

1. BET Law Comm. Webinar Agenda

Documents:

[BET LAW COMMITTEE_AGENDA_1-11-2021.PDF](#)

2. BET Law Comm. Meeting Packet

Documents:

[BET LAW COMMITTEE MEETING PACKET_1-11-2021.PDF](#)

3. BET Law Comm. Regular Meeting Minutes_SUB_TO_APP_1-11-2021

Documents:

[SUB_TO_APP_BET LAW COMM REGULAR MEETING MINUTES_1-11-2021.PDF](#)



**BET LAW COMMITTEE
Regular Meeting**

Monday, January 11, 2021 - 4:00 P.M.

WEBINAR

Join Zoom WEBINAR

<https://greenwichct.zoom.us/j/81935712849?pwd=ZG1vUIYxUXY3S1RSTExpVG8wRFNUUT09>

Password: 3307583

iPhone one-tap: +16465189805,,81935712849#,,1#,3307583#

Telephone: US: +1 646 518 9805

Webinar ID: 819 3571 2849

Password: 3307583

AGENDA

1. Old Business
 - COVID19 Update including Law Department Budget to date
 - Budget Resolutions Relating to Human Resources – Update
2. New Business
 - Budget Resolutions for FY 2021-22
3. Approval of BET Law Committee Meeting Minutes of November and December, 2020
4. Adjournment

Next Meeting – Wednesday, February 17, 2021, at 3 PM either a virtual meeting or in the Law Department Conference Room, 1st Floor, Town Hall.

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.



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**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
LAW COMMITTEE MEETING
MINUTES**

Monday, November 9, 2020
Regular Meeting
Virtual Meeting Room

Committee: Karen Fassuliotis, Chair; Elizabeth K. Krumeich

Law: Vincent Marino, Town Attorney; Aamina Ahmed, Assistant Town Attorney

BET: Laura Erickson; Leslie Moriarty; Leslie Tarkington'

Selectperson: Jill Oberlander

Outside Counsel: Dennis Kokenos, Marino, Zabel & Schellenberg, PC

The Chair called the meeting to order at 3:00 PM.

1. Executive Session of Pending Cases in Litigation

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted unanimously to go into Executive Session at 3:03 PM to discuss pending cases in litigation. Motion carried.

The Committee entered into an Executive Session.

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted 2-0-0 to come out of Executive Session at 3:32 PM. Motion carried.

The Committee exited the Executive Session.

2. Old Business - Law Department – COVID-19 Update

The Town Attorney updated the Committee on the COVID-19 restrictions in Town Hall. The Law Department continues to follow the Town and State's COVID-19 protocol with respect. Some personnel are working remotely. The law department has the advantage of having separate offices for each of the attorneys on staff so it is easier to social distance than in other departments.

3. New Business

- **Resolutions for Acceptance of COVID-19 Funds**

Committee members reviewed draft resolutions for acceptance of COVID19 funds under the CARES Act and other State and Federal Programs.

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted 2-0-0 to approve the resolutions and to forward them to the full BET for their review and approval.

- **Budget Resolutions Relating to Human Resources**

As part of the upcoming FY21-22 budget, the Law Committee will be reviewing the FY21-22 Budget Resolutions relating to the BET authority to approve changes to the Town's table of organization. The Town Departments and the Board of Education have been sent a request to forward any new resolutions they wish to consider in the FY 21-22 Budget.

4. Approval of Minutes

It was agreed that the Committee will defer approval of the October 14, 2020, minutes to the December meeting. The September minutes were approved as amended by a vote of 2-0-0.

5. Adjournment

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted 2-0-0 to adjourn the meeting at 3:59 PM. Motion carried.

The next regular meeting of the Law Committee shall take place virtually on Monday, October 14, 2020, at 8:30 AM.

Respectfully submitted,

Karen Fassuliotis, BET Law Committee Chair



**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
LAW COMMITTEE MEETING
MINUTES**

Monday, December 14, 2020
Regular Meeting
Virtual Meeting Room

Committee: Karen Fassuliotis, Chair; Elizabeth K. Krumeich
Law: Vincent Marino, Town Attorney; Aamina Ahmad, Assistant Town Attorney
BET: Laura Erickson

The Chair called the meeting to order at 10 AM.

1. Old Business - Law Department –

COVID-19 Update

The Town Attorney updated the Committee on the Law Department operations under COVID-19 restrictions. The Law Department continues to operate relatively normally. Some staff work remotely and the number working remotely have increased from when COVID-19 restrictions were in place. There are some concerns from office administration on the timing of receiving notifications on COVID-19 updates and the Town Attorney has spoken to the Town Administrator to request more timely notifications.

The budget has been consistent throughout the pandemic and the Law Department is operating with one less attorney.

The Town Attorney has yet to shadow special education litigation to get a better understanding of what the issues and reasoning is behind settlements. He is still planning on looking at whether there is excess capacity in the Law Department to be able to handle more Board of Education work in-house.

Budget Resolutions Relating to Human Resources – Update

This item was not discussed by the Committee. As part of the upcoming FY21-22 budget, the Law Committee will be reviewing the FY21-22 Budget Resolutions relating to the BET authority to approve changes to the Town's table of organization.

2. Executive Session of Pending Cases in Litigation

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted unanimously to go into Executive Session at 11:00 AM to discuss pending cases in litigation. Motion carried.

The Committee entered into an Executive Session.

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted 2-0-0 to come out of Executive Session at 11:58 AM. Motion carried.

3. Approval of Minutes

The Committee deferred approving minutes until the January 2021 meeting.

6. Adjournment

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted 2-0-0 to adjourn the meeting at 11:58 AM. Motion carried.

The next regular meeting of the Law Committee shall take place virtually on Monday, January 11, 2021, at 3:00 PM.

Respectfully submitted,

Karen Fassuliotis, BET Law Committee Chair



**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
LAW COMMITTEE MEETING
EXECUTIVE SESSION MINUTES**

Tuesday, December 14, 2020
Executive Session
Virtual Meeting Room

Committee: Karen Fassuliotis, Chair; Elizabeth K. Krumeich

Law: Vincent Marino, Town Attorney; Aamina Ahmed, Assistant Town Attorney; Valerie Maze Kenney, Assistant Town Attorney; Abby Wadler, Assistant Town Attorney

BET: Laura Erickson; Miriam Kreuzer; Leslie Moriarty; Jeffrey Ramer; Leslie Tarkington

Selectpersons: Jill Oberlander

Outside Counsel: Robert B. Mitchell and Margaret Sheahan, Mitchell & Sheahan, PC

The Chair called the meeting to order at 8:30 AM.

1. Executive Session of Pending Cases in Litigation

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted unanimously to go into Executive Session at 8:32 AM to discuss pending cases in litigation. Motion carried.

The Committee entered into an Executive Session.

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted 2-0-0 to come out of Executive Session at 9:38 AM. Motion carried.

The Committee exited the Executive Session.

2. Adjournment

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted 2-0-0 to adjourn the meeting at 9:38 PM. Motion carried.

Respectfully submitted,

Karen Fassuliotis, BET Law Committee Chair

SUBJECT TO APPROVAL



**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
LAW COMMITTEE
REGULAR MEETING MINUTES**

Monday, January 11, 2021
Virtual Meeting

Committee: Karen Fassuliotis, Chair; Elizabeth K. Krumeich

Legal Staff: Aamina Ahmad, Assistant Town Attorney

BET: Laura Erickson; Leslie Moriarty; Leslie Tarkington

Outside counsel: Dennis Kokenos, Partner, Marino, Zabel & Schellenberg, LLP

The Chair called the meeting back to order at 4:02 p.m.

Attorney Kokenos advised the Committee that the Town Attorney Vincent Marino was out on a medical leave. He explained that colleagues from the law firm Marino, Zabel & Schellenberg, LLP will be available in the Law Department each weekday except Friday pursuant to a schedule. He also advised that Attorney Timothy Herbst would assist the First Selectman with ongoing legal matters, Attorney Barbara Schellenberg would assist with zoning matters, Attorney David Zabel would assist with labor matters, and Attorney Kokenos would handle tax appeals with the Assessor. Attorneys Herbst and Kokenos will work with the First Selectman and BET Budget Committee during the budget process in order to provide budget figures for the Law Department. Attorney Kokenos is becoming familiar with the legal claims that are in litigation and require attention at this time. Law Department Staff meetings will be held on a periodic basis.

1. Up-date on COVID-19

Attorney Kokenos reported that the Law Department continues with the schedule of on-site and remote Staff due to the COVID-19 pandemic.

2. Budget Resolutions

GEMS .Attorney Ahmad advised the Committee that the Greenwich Emergency Medical Services (GEMS) has requested a budget resolution regarding architectural and engineering

funds which are being donated to the Town by GEM. The Committee felt that more information was needed to determine under what process this gift could be accepted by the Town.

Resolution Relating to Human Resources. The Committee will be looking at the resolution relating to Human Resources and the Table of Organization.

3. Approval of the Minutes

Upon a motion made by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted unanimously to approve the Minutes of the Law Committee Regular Meeting held on October 14, 2020, and Special Meeting held on October 20, 2020. Motion carried.

4. Adjournment

Upon a motion made by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted unanimously to adjourn the meeting at 4:24 p.m. Motion carried.

The next Regular Meeting of the Law Committee will be held on Tuesday, February 17, 2021, at 3:00 p.m. in a virtual meeting.

Respectfully submitted,

Elizabeth K. Krumeich
Recording Secretary

Karen Fassuliotis
Chair, Law Committee