

1. BET Investment Advisory Comm. Meeting Documents

Documents:

[APPROVED\\_BET\\_IAC\\_MTG\\_MINUTES\\_01-06-10.PDF](#)  
[BET\\_IAC\\_MTG\\_AGENDA\\_01-06-10.PDF](#)  
[REVISED\\_BET\\_IAC\\_MTG\\_AGENDA\\_01-06-10.PDF](#)

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
Investment Advisory Committee

MINUTES – Mazza Room  
3:00 P.M.

Wednesday – January 6, 2010

Present:

Committee Members: Arthur D. Norton, Chairman, William R. Finger  
Joseph Pellegrino, Randall Huffmann

Other Attendants: Leslie Tarkington, BET Member, Peter Mynarski,  
Comptroller, Kathleen Murphy, Treasurer

The meeting was called to order at 3:00 P.M.

**1. Approval of Minutes of the Investment Advisory Committee Meeting, October 13, 2009**

Mr. Finger moved acceptance of the October 13, 2009 minutes. Mr. Norton seconded acceptance and the minutes were accepted 2-0-2. Mr. Pellegrino and Mr. Huffmann abstained.

**2. Review of Tax Collector Receipts**

Mr. Mynarski distributed the Tax Collection Review Analysis report, as of December 31, 2009, and discussed its contents with the Committee members. The Committee members accepted the report.

**3. Report from Treasurer:**

- **Cash Flow Analysis** – Mr. Mynarski informed the Investment Advisory Committee that the December cash flow analysis is not available. It is too early in the month and the Treasurer is waiting for additional bank statement and Finance Departmental information.
- **Third Quarter Bank Statements – Public Deposits and Securities** – Ms. Murphy distributed the quarterly bank statements reports for the period ending September 30, 2009 and discussed their contents with Committee members.

Ms. Murphy took additional time to explain to the two new BET members, Mr. Pellegrino and Mr. Huffmann the Committee's role in reviewing the documents.

#### **4. Review and Analysis of Meetings with Rating Agencies**

The BET Investment Advisory Committee members and others in attendance held a telephone conference call with Mr. William Lindsay, financial advisor from Independent Bond and Investment Consultants (IBIC) to discuss the reasons for using one, two or three credit rating agencies for the upcoming \$45 million note/\$45 million Bond Anticipation Notes sale for January 21, 2010.

Mr. Mynarski also distributed materials prepared by IBIC detailing the three-year costs for each of the credit rating agencies. After an extended discussion on the feasibility of using three firms, Mr. Mynarski expressed his desire to use all three firms in light of the Town's position of carrying a negative fund balance, due to the use of the modified-pay-as-you-go system of paying for capital projects. In addition, Mr. Lindsay also recommended the use of three rating agencies rather than just two. The Committee members expressed a consensus agreement to support Mr. Mynarski's decision.

#### **5. Discussion with Independent Bond and Investment Consultants (IBIC). Re: January 21, 2010 Note and Bond Anticipation Note Offerings.**

In continuance of the previously mentioned telephone conference call with IBIC, the Committee presented IBIC with a variety of questions regarding the impending borrowings on January 21, 2010. Mr. Norton inquired as to the sense of the current market and Mr. Lindsay assured the Committee that he felt there would be an adequate number of bidders. There was a general conversation of what the rates expected may be. Mr. Lindsay pointed out the interest rate of the five year financings would be a blended rate, due to the General Fund borrowings being amortized over five years and the Sewer Improvement borrowings being amortized over twenty years.

#### **6. Discussion of Topics for Future Investment Committee Meetings.**

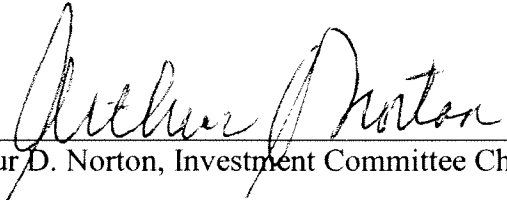
Mr. Norton stressed upon the importance of eliminating the Ad Hoc OPEB Committee and having the BET Investment Advisory Committee absorb most of those duties previously assigned to the ad hoc Committee. He also stated that the Investment Committee was faced with dealing with the following issues, relative to the OPEB Trust Board:

- Should a BET member be a trustee for the OPEB Trust?
- What process should be in place to select future trustees for the board?
- Setting a meeting schedule for the OPEB Trust Board.

In addition, the Investment Advisory Committee decided to meet again on Monday, February 22, 2010 at 8:00 A.M.

**7. Adjournment**

On a motion by Mr. Finger and seconded by Mr. Pellegrino, the meeting adjourned at 4:25 P.M.

  
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Arthur D. Norton, Investment Committee Chairman

  
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Peter Mynarski, Recording Secretary

**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
INVESTMENT ADVISORY COMMITTEE MEETING**

**WEDNESDAY, JANUARY 6, 2010**

**MAZZA ROOM – 3:00 P.M.**

**AGENDA**

- 1. Acceptance of minutes of the Investment Advisory Committee Meeting, October 13, 2009.**
- 2. Review of Tax Collector Receipts.**
- 3. Report from Treasurer:**
  - Cash Flow Analysis**
  - Third Quarter Bank Statements – Public Deposits and Securities**
- 4. Review and Analysis of Meetings with Rating Agencies.**
- 5. Discussion with Independent Bond and Investment Consultants (IBIC). Re: January 21, 2010 Note and Bond Anticipation Note Offerings.**
- 6. Adjournment**

**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
INVESTMENT ADVISORY COMMITTEE MEETING**

**WEDNESDAY, JANUARY 6, 2010**

**MAZZA ROOM – 3:00 P.M.**

**REVISED AGENDA**

1. Acceptance of minutes of the Investment Advisory Committee Meeting, October 13, 2009.
2. Review of Tax Collector Receipts.
3. Report from Treasurer:
  - Cash Flow Analysis
  - Third Quarter Bank Statements – Public Deposits and Securities
4. Review and Analysis of Meetings with Rating Agencies.
5. Discussion with Independent Bond and Investment Consultants (IBIC).  
Re: January 21, 2010 Note and Bond Anticipation Note Offerings.
6. Discussion of Topics for Future Investment Committee Meetings
7. Adjournment