

1. 10:00 A.M. BET Investment Advisory Comm. Meeting Agenda

Documents:

[BET_IAC_MEETING_AGENDA_01-09-20.PDF](#)

2. SUB TO APP BET Investment Advisory Meeting Minutes

Documents:

[SUB_TO_APP_BET_IAC_MEETING_MINUTES_01-09-20.PDF](#)

3. APPROVED Investment Advisory Meeting Minutes

Documents:

[APPROVED_BET_IAC_MEETING_MINUTES_01-09-20.PDF](#)



TOWN OF GREENWICH

**BOARD OF ESTIMATE & TAXATION
INVESTMENT ADVISORY COMMITTEE MEETING**

**Thursday, January 9, 2020
10:00 A.M.**

**Mazza Room
1st Floor, Town Hall**

AGENDA

1. Acceptance of the BET Investment Advisory Committee Meeting Minutes of December 16, 2019
2. Review and approve actions of the OPEB Trust Board Meeting
3. Review actual / forecasted General Fund cash position for Fiscal Year 2019-2020
4. Review CD Program holdings as of 12/31/19
5. Schedule Investment Advisory Committee Meetings for calendar year 2020
6. Adjournment

Next Meeting: Tentatively Thursday, February 13, 2020 at 10:00 A.M. in the Mazza Room

**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
Investment Advisory Committee Meeting Minutes**

Thursday, January 9, 2020
Mazza Conference Room, 1st Floor, Town Hall

Present:

Committee: Andreas Duus, Chair; William Drake, Miriam Kreuzer
Absent: David Weisbrod

Staff: Joan Lynch, Assistant to the Treasurer; Peter Mynarski, Comptroller;
Nataliya Yemets, Treasurer

BET: Leslie Tarkington

The meeting was called to order at 10:27 A.M.

1. Acceptance of the BET Investment Advisory Committee Meeting Minutes

Upon a motion by Mr. Drake, seconded by Mr. Duus, the Committee voted 2-0-0 to accept the Minutes of the IAC Meeting of December 16, 2019.
Motion Carried.

2. Review and approve actions of the OPEB Trust Board Meeting

During the OPEB Trust Board's meeting of January 9, 2020, the Board took the following actions:

- The OPEB Trust Board voted 3-0-0 to sell 100% of Oakmark International Fund (OANIX) and invest all proceeds in Vanguard FTSE All-World ex-US ETF (VEU).
- The OPEB Trust Board voted 3-0-0 to increase the Total OPEB Trust Portfolio equity allocation to 60% by selling sufficient amount of U.S. Treasury Bills and investing the proceeds into SPDR S&P 500 ETF Trust (SPY).

Upon a motion by Mr. Drake, seconded by Mr. Duus, the Committee voted to approve the actions of the OPEB Trust Board stated above. Motion carried 3-0-0.

3. Review actual / forecasted General Fund cash position for Fiscal Year 2019-2020

Ms. Yemets presented the Treasurer's Report and Invested Cash Allocations schedule as of 12/31/2019 commenting that the General Fund invested cash balance at the end of December was approximately \$126 million or 67.9% of the Town's total invested cash. She reported that monthly inflows and disbursements were as expected in December. Most of the revenue collected (totaling \$29 million) represented tax receipts (\$27 million), while the outflows included vendor payments, regular payrolls and an additional semiannual Uniforms/Longevity/Holiday Payroll in the amount of \$1.9 million.

Focusing on December interest rates, Ms. Yemets informed that JP Morgan, TD and Webster bank deposit rates had not changed since November. CT STIF experienced a decrease of 3 bps, and Pershing three-year CDs were paying the highest interest rate. The Committee suggested that the blended rate of the General Fund total cash investments should be added to next month's report.

Ms. Yemets reviewed the December Cash Report and noted that the actual flows were close to forecast. Upcoming debt service payments of approximately \$42.9 million will be due in January; it was noted that sufficient cash to cover these payments will be on-hand. Based on the actual vendor spending trend registered in the first six months of Fiscal Year 2019-2020, the total forecasted vendor spending was lowered by approximately \$7 million for the rest of this fiscal year, having a positive impact on the forecasted General Fund cash balance at year-end.

4. Review CD Program holdings as of December 31, 2019

In an overview, Ms. Yemets commented that the Program represented 87 holdings with a range of yield between 1.7% to 3.1% depending on when CDs were purchased, and IDC rankings ranging from 166 to 300. Three CDs matured and were rolled over in November/December, two would mature in January and three in February. The weighted average maturity of the Program was 1.41 years and the weighted average yield was 2.368%.

The Committee reviewed the Town's cash management policy which caps the CD Program at \$20 million. A possible future change in language of the Resolution Concerning Cash Management was discussed to clarify that interest reinvestment is permitted and not limited by the \$20 million investment cap. It was agreed to consider this item again at the next meeting.

5. Schedule Investment Advisory Committee Meetings for calendar year 2020

The Committee scheduled next meeting to take place on Tuesday, February 13, 2020, in the Mazza Conference Room, 1st Floor. Due to various Committees/Boards scheduling conflicts, it was decided to continue the scheduling process via email and finalize at a later date.

6. Adjournment

Upon a motion by Mr. Drake, seconded by Ms. Kreuzer, the Committee voted 3-0-0 to adjourn at 10:58 A.M. Motion carried.

Next Meeting: Thursday, February 13, 2020 at 10:00 A.M. in the Mazza Meeting Room.

Catherine Sidor, Recording Secretary

Andreas Duus, Chair, Investment Advisory Committee

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BOARD OF ESTIMATE AND TAXATION
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Catherine Sidor, Recording Secretary



Andreas Duus, Chair, Investment Advisory Committee