to \$80 million, with \$66.7 million in the General Fund. This is a slight decrease from last year's projection for FY 2007-08 ~~of \$67.2 million~~ of \$67.2 million.

The First Selectman will have a Public Hearing for town residents and town officials, to be held January 23<sup>rd</sup>. Next steps include completion of the operating and capital budgets, and presenting these to the BET on January 31<sup>st</sup>.

A major change is from the conversion from a 10 year to a 15 year plan. The total request for all capital projects in the 15 year plan, including sewer maintenance, parking and golf course is \$496 million, of which \$468 million is from the general fund.

Major projects for FY 2007-08 include:

- Public Safety Complex (\$5.3million)
- Glenville School (\$22 million)
- Cos Cob Site Remediation (\$3 million)
- North Street Maintenance Shed combined with the Animal Shelter (\$2.7 million)

Other projects total between \$10.5 million and \$10.7 million, and include various school projects consisting of boiler, roof replacements, radiator, piping flooring, carpeting, and tile work.

Annual town paving is \$2.9 million, and a major drainage project at \$1.160 million.

Public works plans a lighthouse restoration project at \$1.25 million.

Combined bridge projects total \$1.4 million, the bulk of which is reimbursable from state grants.

Safe routes and sidewalk projects total \$1.8 million.

Information technology project of imaging and archiving is \$1.766 million.

The above mentioned projects represent approximately 81% of the general fund submissions of the 2007-08 budget.

The CIP Committee consists of seven voting members. New members include Betty Sternburg, who replaced Dr. Leverett, and Lloyd Hubbs who replaced Marcos Madrid. Mr. Gieger is a non-voting member.

Mr. Krumeich asked if the high school arts improvement project made the list, and Mr. Mynarski responded that it was in an out year, at \$20 million. The architectural and engineering study for this project would be started in 2 years.

Mr. Simon asked if a list of capital projects will be made available. Mr. Gieger said this should be available by the end of the week and will include the name of the project, its ranking and the detail linked to the ranking number. The format has changed in that each project will be assigned a number based on the ranking resulting from the CIP meeting.

Upon a motion by Mr. Krumeich, seconded by Mr. Mason, the Committee voted 4-0 to add to the agenda discussion of budgetary items relative to the budget process.

There followed general discussion as to the timetable of receipt of materials for the budget meetings, and the budget meetings schedule. Questions with regard to departmental reviews should be submitted to Mr. Gieger and Mr. Walko by February 12<sup>th</sup>, with a list of departments to be reviewed by February 9<sup>th</sup>. Questions for capital projects should be submitted by February 6<sup>th</sup>.

There being no further business before the committee, upon a motion by Mr. Mason, seconded by Mr. Krumeich, the Committee voted 4-0 to adjourn the meeting at 7:37 P.M.

Respectfully submitted,

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Valerie Zebrowski, Recording Secretary

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Stephen G. Walko, Chairman



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BUDGET COMMITTEE MEETING  
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WEDNESDAY, JANUARY 17, 2007  
6:30 PM**

**AGENDA**

**Requests for Budget Adjustments**

**ROUTINE APPLICATIONS**

<b><u>Number</u></b>	<b><u>Department</u></b>	<b><u>Amount</u></b>	<b><u>Purpose</u></b>	<b><u>Votes</u></b>
ED-5	<b>Board of Education</b>	\$ 3,999	Approval to Use	4-0-0
	A6200668-51060	\$ 1,333	Julian Curtiss School	
	A6200968-51060	\$ 1,333	IS Dundee School	
	A6200468-51060	\$ 1,333	New Lebanon School	

**NON-ROUTINE APPLICATIONS**

SE-6	<b>Selectman's Office</b> P935-57350	<u>\$ 400,000</u>	Additional Appropriation CRRA, SWEROC and FCR vs. TOG	4-0-0
SE-7	<b>Selectman's Office</b> P935-57350	<u>\$ 20,000</u>	Additional Appropriation Heagney Lennon & Slane vs. TOG	4-0-0

Approval of Budget Committee Meeting Minutes for:  
Regular Meeting of the Budget Committee 12/12/06

No vote

Discussion of CIP Committee project review

Discussion of HR Committee report – Status of personnel action requests for 2008 budget.