

1. Meeting Agenda - January 12

Documents:

[MEETING AGENDA - 01 12 16.PDF](#)

2. Voted Agenda - January 12

Documents:

[VOTED AGENDA - 01 12 16.PDF](#)

3. Meeting Packet - January 12

Documents:

[MEETING PACKET - 01 12 16.PDF](#)

4. Minutes Subject To Approval - January 12

Documents:

[MINUTES SUBJECT TO APPROVAL - 01 12 16.PDF](#)

5. Approved Minutes - January 12

Documents:

[APPROVED MINUTES - 01 12 16.PDF](#)



**TOWN OF GREENWICH
BOARD OF ESTIMATE & TAXATION**

**BUDGET COMMITTEE MEETING
Tuesday, January 12, 2016
Cone Room, 2nd Floor
5:00 P.M.**

AGENDA

1. **EXECUTIVE SESSION – Discussion of Pending Litigation**
2. Old Business
 - 2016 BET Calendar
3. New Business
4. Approval of the December 8, 2015 BET Budget Committee Meeting Minutes
5. Adjournment

Next regular meeting scheduled for February 9, 2016 at 5:00 P.M. in the Cone Room

Michael S. Mason, BET Chairman



**TOWN OF GREENWICH
BOARD OF ESTIMATE & TAXATION**

**BUDGET COMMITTEE MEETING
Tuesday, January 12, 2016
Cone Room, 2nd Floor
5:00 P.M.**

VOTED AGENDA

- | <u>Purpose</u> | <u>Votes</u> |
|---|---------------------|
| 1. <u>EXECUTIVE SESSION – Discussion of Pending Litigation</u> | |
| 2. Old Business <ul style="list-style-type: none">• 2016 BET Calendar | |
| 3. New Business | |
| 4. Acceptance of the December 8, 2015 BET Budget Committee Meeting Minutes | 3-0-1 |
| 5. Adjournment | |

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Michael S. Mason, BET Chairman

2016 Town of Greenwich BET & BET Committee Meeting Calendar

REVISED 12-17-15

Date	Day	Description	StartTime	EndTime	Location
JANUARY 2016					
01/11/16	MON	BET ORGANIZATIONAL MEETING	5:00 P.M.		THMR
01/12/16	TUES	JANUARY BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
01/12/15	TUES	JANUARY BET BUDGET MEETING	5:00 P.M.		CONE
01/13/16	WED	JANUARY BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
01/14/16	THURS	JANUARY BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
01/25/16	MON	JANUARY BET MEETING	6:30 P.M.		CONE
FEBRUARY 2016					
02/01/16	MON	1ST SELECTMAN'S PRESENTATION OF BUDGET	6:00 P.M.	6:30 P.M.	THMR
"	"	BOE BUDGET PRESENTATION	6:30 P.M.	7:00 P.M.	THMR
"	"	PUBLIC HEARING NIGHT	7:00 P.M.		THMR
02/02/16	TUES	FEBRUARY BET LAW COMMITTEE MEETING	11:00 A.M.		LAW DEPT. CONF. ROOM
02/03/16	WED	BOE OPER & CAPITAL - DAY 1	9:00 A.M.	4:00 P.M.	THMR
02/04/16	THURS	DEPT. HEARINGS - DAY 2	9:00 A.M.	4:00 P.M.	THMR
02/08/16	MON	DEPT. HEARINGS - DAY 3	9:00 A.M.	4:00 P.M.	THMR
02/09/16	TUES	FEBRUARY BET HR COMM. MEETING	2:00 P.M.	5:00 P.M.	CONE
02/09/16	TUES	FEBRUARY BET BUDGET MEETING	5:00 P.M.		CONE
02/10/16	WED	DEPT. HEARINGS - DAY 4	9:00 A.M.	4:00 P.M.	THMR
02/11/16	THURS	FEBRUARY BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
02/11/16	THURS	FEBRUARY BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
02/16/16	TUES	FEBRUARY BET MEETING	6:30 P.M.		THMR
02/17/16	WED	DEPT. HEARINGS - DAY 5	9:00 A.M.	4:00 P.M.	THMR
02/18/16	THURS	DEPT. HEARINGS - DAY 6	9:00 A.M.	4:00 P.M.	THMR
02/26/16	FRI	CONSOLIDATION DAY	9:00 A.M.	4:00 P.M.	THMR
02/29/16	MON	DECISION DAY 1	9:00 A.M.	4:00 P.M.	THMR
MARCH 2016					
03/01/16	TUES	DECISION DAY 2	9:00 A.M.	4:00 P.M.	CONE
PUBLIC HEARING NOTICE PUBLISHED - MARCH 2, 2016					
03/10/16	THURS	MARCH BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
03/15/16	TUES	MARCH BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
03/15/16	TUES	MARCH BET BUDGET MEETING	5:00 P.M.	6:45 P.M.	CONE
03/17/16	THURS	MARCH BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
03/17/16	THURS	BET PUBLIC HEARING	7:00 P.M.		THMR
03/21/16	MON	BET BUDGET DECISION MEETING	5:00 P.M.		THMR
03/21/16	MON	MARCH BET MEETING	6:30 P.M.		THMR
APRIL 2016					
04/12/16	TUES	APRIL BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	THMR
04/12/16	TUES	APRIL BET BUDGET MEETING	5:00 P.M.		THMR
04/13/16	WED	APRIL BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
04/14/16	THURS	APRIL BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
04/18/16	MON	APRIL BET MEETING	6:30 P.M.		THMR
MAY 2016					
05/10/16	TUES	MAY BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
05/10/16	TUES	MAY BET BUDGET MEETING	5:00 P.M.		CONE
05/11/16	WED	MAY BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
05/12/16	THURS	MAY BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
05/16/16	MON	MAY BET MEETING TO SET MILL RATE	6:30 P.M.		THMR
JUNE 2016					
06/06/16	MON	JUNE BET BUDGET MEETING	5:00 P.M.		THMR
06/08/16	WED	JUNE BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
06/08/16	WED	JUNE BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
06/09/16	THURS	JUNE BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
06/13/16	MON	JUNE BET MEETING	5:30 P.M.		THMR
JULY 2016					
07/12/16	TUES	JULY BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
07/12/16	TUES	JULY BET BUDGET MEETING	5:00 P.M.		CONE
07/13/16	WED	JULY BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
07/14/16	THURS	JULY BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
07/18/16	MON	JULY BET MEETING	6:30 P.M.		THMR
AUGUST 2016 - ALL BET & BET COMMITTEE MEETINGS CANCELLED					
SEPTEMBER 2016					
09/08/16	THURS	SEPTEMBER BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
09/13/16	TUES	SEPTEMBER BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
09/13/16	TUES	SEPTEMBER BET BUDGET MEETING	5:00 P.M.		CONE
09/14/16	WED	SEPTEMBER BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
09/19/16	MON	SEPTEMBER BET MEETING	6:30 P.M.		THMR
OCTOBER 2016					
10/12/16	WED	OCTOBER BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
10/13/16	THURS	OCTOBER BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
10/13/16	WED	OCTOBER BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
10/13/16	THURS	OCTOBER BET BUDGET MEETING	5:00 P.M.		CONE
10/17/16	MON	OCTOBER BET MEETING	6:30 P.M.		THMR
NOVEMBER 2016					
11/10/16	THURS	NOVEMBER BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
11/15/16	TUES	NOVEMBER BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
11/15/16	TUES	NOVEMBER BET BUDGET MEETING	5:00 P.M.		CONE
11/16/16	WED	NOVEMBER BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
11/21/16	MON	NOVEMBER BET MEETING	6:30 P.M.		THMR
DECEMBER 2016					
12/08/16	THURS	DECEMBER BET AUDIT COMM. MEETING	8:00 A.M.	11:00 A.M.	GISBORNE
12/13/16	TUES	DECEMBER BET HR COMM. MEETING	3:00 P.M.	5:00 P.M.	CONE
12/13/16	TUES	DECEMBER BET BUDGET MEETING	5:00 P.M.		CONE
12/14/16	WED	DECEMBER BET LAW COMMITTEE MEETING	10:00 A.M.		LAW DEPT. CONF. ROOM
12/19/16	MON	DECEMBER BET MEETING	6:30 P.M.		CONE

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES –Cone Room

Tuesday, December 8, 2015

Committee

Present: Marc V. Johnson, Chairman; Mary Lee A. Kiernan, Jeffrey S. Ramer, Leslie L. Tarkington

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Amy Seibert, Commissioner, Public Works Department

Board: Michael Mason, BET Chairman; William Drake, William Finger, Arthur Norton, Nancy Weissler,

Other: Frank Mazza, Chairman, Harbor Management Commission; Charlee Tufts, GEMS Director; John Strong, GEMS Fiscal Officer; Barbara O’Neill, Vice Chair, BOE; Laura Erikson, Chair, BOE; Joe Ross, Chairman, GHS Instructional Space and Auditorium Building Committee; James Lash, BET 2016 Candidate; Leslie Moriarty, BET 2016 Candidate; Jill Oberlander, BET 2016 Candidate; Beth Krumeich, BET 2016 Candidate

The meeting was called to order at 5:02 P.M.

Mr. Johnson welcomed attendees.

Requests for Budget Adjustments

<u>SE-1</u>	<u>First Selectman</u>	<u>Additional Appropriation</u>
\$26,430	F834 & various object codes	Supplement to HMC Account

Mr. Mazza explained that the Harbor Management Commission was requesting an appropriation to offset operating expenses until its funding matches the regular TOG Budget cycle starting July 1, 2016. It is hoped that the Harbor Management Plan will be completed by the new fiscal year

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non-Routine Application.

<u>PW-2</u>	<u>DPW</u>	<u>Appropriation</u>
\$165,000	Z325 4982- 16XX	William Street Field Remediation

Ms. Seibert requested the appropriation to address the high level of arsenic found in the ball field soil. She said that the State DEEP has requested that a plan to clean the area be submitted for their approval. This interim appropriation was requested in order to receive bids and begin work during the spring in anticipation that the field will be available to the public for summer use.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non-Routine Application.

<u>GM-1</u>	<u>GEMS</u>	<u>Release of Conditions</u>
\$2,131,000	A660 57224	Contribution to GEMS

Ms. Tufts and Mr. Strong requested the release of conditions on funds for GEMS operation during the second half of the fiscal year. Mr. Strong noted that the second payment was less than the first payment for the year whereas many expenses were front-loaded. Ms. Tufts commented that fundraising efforts had recently reached a non-traditional foundation contributor which had made a substantial contribution. Additionally, volunteerism among high school students had measurably increased as a result of outreach to student advisors and email newsletters describing observation-training experience on typical emergency calls.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non-Routine Application.

<u>ED-4</u>	<u>BOE</u>	<u>Release of Conditions</u>
\$655,000	B680 59560 12139	MISA Contingency Funds

Mr. Ross requested the release of conditions on the Contingency Funds based on the requirements that the intent of the condition had been met with the receipt of the auditorium's TOC. He indicated there is currently a balance remaining in the Contingency Fund to handle any unforeseen Phase III expenses such as "change orders".

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non-Routine Application.

Old Business

None

New Business

None

Approval of BET Budget Committee Minutes November 6, 2015

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the Regular BET Budget Committee Meeting Minutes of November 6, 2015.

Adjournment

The Committee agreed unanimously to adjourn at 6:30 P.M.

Next regular meeting will be January 12, 2016 at 5:00 P.M. in the Cone Room.

Respectfully submitted,

Catherine Sidor, Recording Secretary

Marc V. Johnson, Chairman

SUBJECT TO APPROVAL

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES –Cone Room

Tuesday, January 12, 2016

Committee

Present: Jim Lash, Chairman; Mary Lee A. Kiernan, Jeffrey S. Ramer, Leslie L. Tarkington

Staff: Peter Mynarski, Comptroller; J. Wayne Fox, Town Attorney; Aamina Ahmad, Assistant Town Attorney

Board: Michael Mason, BET Chairman; John Blankley, William Drake, Beth Krumeich, Leslie Moriarty, Arthur Norton, Jill Oberlander, Nancy Weissler

Other: George Sorenson, RTM BOC

The meeting was called to order at 5:07 P.M.

Mr. Lash welcomed attendees to the first Budget Committee Meeting of the new term.

EXECUTIVE SESSION – Discussion of Pending Litigation

SUBJECT TO APPROVAL

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to enter Executive Session at 5:08 P.M.

The Committee exited Executive Session at 5:28 P.M.

New Business

In order to give Departments adequate time to plan, Mr. Lash and Mr. Gieger will distribute a draft schedule of Hearing Dates to the Committee Members. Mr. Lash asked the Committee to suggest questions for the Departments and suggest revisions to the draft schedule of departments that would be interviewed during February Budget Hearings, indicating which departments and External Entities it might not be necessary to interview. He wished to anticipate a visit from the Actuary, allow for discussion of CIP projects and leave time for follow-up interviews, if any would be necessary. Additionally, he asked Mr. Gieger to send a questionnaire to Departments from which they could prepare responses and provide information on unspent and encumbered allocations, as well as inform the Committee of their issues and questions.

Mr. Mynarski suggested that he forward a copy of FY2015 Hearings to BET members for their input and suggestions for changes.

Acceptance of BET Budget Committee Minutes December 8, 2015

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 3-0-1 to accept the Regular BET Budget Committee Meeting Minutes of December 8, 2015. (Abstain: Lash)

Adjournment

The Committee agreed unanimously to adjourn at 5:48 P.M.

Next regular meeting will be February 9, 2016 at 5:00 P.M. in the Cone Room.

Respectfully submitted,

Catherine Sidor, Recording Secretary

James A. Lash, Chairman

SUBJECT TO APPROVAL

**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES –Cone Room**

Tuesday, January 12, 2016

Committee

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Approval of BET Budget Committee Minutes December 8, 2015

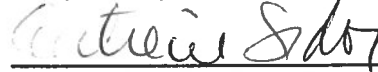
Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 3-0-1 to approve the Regular BET Budget Committee Meeting Minutes of December 8, 2015. (Abstain: Lash)

Adjournment

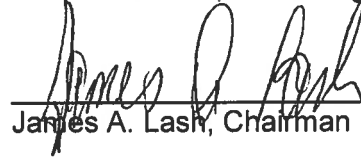
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Respectfully submitted,



Catherine Sidor, Recording Secretary



James A. Lash, Chairman