

1. BET Organizational Meeting Agenda

Documents:

[BET_ORGANIZATIONAL_MTG_AGENDA_01-06-20.PDF](#)

2. SUB TO APP BET Organizational Meeting Minutes

Documents:

[SUB_TO_APP_BET_ORGANIZATIONAL_MTG_MINUTES_01-06-20.PDF](#)



**Town of Greenwich
Board of Estimate & Taxation
Organizational Meeting**

**Monday, January 6, 2020
6:30 P.M.
Town Hall Meeting Room**

1. Call to Order
2. Administration of the Oath of Office by Town Clerk
3. Election of Officers
 - Chair
 - Vice Chair
 - Clerk
4. Board's Biennial Appointment of Comptroller
5. Board's Biennial Appointment of Assessor
6. Chair's Appointment of Members to Standing Committees, Liaison Assignments and Special Project Teams for 20-2022 Term
7. FOI Update
8. Minority Caucus Leader Comments
9. Chair's Remarks
10. Adjournment

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or alan.barry@greenwichct.org as soon as possible in advance of the event.



MINUTES of the Organizational Meeting of the Board of Estimate and Taxation held on Monday, January 6, 2020, in the Town Hall Meeting Room, Greenwich, CT.

Chairman Jeffrey S. Ramer called the meeting to order at 6:33 P.M., after which the members pledged allegiance to the flag.

Board members in attendance:

William Drake
Andreas Duus III
Laura Erickson
Karen Fassuliotis
Debra Hess
Miriam Kreuzer
Michael S. Mason
Leslie Moriarty
Jeffery S. Ramer
Leslie L. Tarkington
David Weisbrod

SUBJECT TO APPROVAL

Absent: Elizabeth K. Krumeich

Selectmen: Fred Camillo, First Selectman; Jill Oberlander, Selectperson; Lauren Rabin, Selectwoman

Staff: Aamina Ahmad, Assistant Town Attorney; Carmella Budkins, Town Clerk; Peter Mynarski, Comptroller

RTM: Bruce Pflug, D-5, Finance Committee

Other: Ken Borsuk, Reporter, *Greenwich Time* Jackie Budkins, Vice Chairman, RTC

Chairman Ramer requested a moment of silence in memory of the contributions of Lou Caravella who served the Town of Greenwich as long time Tax Collector, a member of the RTM and various Boards & Commissions, PTA's, the Democratic Town Committee and the Rotary Club. He will be remembered with regard and respect.

Administration of the Oath of Office by Town Clerk

Mr. Ramer began the meeting by inviting the Town Clerk, Carmella Budkins, to administer the Oath of Office to members of the Board of Estimate and Taxation. Ms. Budkins administered the

Oath of Office to the members of the BET 2020-2022 Term.

Election of Officers

Mr. Ramer opened the floor to nominations for Chairman of the BET. Ms. Hess nominated Michael Mason as BET Chairman acknowledging the leadership, collegial spirit and extensive civic experience he would bring to the position. Hearing no further nominations, Mr. Ramer closed nominations and called for a Roll Call vote.

Upon a motion by Ms. Hess, seconded by Mr. Duus, the Board voted 6-0-5 to elect Mr. Mason as Chairman of the Board of Estimate and Taxation for the 2020-2022 Term (Abstained: Erickson, Kreuzer, Moriarty, Ramer, Weisbrod). Motion carried.

Ms. Tarkington nominated Ms. Fassuliotis as a candidate for the Vice Chairmanship of the Board of Estimate and Taxation acknowledging her contributions to the BET during the previous term, as RTM D-7 representative, and extensive regulatory affairs in both the private and public sector. Hearing no further nominations, Mr. Mason closed nominations and called for a Roll Call vote.

Upon a motion by Ms. Tarkington, seconded by Mr. Drake, the Board voted 6-0-5 to elect Ms. Fassuliotis as Vice Chairman of the Board of Estimate and Taxation for the 2020-2022 Term (Abstained Erickson, Kreuzer, Moriarty, Ramer, Weisbrod). Motion carried.

Ms. Fassuliotis nominated Mr. Drake as a candidate for Clerk of the Board of Estimate and Taxation acknowledging his diligent work during prior BET terms and participation in various BET Committees including the New Lebanon School Building Committee. Hearing no further nominations, Mr. Mason closed nominations and called for a Roll Call vote.

Upon a motion by Ms. Fassuliotis, seconded by Ms. Hess, the Board voted 6-0-5 to elect Mr. Drake as Clerk of the Board of Estimate and Taxation for the 2020-2022 Term (Abstained: Erickson, Kreuzer, Moriarty, Ramer, Weisbrod). Motion carried.

Mr. Mason congratulated Ms. Moriarty on her appointment as BET Minority Caucus Leader.

Board's Biennial Appointment of Comptroller

Mr. Drake offered the following Resolution, seconded by Mr. Ramer, to reappoint Mr. Peter Mynarski as Comptroller, which the Board of Estimate and Taxation voted 11-0-0 to approve:

Resolved that the Board of Estimate and Taxation appoints Peter Mynarski as the Comptroller for a two-year term effective January 6, 2020 and terminating on the date of the first meeting of the Board of Estimate and Taxation in January 2022. The appointment shall be subject to the provisions of Article 1, Section 11 of the Town Charter.

Board's Biennial Appointment of Assessor

Mr. Drake offered the following Resolution, seconded by Ms. Tarkington to reappoint Ms. Lauren Elliott as Assessor, which the Board of Estimate and Taxation voted 11-0-0 to approve:

Resolved that the Board of Estimate and Taxation appoints Lauren Elliott as the Assessor for a two-year term effective January 6, 2020 and terminating on the date of the first meeting of the Board of Estimate and Taxation in January 2022. The appointment shall be subject to the provisions of Article 17, Section 293-(b) of the Town Charter.

Chairman’s Appointment of Members to Standing Committees and Liaison Assignments for 2020 – 2022 Term

Mr. Mason remarked that he had made Committee appointments and assignments based on BET members’ experience and interests.

Standing Committees (Bold Denotes Chair)	Members
Audit	Drake , Duus, Erickson, Weisbrod
Budget	Tarkington , Hess, Moriarty, Ramer
Human Resources	Fassuliotis , Hess, Kreuzer, Krumeich
Investments	Duus , Drake, Kreuzer, Weisbrod
Law	Fassuliotis , Krumeich
Policy/Procedure	Mason, Ramer

Liaison	Members
Assessor/Tax Collector	Fassuliotis, Krumeich, Ramer, Tarkington
CD Block Grant	Drake, Weisbrod
Comptroller	Mason, Moriarty
DPW	Erickson, Tarkington
Education	Mason, Moriarty
Information Technology	Erickson, Hess
The Nathaniel Witherell	Duus, Krumeich
Parks & Recreation	Drake, Kreuzer
Public Safety	Fassuliotis, Mason, Ramer, Weisbrod
Retirement Board	Duus, Kreuzer
Labor Contracts	Mason, Ramer

Special Projects	Members
School Lunch Fund	Hess, Ramer
Cardinal Stadium	Erickson, Mason (possible future building committee)
GHS Phase 1	Mason, Moriarty (possible future building committee)
Julian Curtis	Mason, Moriarty (possible future building committee)

On-Going/Future	
MISA Building	Tarkington
New Lebanon Building Cmte	Drake
Greenwich Plaza	None – potential request from First Selectman?

Mr. Mason expressed thanks to members of the BET in advance for their cooperation, understanding and support fulfilling assignments. He asked that Committees schedule their meetings as soon as possible so that conference rooms can be reserved.

FOIA PRESENTATION

Attorney Ahmad distributed a pamphlet prepared by CT FOIA that summarized rules and regulations for the conduct of public meetings and disclosure of public records. Ms. Ahmad will research the rules governing internal caucus communication. Regarding Meeting Minutes, Attorney Ahmad recommended that the content of Meeting Minutes should reflect key points, typically in bullet points and that supporting documents and materials of the respective Minutes should be attached in BET Meeting historic files.

MINORITY CAUCUS LEADER COMMENTS

Ms. Moriarty expressed special thanks to the Comptroller and Assessor for their assistance during the past term and asked for their on-going support of the BET's role administering financial affairs of the Town and challenges anticipated during the new term. She commented that the minority caucus cast abstaining votes for the election of the BET officers in response to the behavior of the Republican colleagues during the preceding four months.

CHAIRMAN'S REPORT

Mr. Mason thanked the Finance Department Team for the preparation and contribution to the BET's process. BET members were thanked for their commitment to Town goal of being the best place on the East Coast to invest, work, live and raise a family.

Mr. Mason commented that during the new term, he anticipated working together to redefine the BET Liaison roles to increase focus on goals and objectives. He noted that Capital Asset Management, The Nathaniel Witherell and the Fire Study would be leading projects for the new term.

ADJOURNMENT

Upon a motion by Ms. Erickson, seconded by Ms. Kreuzer, the Board voted 11-0-0 to adjourn at 7:16 P.M.

The next Regular Meeting of the BET is scheduled on Monday, January 27, 2020, in the Town Hall Meeting Room at 6:30 P.M.

Respectfully submitted,

Catherine Sidor, Recording Secretary

William Drake, Clerk of the Board

Michael Mason, Chairman